

TUESDAY, AUGUST 22, 2017 COLD SPRING CITY COUNCIL MINUTES

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen, and Council Members Jayme Knapp, Shannon Miller, Doug Schmitz and Gary Theisen. Absent: None. Others present: Brigid Murphy, Jon Stueve, Jason Blum, Heidi Stalboerger, Brian Lintgen, Steve Oberman, Duane Krueger, Matt Hesse, Brady Goebel, Jenna Turner, Austin Schlangen, Lisa Kuechle, Connie Schmoll and Angie Mueller.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE THE AGENDA OF THE AUGUST 22, 2017 CITY COUNCIL MEETING. MOTION PASSED 5-0.

CONSENT AGENDA

A. Minutes – August 8, 2017

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO APPROVE THE MINUTES OF THE AUGUST 8, 2017 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

B. Approval of Alcohol License for Harvest Moon Event

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO APPROVE A TEMPORARY ON-SALE LIQUOR LICENSE FOR ASSUMPTION HOME, INC. FOR THEIR HARVEST MOON EVENT TO BE HELD ON OCTOBER 6, 2017 AT ST. BONIFACE CHURCH. MOTION PASSED 5-0.

RESOLUTION NO. 2017-39, A RESOLUTION APPROVING THE VARIANCE REQUEST OF AUSTIN SCHLANGEN

Murphy explained that Austin Schlangen had applied for a variance to construct a deck on his house located at 103 2nd Street North. She stated a variance is required due to the requirement that a detached structure must be a distance of ten feet and behind the main structure. She further explained that there is an existing detached garage on the lot, which is narrow in width but especially deep. She added that by constructing the deck onto the house the detached garage will be 5.5 feet in front of the main structure and will be closer than ten feet to the main structure. She stated that the Planning Commission had recommended approval of the variance.

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE RESOLUTION NO. 2017-39, A RESOLUTION APPROVING A VARIANCE TO ALLOW FOR AN ATTACHED DECK ON PROPERTY WHICH WOULD RESULT IN AN EXISTING DETACHED STRUCTURE TO BE IN VIOLATION OF THE REQUIREMENTS OF SECTION 17, SUBDIVISION 3, PART 1 IN THE R-1 LOW DENSITY RESIDENTIAL DISTRICT. MOTION PASSED 5-0.

FIREFEST RECAP

Duane Krueger and Matt Hesse from the Firefest Committee thanked the event sponsors and explained that the event was successful. He stated approximately 7,300 people attended the event and all 125 campsites were sold out. Krueger stated that they are still working through the financial totals but would like to start planning for next year.

MOTION WAS MADE BY SCHMITZ, SECONDED BY THEISEN, TO APPROVE MOVING FORWARD WITH PLANS FOR THE 2018 FIREFEST EVENT. MOTION PASSED 5-0.

HIGHWAY 23 COALITION PRESENTATION

Connie Schmoll from Kandiyohi County and the City of Willmar Economic Development Commission explained their efforts to seek funding to fill the two four-lane gaps on Highway 23 from Willmar to Interstate 94. She stated that they are seeking memberships to the coalition at two different levels, \$1,000 for the Supporter level, and \$1,500 for the Advocate level. Councilor Knapp suggested that the EDA review the membership request and the rest of the Council agreed.

ORDINANCE NO. 358, AN ORDINANCE AMENDING SECTION 4, SUBDIVISION 8, THE USE TABLE, TO ALLOW MANUFACTURING/PROCESSING (LIGHT) IN THE C-3 HIGHWAY COMMERCIAL DISTRICT

Murphy explained that there are several businesses in the C-3 Highway Commercial District that conduct light manufacturing, making them a non-conforming use in the zoning district. She stated that if any of the businesses would need to expand they would be required to get a variance. She stated that the Planning Commission had reviewed the definition of Light Manufacturing/Processing and recommended that those types of businesses be allowed as a permitted use in the C-3 Highway Commercial District. MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO APPROVE ORDINANCE NO. 358, AN ORDINANCE AMENDING SECTION 4, SUBDIVISION 8, THE USE TABLE OF THE ZONING CODE OF THE CITY OF COLD SPRING TO ALLOW MANUFACTURING/PROCESSING (LIGHT) IN THE C-3 HIGHWAY COMMERCIAL DISTRICT. MOTION PASSED 5-0.

