

## **TUESDAY, SEPTEMBER 13, 2022 COLD SPRING CITY COUNCIL MEETING MINUTES**

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen and Council Members Mike Fall, Fran Ramler, and Doug Schmitz. Absent: Ryan Hennen. Others present: Kris Dockendorf, Jon Stueve, Brian Lintgen, Jason Blum and Joe Jelovnik.

### **OPEN PUBLIC FORUM**

Barry Belknap candidate for the Stearns County Commissioner in District 3 stated that he made it through the primary election and presented information on his candidacy.

Cliff Johnson from the Cold Spring Area Historical Society spoke about an upcoming program on the Congdon Mansion in Duluth and their current exhibit featuring local artists.

### **APPROVAL OF THE AGENDA**

MOTION WAS MADE BY SCHMITZ, SECONDED BY FALL, TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED 4-0.

### **CONSENT AGENDA**

A. Minutes – August 23, 2022 Meeting

MOTION WAS MADE BY SCHMITZ, SECONDED BY RAMLER, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 4-0.

### **PUBLIC WORKS DIRECTOR REPORT**

A. Request to Purchase Forks for Front End Loader

Stueve stated that this purchase was in the budget for this year.

MOTION MADE BY RAMLER, SECONDED BY FALL, TO APPROVE THE PURCHASE OF PRO SERIES 2000 FRONT END LOADER FORKS FROM ZIEGLER AT A PRICE OF \$6,525.00, TO BE PAID OUT OF STREETS BUDGET, LINE ITEM #6314 EQUIPMENT PARTS AND MATERIALS. MOTION PASSED 4-0.

B. Hockey Rink Update

Stueve stated that Jeff Kraemer completed the dirt work for the project and donated his time to haul in fill. Stueve explained that Troy Boucher would like to start the concrete work at 5:00 a.m. so that the concrete would be all in one pour and done in one day. Stueve explained that Council would need to approve that start time since it is earlier than the ordinance allows which is 7:00 a.m. Stueve offered to notify residents ahead of time, of the early noise, if the Council approved of it.

MOTION WAS MADE BY RAMLER, SECONDED BY FALL, TO ALLOW A 5:00 A.M. START TIME FOR THE CONCRETE WORK ON THE HOCKEY RINK UNTIL IT IS FINISHED, PROVIDED THAT STAFF NOTIFY THE NEIGHBORING PROPERTIES OF THE PLANNED EARLY NOISE. MOTION PASSED 4-0.

C. Other

Stueve stated that a notice was put in the newspaper reminding residents of their responsibility to trim their trees to a height of eight feet above sidewalks and twelve feet above the street. Councilor Fall inquired about installing wood chips in the playground at Pioneer Park. Stueve stated that wood chips are planned for Frogtown Park and North Pointe Park for this year. He stated he would check with staff about wood chips for the playground in Pioneer Park, as he thought it might have been a decision made by the Park Board to not include it in the budget for 2023.

**CITY ENGINEER REPORT****A. 2022 Brewery Sanitary Improvements**

Lintgen explained that the bid results were included in the packet along with the recommendation to award the contract.

**MOTION MADE BY RAMLER, SECONDED BY SCHMITZ, TO APPROVE RESOLUTION NO. 2022-27, A RESOLUTION ACCEPTING BIDS AND AWARDING A CONTRACT TO NORTHDALE CONSTRUCTION CO., INC. FOR THE 2022 BREWERY SANITARY IMPROVEMENTS PROJECT IN THE AMOUNT OF \$2,676,877.59. MOTION PASSED 4-0.**

**B. Project Updates**

Lintgen stated that the Stand Pipe Water Tower project is substantially complete. He stated that it is running well. Stueve added that it has reduced the number of times a day that the motors start and stop, from around 40 to 50 previously, to now only seven or eight times. Lintgen stated that they are working on the stairs and ship ladders in the Water Treatment Plant and that interior painting will take place next. He stated that they have been pouring concrete at the Industrial Wastewater Pretreatment Plant. He added that they are waiting on electrical components for the 2021 Brewery Sanitary and Watermain Improvements. Lastly, he stated that Blue Heron Heights 4<sup>th</sup> Addition work is complete.

**POLICE DEPARTMENT REPORT****A. Richmond Contract Update**

Chief Blum explained that the proposed changes to the contract language were presented in the draft agreement that was included in the packets. He stated that the draft has also been provided to the City of Richmond to review, and if both entities agree to the proposed changes as written, a final version will be drafted for approval. He stated that he will be meeting with the Richmond City Council on Thursday to get clarification from their entire group on the accountability aspect of the contract. The Council requested that the City Attorney also review the final draft of contract before it is signed.

**B. Department Activity Update**

Chief Blum presented the monthly calls for July 2022. He stated that with the start of school, the traffic on Red River Avenue in the morning has increased significantly. He reminded motorists to slow down, pay attention to the road and watch for pedestrians. He added that the department has assisted the school district staff with active threats presentations based on the Run, Hide, Fight concept. Lastly, he stated that there have been several catalytic converter thefts off of large vehicles and urged the public to watch for and report any suspicious activity they observe.

**CITY ADMINISTRATOR REPORT****A. Main Street Revitalization Grant Update**

Dockendorf explained that the EDA had met to review the 13 applications received for the grant program. Councilor Schmitz stated that they scored the applications and the smaller requests were all fully funded and the larger requests were funded at least partially. He added that there is a possibility of receiving additional funds to award to applicants if other cities don't use up all their entire allocations.

**B. Ad Hoc Committee**

Dockendorf explained that at the last discussion it was suggested that two members of the Council be appointed as liaisons to the Ad Hoc Committee. Councilor Fall volunteered to do it while stating his position that he believed that the Rocori School District also needs to be involved in the committee and discussions.

**C. Administrator Search Firm RFP**

Dockendorf explained that four firms had responded to the request for proposals for completing a search for the City Administrator position. She stated that she had been approached by several members of the

Council to consider taking the City Administrator position permanently. She stated after consideration she would be willing to take it on and suggested a one-year contract where if it is not a good fit, or the Council is not happy with her performance, that she could return to her position as Finance Director. She also recommended that Lois Lieser be appointed to the Finance Director position and that a temporary full-time person be hired to take on Lieser’s job duties. The Council directed Dockendorf to work with the City Attorney to develop a contract and that they would discuss wage compensation at a workshop meeting, of which the date will be determined at the September 27<sup>th</sup> meeting.

**LIST OF BILLS AND ADDITIONS**

MOTION WAS MADE BY RAMLER, SECONDED BY SCHMITZ, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$1,715,731.28 AND SUPPLEMENTAL LIST TOTALING \$9,648.45 AS PRESENTED BY CITY STAFF. MOTION PASSED 4-0.

**ADJOURN**

MOTION WAS MADE BY SCHMITZ, SECONDED BY RAMLER, TO ADJOURN AT 7:24 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 4-0.

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David Heinen, Mayor

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Kris Dockendorf, Interim City Administrator