

TUESDAY, SEPTEMBER 25, 2018 COLD SPRING CITY COUNCIL MINUTES

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen, and Council Members Jayme Knapp, Shannon Miller and Doug Schmitz. Absent: Gary Theisen. Others present: Brigid Murphy, Jon Stueve, Brian Lintgen, Kris Dockendorf, Paul Steil, Will Huston, Cliff Johnson, Tom Kraemer, Tim Kraemer, Chrissy Gaetke and Angie Mueller.

OPEN PUBLIC FORUM

Cliff Johnson, President of the Cold Spring Area Historical Society informed the Council about their Annual Meeting on October 23, 2018.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO APPROVE THE AGENDA OF THE SEPTEMBER 25, 2018 CITY COUNCIL MEETING. MOTION PASSED 4-0.

CONSENT AGENDA

A. Minutes – September 11, 2018

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO APPROVE THE MINUTES OF THE SEPTEMBER 11, 2018 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 4-0.

ADOPT PROPOSED PRELIMINARY LEVY – RESOLUTION NO. 2018-24

Finance Director Kris Dockendorf explained the budgeting process and discussed the budget summary. She stated that there is a 3.85% decrease in the levy rate for 2019. She stated that residents will see a 4.81% increase in their taxes for 2019.

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO ADOPT RESOLUTION NO. 2018-24, A RESOLUTION ADOPTING THE PRELIMINARY 2019 TAX LEVY, COLLECTIBLE IN 2019. MOTION PASSED 4-0.

RESOLUTION NO. 2018-25 UPDATED PRELIMINARY PLAT AND FINAL PLAT RIVER LINKS FOURTH ADDITION

Paul Steil of DJP Properties, the developer of River Links explained that the fourth addition plat follows the general configuration as planned, but with fewer lots and increased lot sizes. He added that there are two lake lots in this plat and that the lot sizes are wider and deeper than what was originally planned.

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE RESOLUTION NO. 2018-25, A RESOLUTION APPROVING THE UPDATED PRELIMINARY AND FINAL PLAT OF RIVER LINKS FOURTH ADDITION. MOTION PASSED 4-0.

2ND AMENDMENT TO THE 1ST RESTATEMENT OF THE RIVER LINKS P.U.D. PLAN

Paul Steil explained some changes to the P.U.D. Plan in relation to the side yard setback requirements for lots. He stated that the change was necessary to fix an unintended restriction on the size of a house due to irregular shaped lots.

MOTION WAS MADE BY MILLER, SECONDED BY SCHMITZ, TO APPROVE THE 2ND AMENDMENT TO THE 1ST RESTATEMENT OF THE RIVER LINKS P.U.D. PLAN. MOTION PASSED 4-0.

DEVELOPER AGREEMENT WITH DJP PROPERTIES

Paul Steil stated that the agreement had been reviewed and revised by both his attorney and the City's Attorney. Murphy stated that there are a few outstanding issues that need clarification between the City Engineer and Steil's engineer such as grading.

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE ENTERING INTO A DEVELOPER AGREEMENT WITH DJP PROPERTIES INC., FOR THE DEVELOPMENT OF RIVER LINKS FOURTH ADDITION, PENDING ANY FINAL ADJUSTMENTS MADE BY THE CITY ENGINEER, CITY ATTORNEY, CITY ADMINISTRATOR AND DJP PROPERTIES. MOTION PASSED 4-0.

ALEXANDER PARK DEVELOPMENT UPDATE

City Engineer Brian Lintgen gave an update on the concept plan and cost estimates for Alexander Park. Tom and Tim Kraemer from the Splash Pad Committee and River Park Community Foundation discussed that by using local contractors they believe they can reduce the total costs for construction. They stated that they have raised \$911,000 so far and requested that River Park Community Foundation be allowed to be the developer for the project. Murphy stated that the City Attorney would need to draft a developer agreement, which they have agreed to do as a donation. Kraemer's explained that Councilor Theisen had stated that he would be willing to serve on the foundation.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO APPROVE ENTERING INTO A DEVELOPER AGREEMENT WITH RIVER PARK COMMUNITY FOUNDATION FOR ALEXANDER PARK WITH COUNCILOR THEISEN TO SERVE AS THE COUNCIL LIAISON TO THE FOUNDATION. MOTION PASSED 4-0.

PUBLIC WORKS DIRECTOR REPORT

A. Purchase of Quick Coupler

Stueve explained that the quick coupler is for the Case loader and makes it easy to attach buckets, forks and snow blowers. He stated that they are rare and after searching for months one was located for sale in South Carolina.

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE THE PURCHASE OF A QUICK COUPLER FOR THE CASE LOADER FROM HILLS MACHINERY FOR A TOTAL OF \$2,800.00 AND FURTHERMORE TO BE PAID FOR OUT OF THE STREET DEPARTMENT BUDGET LINE #6314. MOTION PASSED 4-0.

B. Water Update

Stueve stated that Their Well is still working with the pump manufacturer on replacing pump at Well #7.

C. Other

Stueve stated that the tour for Water Treatment Plants is on scheduled for the following day.

CITY ENGINEER REPORT

A. North Pointe Plat 5

Lintgen reported that work has wrapped up for the year and the wear course will be paved in the spring.

B. Safe Routes to School Project

Lintgen stated that he is still working on the project memorandum.

C. CSAH 158/1st Street South

Lintgen stated that some pipes may need replacement and that Stearns County has agreed to push the project back to 2020 to allow time for the City to thoroughly look at the utility work for the project.

D. Main Street

Lintgen stated that Braun Intertec is updating the application which will be submitted to the Petro Fund for reimbursement for the Main Street project.

CITY ADMINISTRATOR REPORT

A. Stickney Hill Update

Murphy reported that the City Attorney had sent a letter to Stickney Hill to formally notify them their permit will terminate in six months due to them consistently exceeding the limits on their permit for discharge into the wastewater system. Murphy explained that Stickney Hill had been informed about the issue back in May and still had not come into compliance. She stated she was informed that at this point Stickney Hill is now hauling out their wastewater discharge and not sending it through the system.

B. Deb Brown Embedded Community

Murphy gave a recap of the community visit from Deb Brown and her findings presentation.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$109,299.60 AND SUPPLEMENTAL LIST TOTALING \$6,241.05 PRESENTED BY CITY STAFF. MOTION PASSED 4-0.

BOARD AND COMMISSION UPDATES

A. Park Board

There was no meeting since the last report.

B. Planning Commission

Mayor Heinen and Councilor Miller stated that they discussed the River Links Fourth Addition Plat.

C. EDA

Councilor Knapp stated that they discussed the Revolving Loan Fund process and application.

D. Rocori Trail Construction Board

Murphy stated that they have been discussing the issue that the lines have not been taken out of the crossing at Sauk River Road and in Rockville. They are in the process of figuring out how to get that done.

E. Heritage Preservation

Murphy stated that the committee has not met since the last report.

ADJOURN

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO ADJOURN AT 7:32 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 4-0.

Dave Heinen, Mayor

Brigid Murphy, City Administrator