

WEDNESDAY, AUGUST 23, 2023 COLD SPRING CITY COUNCIL MEETING MINUTES

Mayor Dave Heinen called the meeting to order at 6:30 p.m. The following members were found to be present: Mayor Dave Heinen and Council Members Mike Fall, Ryan Hennen and Fran Ramler. Absent: Doug Schmitz. Others present: Kris Dockendorf, Jon Stueve, Jason Blum, Dan Weber, Sam Butler, Jamie Juelfs, Tom Roos, Andrea Teal and Joe Jelovnick.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY HENNEN, SECONDED BY RAMLER, TO APPROVE THE AGENDA OF THE SEPTEMBER 23, 2023 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 4-0.

CONSENT AGENDA

A. Minutes – July 25, 2023 Regular Meeting and August 8, 2023 Regular Meeting

MOTION WAS MADE BY FALL, SECONDED BY RAMLER, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 4-0.

RESOLUTION NO. 2023-23, A RESOLUTION APPROVING A SPECIAL USE PERMIT FOR CLT PROPERTIES, LLC

Tom Roos from Rice Companies and Andrea Teal from Teals Market presented and explained their request for a Special Use Permit to construct a coffee shop with a drive-thru which is allowed by special use in the C-2 Fringe Commercial District. Roos explained that an addition on the west side of the current structure would provide 1,000 square feet expansion for the liquor store portion of the building, and a 1,500 square foot addition for a Caribou Coffee with a drive thru. The remaining portion of parking on the west side of the building would be changed to angled parking, and the drive thru would be a one way only.

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO APPROVE RESOLUTION NO. 2023-23, A RESOLUTION APPROVING A SPECIAL USE PERMIT FOR CLT PROPERTIES, LLC TO ALLOW FOR A DRIVE-THROUGH IN THE C-2 FRINGE COMMERCIAL DISTRICT. MOTION PASSED 4-0.

ROAD CLOSURE FOR TRUNK OR TREAT

Jamie Juelf from Edina Realty explained the request for a road closure, on 5th Avenue South from 4th Street South, to Highway 23, on October 29, 2023 for the purpose of hosting a Trunk or Treat event for children.

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO APPROVE CLOSING OF A PORTION OF 5TH AVENUE SOUTH BETWEEN HIGHWAY 23 AND 4TH STREET SOUTH FOR A TRUNK OR TREAT EVENT ON OCTOBER 29, 2023 FROM 2:30 P.M. TO 5:30 P.M. MOTION PASSED 4-0.

FIRE DEPARTMENT

Chief Dan Weber stated for the month of July there were 47 calls, he added they are at 35 calls so far for August, with a total of 402 for the year, which is about the same as last year at this time.

PUBLIC WORKS DIRECTOR REPORT

A. Landon Winkelmann Tuition Reimbursement

MOTION WAS MADE BY RAMLER, SECONDED BY FALL, TO APPROVE THE APPLICATION FOR TUITION REIMBURSEMENT FROM LANDON WINKELMANN FOR THE WATER ENVIRONMENT TECHNOLOGIES PROGRAM AT ST. CLOUD TECHNICAL AND COMMUNITY COLLEGE, ACCORDING TO THE TERMS OUTLINED IN ARTICLE 13 OF THE PERSONNEL POLICY. MOTION PASSED 4-0.

B. Purchase Surge Protector

Stueve explained that all of the buildings at Public Works have a surge protector to protect the controls inside of them. He stated that this protector had been fried so it did it's job and needs to be replaced. It was unknown if it was lightening that caused the outage or a power jolt. Dockendorf stated she could check with insurance to see if the cost would be covered.

MOTION WAS MADE BY HENNEN, SECONDED BY RAMLER, TO APPROVE THE PURCHASE OF A NEW SURGE PROTECTOR FOR THE WASTEWATER BUILDING FROM VAN METER AT A COST OF \$3,621.00; FURTHERMORE, TO BE PAID OUT OF THE WASTEWATER DEPARTMENT EQUIPMENT REPAIRS LINE ITEM 6313. MOTION PASSED 4-0.

D. Updates

Stueve explained that the seal coating is completed and fog sealing will be done later in the week. He stated that they have started installing the hockey rink boards.

CITY ENGINEER REPORT

A. Updates

Sam Butler gave an update on the engineering related projects. He stated that for the 2022 Brewery Improvements project is nearing completion. He stated that grading, topsoil and seeding are being done and lastly a fence is being installed around each end of the utility bridge. He stated for the 2023 Street Improvements Project that much of the concrete curbing has started, and paving for all areas west of Red River Avenue will be done by the end of the month. He stated that work is still continuing on utility work on the 3rd Avenue North area. He stated the blasting work is complete. He stated that the contractor would like to start working at 7 am on Saturday since they have two utility crews in town to complete that portion of the project.

MOTION WAS MADE BY FALL, SECONDED BY RAMLER, TO ALLOW THE CONTRACTOR DOUGLAS KERR TO START WORK ON SATURDAY, AUGUST 26, 2023 AT 7:00 AM, INSTEAD OF THE TIME OF 9:00 AM ALLOWED BY CITY ORDINANCE. MOTION PASSED 4-0.

POLICE DEPARTMENT REPORT

A. Updates

Chief Blum stated that it has always been a struggle to get the air conditioning and heating flow better into the squad room. He explained that a quote was obtained for roughly \$6,000 to modifying the ductwork to better control the airflow in the office area. He added that dampers could be installed to help direct the airflow for certain rooms along with a control panel to set the temperature for the Council room.

MOTION WAS MADE BY FALL, SECONDED BY HENNEN, TO GO FORWARD WITH THE ENTIRE PLAN FOR HVAC IMPROVEMENTS INCLUDING DUCTWORK, DAMPERS AND CONTROLS FOR THE CITY OFFICES INCLUDING THE POLICE DEPARTMENT WORK AREA AND COUNCIL CHAMBERS AND FOR THE FUNDS TO BE DRAWN FROM THE RESERVES FUND. MOTION PASSED 4-0.

B. Other

Chief Blum gave the Council an update on scams going around and how they are becoming more sophisticated.

CITY ADMINISTRATOR REPORT

A. Diversity, Equity and Inclusion

Dockendorf stated that all of the full-time employees have completed the online training from the League of Minnesota Cities.

COMMISSION UPDATES

A. Planning Commission

Councilor Hennen stated they discussed the special use permit from Teals Market.

B. EDA

Councilor Ramler stated that they had a short meeting and discussed the Main Street Revitalization grant.

C. Park Board

Mayor Heinen stated that they went through the budget and determined chair and co-chair positions on the board.

D. Rocori Trail Construction Board

Dockendorf stated that the trail board has not been meeting anymore.

GENERAL QUESTIONS AND COMMENTS

Councilor Fall inquired about the residential garbage hauling licenses and the number of providers. He stated that he would like to see a single contract or limit the number of garbage trucks on the city streets. The Council agreed to discuss the topic further at a future meeting.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$154,875.31 AND SUPPLEMENTAL LIST TOTALING \$6,942.38 AS PRESENTED BY CITY STAFF. MOTION PASSED 4-0.

ADJOURN

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO ADJOURN AT 5:42 P.M. SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 4-0.

David Heinen, Mayor

Kris Dockendorf, City Administrator