

TUESDAY, AUGUST 23, 2022 COLD SPRING CITY COUNCIL MEETING MINUTES

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen and Council Members Mike Fall, Ryan Hennen, Fran Ramler, and Doug Schmitz. Others present: Brigid Murphy, Jon Stueve, Kris Dockendorf, Jennifer Schwanberg, Daniel Kneip, Doris Minnerath-Kneip, Maggie Jennings, Tina Barak, Egidie Scherr, Ron Ferguson, Alissa Brickman, Chantal Aahsle, Jane Conrad, Wendy Drontle, Andrea Robinson, Jason Blum and Angie Mueller.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED 5-0.

CONSENT AGENDA

A. Minutes – August 10, 2022 Special Meeting

B. Cold Spring Area Baseball Inc., LG220 Application for Exempt Permit, for a Raffle to be Held December 29, 2022 at the Side Bar & Grill

C. Nicholas P. Koenig HERO Foundation, LG220 Application for Exempt Permit, for a Raffle to be Held October 21, 2022 at The Great Blue Heron

MOTION WAS MADE BY SCHMITZ, SECONDED BY FALL, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 5-0.

AMENDMENT 1 OF THE DEVELOPMENT AGREEMENT WITH ALLIANCE LAND AND DEVELOPMENT LLC

Murphy stated that there was a number that had two digits transposed in the Development Agreement. She stated an amendment to the agreement was necessary to correct the error.

MOTION MADE BY FALL, SECONDED BY HENNEN, TO APPROVE THE AMENDMENT 1 OF THE DEVELOPMENT AGREEMENT WITH ALLIANCE LAND AND DEVELOPMENT LLC AS PRESENTED. MOTION PASSED 5-0.

COURT DATA SERVICES SUBSCRIBER AMENDMENT TO CJDN SUBSCRIBER AGREEMENT

Murphy stated this agreement is needed for the City Attorney to access court data needed for the purpose of their prosecution services.

MOTION WAS MADE BY RAMLER, SECONDED BY SCHMITZ, TO APPROVE THE AMENDMENT TO THE COURT DATA SERVICES SUBSCRIBER AGREEMENT AS PRESENTED. MOTION PASSED 5-0.

RESOLUTION NO. 2022-26, A LOT CONSOLIDATION FOR NATHAN ORBECK AND KATE ORBECK

Murphy explained that the Planning Commission had held a public hearing on the lot consolidation and recommended approval of it. She stated that the Orbeck's have a purchase agreement for the old Well #3 property which is west of their current property. She stated that the lot consolidation is being requested so they may build an accessory structure on the land in the future.

MOTION WAS MADE BY FALL, SECONDED BY RAMLER, TO APPROVE RESOLUTION NO. 2022-26, A RESOLUTION APPROVING A LOT CONSOLIDATION FOR NATHAN AND KATE ORBECK. MOTION PASSED 5-0.

PRESENTATION OF THE CITY OF COLD SPRING COMMUNITY CONVERSATIONS PROJECT – DEYOUNG CONSULTING SERVICES

Murphy explained that they would be presenting their findings from the community conversations they held from February to August of 2022. They explained the strengths and opportunities for improvements that were identified by people they interviewed. They then presented the ideas for improvement,

recommendations and best practices were also discussed. Murphy stated that she would forward the full report to the Superintendent of Rocori Schools. She also suggested that the Council take the next weeks to digest the findings and recommended moving forward at their next meeting by identifying two Council members to be liaisons to the Ad Hoc Committee, and together come up with a plan for moving forward so that momentum is not lost.

APPOINTMENT OF AN INTERIM CITY ADMINISTRATOR AND ASSIGNMENT OF ADMINISTRATIVE ASSISTANT TEMPORARY FINANCE DEPARTMENT DUTIES

Murphy recommended Kris Dockendorf be appointed the Interim City Administrator and Lois Lieser to assist with Finance Department duties until the new City Administrator starts. Murphy stated that the employee contract provides for wage adjustments when performing out of class job duties.

MOTION WAS MADE BY FALL, SECONDED BY SCHMITZ, TO APPOINT KRIS DOCKENDORF AS INTERIM CITY ADMINISTRATOR EFFECTIVE AUGUST 26, 2022 AND APPROVE A TEMPORARY ASSIGNMENT OF FINANCE DUTIES TO LOIS LIESER, AND PROVIDE A PAY INCREASE OF \$3.66 PER HOUR FOR DOCKENDORF AND \$4.60 FOR LIESER, EFFECTIVE SEPTEMBER 26, 2022, UNTIL THE INSTALLMENT OF A NEW CITY ADMINISTRATOR. MOTION PASSED 5-0.

