

## **TUESDAY, SEPTEMBER 11, 2018 COLD SPRING CITY COUNCIL MINUTES**

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen and Council Members Jayme Knapp, Shannon Miller, Doug Schmitz and Gary Theisen. Others present: Brigid Murphy, Brian Lintgen, Tammy Paczkowski, Jason Blum, Heidi Stalboerger and Angie Mueller.

### **APPROVAL OF THE AMENDED AGENDA**

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE THE AMENDED AGENDA AS PRESENTED OF THE SEPTEMBER 11, 2018 CITY COUNCIL MEETING. MOTION PASSED 5-0.

### **CONSENT AGENDA**

A. Minutes – August 16, 2018 Special Meeting, August 28, 2018 City Council Meeting and September 6, 2018 Budget Meeting

B. Revised Notice to Vacate a Street to Include a Perpetual Easement

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 5-0.

### **CITY ENGINEER REPORT**

A. Water Treatment Plant Update

Lintgen stated that a tour day is planned for September 26<sup>th</sup>, to tour metro area water treatment plants to see examples of components that the City will have to decide on when designing the City's water treatment plant.

B. Alexander Park Update

Lintgen stated that cost estimates were provided for the budget meeting and will be presented to the Splash Pad committee at their next meeting.

C. North Pointe Plat 5

Lintgen stated that the majority of the sidewalks are complete in North Pointe 5.

D. Safe Routes to School Project

Lintgen stated he received letters with comments from federal and state agencies on the project which will allow him to finish up the project memorandum.

E. CSAH 158

Lintgen reported that Stearns County was open to pushing the CSAH 158 project back a year to 2020 since the City is exploring doing additional utility work as part of the project, instead of just a mill and overlay.

### **POLICE DEPARTMENT REPORT**

A. WatchGuard Camera and Radar for Squad Car

Chief Blum explained that in 2019 he has budgeted for a purchase of new squad car. He requested approval to move forward with purchasing equipment for the new squad car since there is still money in this year's budget. He explained that the current School Resource Officer squad car will be cycled out when the new squad is fully ready. MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO APPROVE THE PURCHASE OF A WATCHGUARD 4RE DASHBOARD CAMERA AND STALKER DSR RADAR WITH MOUNTING BRACKETS FOR THE COST OF \$7,949.00 AND FURTHERMORE TO BE PAID OUT OF LINE ITEM #6311. MOTION PASSED 5-0.

B. Ordinance Enforcement Recap

Chief Blum stated that 84 letters were sent out and that 34 administrative citations had been issued for nuisance violations. He stated that six state citations had been issued so far with another round of inspections happening soon. He added that there were five properties that had severe violations that were identified in January and three of those have come into compliance.

C. School Year Reminder

Chief Blum reminded everyone that school has started and stated that everyone should be mindful about school buses, pedestrians and extra traffic that the school year brings.

**CITY ADMINISTRATOR REPORT**

**A. Revolving Loan Fund Unencumbered Funds**

Murphy stated that at the last meeting EDA President Jim Kraemer had informed the Council about the revolving loan funds that were unencumbered. She stated that at the budget meeting it was suggested to allocate a portion of those funds to start work on Alexander Park this fall.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE ALLOCATING \$71,900.00 OF THE UNENCUMBERED FUNDS FROM THE FORFEITED REVOLVING LOAN TO THE COST OF CONSTRUCTION OF ALEXANDER PARK. MOTION PASSED 5-0.

**B. Trail Easements for the Trail Between a Parcel in Blue Heron Heights**

Murphy explained that an easement is needed on two lots in Blue Heron Heights to maintain the walking trail that goes along the stormwater pond. She stated that one lot is privately owned and the other is a tax forfeited lot that is owned by the County. She explained that the bulk of the easement is on the privately owned lot and the proposed easement document was acceptable to them although the County had an issue with the wording in the easement document for their forfeited lot.

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO APPROVE ENTERING INTO A TRAIL EASEMENT AGREEMENT WITH GEORGE AND JAN DINGMANN FOR A TRAIL IN BLUE HERON HEIGHTS ON PROPERTY LEGALLY DESCRIBED AS LOT 4, BLOCK 1, BLUE HERON HEIGHTS 2<sup>ND</sup> ADDITION. MOTION PASSED 5-0.

**C. Deb Brown Hometown Turnaround Visit and Itinerary**

Murphy provided the Council and the public with the itinerary for the Hometown Turnaround visit with Deb Brown on September 14-18<sup>th</sup>.

**D. Dale Kremers Building Permit Comments**

Murphy stated she looked into the comments that Dale Kremers had made about staff requiring brick and a 6:12 roof pitch on his permit for 37 Rookery Drive. She stated she reviewed that permit and there was nothing indicating that staff had made him change the plans he had submitted. She stated that she wrote him a letter explaining what she had found, the building permit process, and for him to contact her with any further concerns about the matter. She stated that she has not received any response from him.

**LIST OF BILLS AND ADDITIONS**

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$67,005.57 AND SUPPLEMENTAL LIST TOTALING \$50,778.87 PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

**ADJOURN**

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO ADJOURN AT 6:46 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

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Dave Heinen, Mayor

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Brigid Murphy, City Administrator