

CITY OF COLD SPRING SIGN PERMIT APPLICATION

27 Red River Ave S, Cold Spring, MN 56320 Office: 320-685-3653 Fax: 320-685-8551
Building Inspector: David Barsody, (612) 219-2252

If there are multiple signs planned as part of this application, please be sure to provide information for **each** sign.

Business Name & Site address: _____

Owner Name: _____ Phone (_____) _____

Owner Address: _____

Installation Company Name: _____ Phone (_____) _____

Installation Company E-mail: _____ Estimated Value: _____

Dimensions: Width _____ Height _____ Depth _____

Square footage of sign: _____ Front footage of property _____

Height to: Bottom of sign _____ Top of sign _____ Number of Sides: _____

Will the sign be lighted? No Yes, then how: Internally Backlit Frontlit

Setbacks for Freestanding Signs: Front _____ Rear _____ Side 1 _____ Side 2 _____

Permit Fee _____
State Surcharge _____
Penalty _____
Total Fee _____

SIGN TYPE. If the sign you're proposing is not listed below, consult staff, and list the type under other.

Freestanding: Development Development Project Monument Pole or Pylon

Building Signage: Awning Cabinet Sign Canopy Marquis Roof Sign Suspended Wall Sign Window

Other: _____

If the sign type is Building Signage, then you must provide the dimension of any wall that faces a public right-of-way.

Side One. Circle one: North South East West Wall Height: _____ Wall length: _____

Side Two (if applicable). Circle one: North South East West Wall Height: _____ Wall length: _____

The most critical component of this application is a detailed site plan, and an illustration showing precisely the sign that will be installed. Be sure to include the following on these drawings.

1. The site plan should include the location of existing and proposed buildings on the site.
2. Location and height of all existing and proposed signs on the site, including setbacks to all property lines.
3. All specifications and dimensions (including height, width and depth) of existing and proposed signs (labeled accordingly), including the lettering size and graphics.
4. If the sign is Freestanding and has a planter box, show the details such as materials, colors, and construction detail.
5. If it is a Building sign, include details on how the sign will be mounted.

The undersigned hereby represents upon all the penalties of law, that all statements herein are true and that all signs will be constructed in accordance with the Code of the City of Cold Spring, the information provided in this application and all other applicable regulations.

Signature _____

Date _____

***** PERMIT APPROVAL *****

Building Inspector

Date

City Administrator

Date