

WEDNESDAY, SEPTEMBER 11, 2024 COLD SPRING CITY COUNCIL MEETING MINUTES

The meeting was called to order by Mayor Dave Heinen at 5:00 p.m. The following City Council members were found to be present: Mayor Dave Heinen and Council Members Mike Fall, Ryan Hennen and Doug Schmitz. Absent: Fran Ramler. Others present: Kris Dockendorf, Jon Stueve, Sam Butler, Jason Blum, Laura Eyesnogel, Jessica Green, Nate Bell, Cliff Johnson, Ryan Holthaus, Luke Vossen, Vicki Jungels, Frank Ulwelling, Adam Lubbers, Dan Frantti, Grant Dosetto, Dan Weber, Matt Hesse, and Joe Jelovnick.

OPEN PUBLIC FORUM

Cliff Johnson from the Cold Spring Area Historical Society stated that their annual meeting would be coming up soon, and explained the new hours for the museum starting in September.

APPROVAL OF THE AGENDA

Councilor Fall asked that a moment of silence be observed to honor the fallen from September 11, 2001. MOTION WAS MADE BY HENNEN, SECONDED BY SCHMITZ, TO APPROVE THE AGENDA OF THE SEPTEMBER 11, 2024 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 4-0.

CONSENT AGENDA

A. Minutes – August 28, 2024 Regular Meeting
B. Resolution No. 2024-26, A Resolution Accepting Donations
C. Cold Spring Area Baseball Inc., Application to Conduct a Raffle, Form LG220 on January 2, 2025 at Side Bar & Grill – 15 Red River Ave N
MOTION WAS MADE BY SCHMITZ, SECONDED BY FALL, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 4-0.

COLD SPRING FIRE AND RESCUE PROJECT

Nate Bell from Donlar Construction presented the summary of the bids for the new Fire Hall. He explained the three alternates to the bid with the first being for a fire hydrant in the parking lot, the second being granite rock in the landscaping around the building, and the third being concrete curbing around the landscaping. He stated that he will bring the list of the final low bidders back on September 25th, and at that time would have a letter of recommendation to award the contracts.

MOTION WAS MADE BY FALL, SECONDED BY SCHMITZ, TO APPROVE INCLUDING THE ALTERNATE BIDS #1 FOR \$25,000, #2 FOR \$1,625, AND #3 FOR \$3,510 IN THE COLD SPRING FIRE AND RESCUE PROJECT, AND TO AUTHORIZE DONLAR CONSTRUCTION TO PROCEED WITH SCOPE REVIEWS OF THE APPARENT LOW BIDDERS. MOTION PASSED 4-0.

2024A CAPITAL IMPROVEMENT PLAN BONDS FINANCE PLAN

Jessica Green from Northland Securities explained the finance plan to pay for the new Fire Hall. She stated that on September 25th the sale of the bonds will occur. She stated that these will be Capital Improvement Plan General Obligation Bonds in the amount of \$8,780,000. She stated the bonds will be structured for a term of 30 years at an estimated interest rate of 4.38%. She stated there were no petitions received against the Capital Improvement Plan.

FIRESIDE ROAD DISCUSSION

Ryan Holthaus and Luke Vossen were present representing the Woodland Hills Homeowners Association. They explained their desire to explore the transition of a portion of Fireside Road from private to public. They stated that improvements were being considered to Fireside Road and by transitioning that portion of the road to the City, their homeowners association would then not need to be responsible for improvements to it. They were sent to gauge if there was interest from the City in owning a portion of the roadway as it is. This portion is located directly to the south of property within the City in Blue Heron Heights 2nd and 4th Additions. The Council agreed that they had interest in portion of the roadway and stressed that they would not invest any money in attorney fees or engineering until a vote was held from the members of the homeowner's association agreeing to move forward. Holthaus and Vossen explained that there are many variables at play in this situation and that they would be in communication with City staff once more information is decided on their end.

PUBLIC WORKS DIRECTOR REPORT**A. Purchase of Vehicle Scanner**

Stueve explained that a vehicle scanner was needed for the mechanic to diagnose issues on the newer vehicles within the City.

MOTION WAS MADE BY HENNEN, SECONDED BY SCHMITZ, TO APPROVE THE PURCHASE OF A VEHICLE SCANNER FROM SNAP-ON, INC. AT A COST OF \$6,919.60; TO BE PAID FROM EQUIPMENT LINE ITEM #6311 AND TO BE PAID AS FOLLOWS: 35% EACH FROM POLICE AND STREET DEPARTMENTS, AND 10% EACH FROM FIRE, WATER AND SEWER DEPARTMENTS. MOTION PASSED 4-0.