PUBLIC WORKS DIRECTOR REPORT

A. Hockey Rink Concrete

Stueve explained that after further discussion with the concrete contractors he recommended either doing the entire concrete pour for the rink, or forgoing the entire project for this year. He stated that there were too many complications to try to piece in a partial pour for the rink by just doing the perimeter or half the rink. He stated there was a shortfall of \$32,000 from what was budgeted and what the project would cost today. Councilor Schmitz stated he would like to see a cost estimate for just the perimeter concrete.

Councilor Hennen inquired if there were other funds within the budget that the shortfall could be taken from to complete the project this year. Murphy and Dockendorf explained that the gambling fund and the reserves both would have sufficient funds that could be used to make up the shortfall.

MOTION WAS MADE BY FALL, SECONDED BY HENNEN, TO APPROVE HIRING TROY BOUCHER AND JEFF KRAEMER TO INSTALL THE HOCKEY RINK AT A COST OF \$106,052, AND FURTHERMORE, TO BE PAID OUT OF PARKS CAPITAL EXPENDITURE BUDGET LINE #6413 AND THE REMAINING FROM EITHER THE GAMBLING OR RESERVES FUNDS. ROLL CALL VOTE, AYES – HEINEN, HENNEN, FALL, AND RAMLER. NAYES – SCHMITZ. MOTION PASSED 4-1.

B. Other

Stueve gave a brief update on several engineering related items including the Water Treatment Plant and the Wastewater Pre-Treatment Plant.

POLICE DEPARTMENT REPORT

A. Richmond Contract Proposal

Chief Blum explained that the City of Richmond had met last Thursday to discuss the response from the Cold Spring City Council on the police services contract. He stated on Monday, Richmond had provided a counter proposal with the terms of a one-year contract, agreeing to the 26% increase in the service rate, a seat at the police department budget discussions, and accountability of patrol time. It was not clear whether the budget meeting that Richmond could participate in would be for the 2023 budget or for the 2024 budget. Council members agreed that they were okay with Richmond attending the upcoming the budget meeting for the police department. Chief Blum stated that the specifics of accountability of patrol time would need to be clarified.

MOTION WAS MADE BY FALL, SECONDED BY SCHMITZ, TO ACCEPT THE TERMS OF THE

POLICE SERVICE CONTRACT WITH THE CITY OF RICHMOND AS SPECIFIED IN THEIR LETTER. MOTION PASSED 5-0.

B. Monthly Reports

Chief Blum presented a report on the calls for service for the month of July 2022.

C. Department Activity

Chief Blum stated that the remainder of the hardware is being installed in the squad cars for the body worn cameras.

D. Other

Chief Blum explained that he had received approval in July to advertise for a full-time officer position after Officer Zayas resigned. He stated that he had not advertised for that position yet, and now that Officer Bragelman has also resigned, he would like to advertise for that position too, so there would be two open positions to be filled.

MOTION WAS MADE BY SCHMITZ, SECONDED BY HENNEN, TO ADVERTISE FOR A SECOND FULL-TIME POLICE OFFICER POSITION. MOTION PASSED 5-0.

CITY ADMINISTRATOR REPORT

Murphy stated that she has been honored to serve the City for the last six years with many challenges and successes. She thanked staff and the community for their support.

COMMISSION UPDATES

A. Planning Commission

Councilor Fall stated that they held the public hearing for the lot consolidation.

B. EDA

Councilor Schmitz stated they discussed the Downtown Revitalization Project and reviewed the EDA budget for next year.

C. Park Board

Councilor Hennen stated that they discussed the hockey rink project, the capital improvements plan for next year and the parks budget.

D. Rocori Trail

Murphy stated that they discussed the need for drain tile on both sides of the trail and bump outs for emergency vehicles to turn around. She stated the trail should be completed by Spring of 2023.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$498,372.97 AND SUPPLEMENTAL LIST TOTALING \$4,209.49 AS PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

ADJOURN

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO ADJOURN AT 8:17 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

David Heinen, Mayor

Kris Dockendorf, Interim City Administrator