B. Updates

Stueve explained that he is still getting pricing for components of the scaled down version of improvements for the 2025 project which would consist of the reclaiming and fixing sagging pipe and two gate valves. He stated that the Splash Pad will remain open for another two weeks since the weather has been hot.

CITY ENGINEER REPORT**A. Resolution No. 2024-25, a Resolution Accepting the Feasibility Report**

Butler stated that no changes were made to the Feasibility Report and that it would remain on file with the City for the future. He stated that during budget discussions the Council had decided to proceed in another direction.

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO ADOPT RESOLUTION NO. 2024-25, A RESOLUTION ACCEPTING THE FEASIBILITY REPORT FOR THE 2025 MAIN STREET IMPROVEMENTS PROJECT. MOTION PASSED 4-0.

B. Plans and Specifications for Main Street Reclaim Project

Butler stated that the new scope of the project would consist of reclaiming Main Street from west of Red River Avenue to 10th Avenue, and a portion east of the Main Street Bridge for approximately 450 feet. Councilor Fall stated that he was still in favor of completing the entire proposed improvements for the east end of the project. He stated that it should be done right or not at all, but also said he didn't want to spend money. Councilor Hennen and Schmitz agreed that if the equipment is already mobile to do the reclaiming on the west end of the project, that the east end should also be done, even though it may not be the perfect solution. Councilor Hennen stated he was interested in further exploring making the Rocori Trail crossing safer in this area.

MOTION WAS MADE BY HENNEN, SECONDED BY SCHMITZ, TO APPROVE ORDERING OF PLANS AND SPECIFICATIONS FOR THE 2025 MAIN STREET RECLAIM PROJECT, INCLUDING RECLAIMING FROM RED RIVER AVE WEST TO 10TH AVE, AND ALSO STARTING FROM THE EAST END OF THE SAUK RIVER BRIDGE FOR APPROXIMATELY 450 FEET EAST. MOTION PASSED 3-1. ROLL CALL VOTE, AYES - HENNEN, HEINEN, SCHMITZ, NAYES – FALL.

C. Water Treatment Plant Backwash Tank

Butler stated that there were three bids received for the project. Councilor Schmitz inquired how the bids were so far off from the engineer estimate. Butler explained that all three of the bids were very different and that bid prices can be unpredictable and that the timeline for the project is tight. He stated that some of their estimate was based off of bits and pieces obtained by staff that didn't necessarily seem accurate. Stueve pointed out that during the construction of the Water Treatment Plant, the contractor was asked for an estimate for the backwash tank which they ballparked at \$700,000 and now it's \$900,000.

MOTION WAS MADE BY SCHMITZ, SECONDED BY HENNEN, TO APPROVE RESOLUTION NO. 2024-28, A RESOLUTION ACCEPTING BIDS AND AWARDING A CONTRACT TO MN MECHANICAL SOLUTIONS FOR THE WATER TREATMENT PLANT BACKWASH TANK IN THE AMOUNT OF \$723,145.00. MOTION PASSED 4-0.

D. Project Updates

Butler stated that grading work is wrapping up on River Links 5th and 6th Addition. He stated that the final walk through is being done on the 2023 Improvements Project. He stated that for the Wastewater Treatment Facility Project City staff has met with Pete Daniels and himself on the MOU with the City of Rockville. Through the discussion they agreed that 30% design would be the best path forward.

POLICE DEPARTMENT REPORT

Chief Blum presented the monthly calls for service report for July. He provided reminders for school bus stop arms and pedestrians, scams, and speed truck availability. He stated that the individuals responsible for the vandalism at the Splash Pad have been identified with the assistance of the cameras in the park.

CITY ADMINISTRATOR REPORT

A. Schwieters Chevrolet Family Event

Dockendorf stated that Schwieters is hosting a drive-in movie event at their property on October 11th.

B. 2025 Budget

Dockendorf requested clarification on the amount of \$7,560 for Christmas decorations. She stated she wasn't sure if the Council intended to include that in the budget for 2025. Councilor Fall stated that the committee was hoping to purchase the lights this year, and Dockendorf explained that money in reserves could be used for it, and then budget for it in 2025, which would go into the reserves if not used. The Council agreed to include the amount in the 2025 budget.

C. Updates

Councilor Schmitz inquired about the final amount of the preliminary budget for 2025. Dockendorf explained that she's still waiting for the final tax capacity figures from the County which will impact the amount of the City's tax levy, so the percentage of increase would likely change yet.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$368,564.12 AND SUPPLEMENTAL LIST TOTALING \$46,197.18 AS PRESENTED BY CITY STAFF. MOTION PASSED 4-0.

ADJOURN

MOTION WAS MADE BY HENNEN, SECONDED BY SCHMITZ, TO ADJOURN AT 6:14 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 4-0.

Dave Heinen, Mayor

Kris Dockendorf, City Administrator