RESOLUTION NO. 2017-38, A RESOLUTION AUTHORIZING SUMMARY PUBLICATION AMENDING SECTION 4, SUBDIVISION 8, THE USE TABLE

Murphy explained that a resolution needs to be approved to authorize a summary publication. She added that instead of publishing the entire Use Table, it would be more cost effective to publish a literal summary of the amendment.

MOTION WAS MADE BY THEISEN, SECONDED BY SCHMITZ, TO APPROVE RESOLUTION NO. 2017-38, A RESOLUTION AMENDING SECTION 4, SUBDIVISION 8, THE USE TABLE OF THE ZONING ORDINANCE OF THE CITY OF COLD SPRING. MOTION PASSED 5-0.

POLICE DEPARTMENT REPORT

A. Hiring of Brady Goebel as a Full-Time Police Officer

Chief Blum explained that two interviews were conducted for the full-time police officer position. He stated that the hiring committee recommended offering the position to Brady Goebel.

MOTION WAS MADE BY SCHMITZ, SECONDED BY THEISEN, TO APPROVE THE HIRING OF BRADY GOEBEL AS A FULL-TIME POLICE OFFICER AT STEP ONE OF THE PAY SCALE AT A RATE OF \$22.99 PER HOUR EFFECTIVE AUGUST 23, 2017. MOTION PASSED 5-0.

B. Part-Time Hiring Update

Chief Blum explained that 26 applications were received of which nine were selected for interviews. He stated that after conducting interviews the hiring board recommended two candidates to move forward in the background check process. Councilor Schmitz inquired about the cost for part-time officers and if it would be best to hire two part-time positions due to staff shortages in the past. Chief Blum explained that the actual cost for part-time officers is low that their training and bulletproof vests are generally reimbursed from the state and federal funds. He stated that he will report back once the background process is completed with a recommendation for hiring.

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO APPROVE MOVING FORWARD WITH THE BACKGROUND PROCESS ON TWO CANDIDATES WITH THE APPROVAL TO FILL UP TO TWO PART-TIME OFFICER POSITIONS. MOTION PASSED 5-0.

C. Mock Car Crash Recap

Chief Blum stated that a Mock Car Crash demonstration was held in Richmond on August 17th. He stated that the event was attended by approximately 300 people and the department received positive feedback on the event.

D. Parish Festival Recap

Chief Blum explained that the Parish Festival went well but unfortunately there was several incidents of property damage and vandalism that occurred to several properties. He stated that if anyone had

information on groups that may have been walking around on Saturday night that they should contact the police department.

PUBLIC WORKS DIRECTOR REPORT

A. Well Update

Stueve stated that they are putting together numbers for additional test wells by Wells 4, 5, and 6.

CITY ENGINEER REPORT

A. Main Street

Lintgen stated that they have started chipping granite in the construction area and once that is done they will begin again with the road work. Lintgen stated that the light poles have been installed and that the final lift of pavement will be applied next year along with the striping.

CITY ADMINISTRATOR REPORT

Murphy stated that the Parks Department would like to get feedback from the public on a master plan for the Splash Pad. She stated that a concept master plan could be presented at an open house hosted by the Park Board or it could be a joint meeting with the City Council. The Council indicated they would prefer to have a joint meeting with the Park Board on September 18th so that both groups can hear the public feedback.

COMMISSION AND BOARD REPORTS

A. Planning Commission

Councilor Miller stated that the Planning Commission had discussed the variance request and use table amendments.

B. Park Board

Murphy explained that the Park Board had discussed the Splash Pad.

C. EDA

Councilor Knapp stated that a representative from DEED gave the EDA a presentation on Revolving Loan Funds.

D. Rocori Trail

Councilor Theisen stated that the newest phase of the trail is being used and a Ribbon Cutting Ceremony is scheduled for September 14th.

E. Heritage Preservation Commission

Murphy stated that an inventory of historical properties are being compiled and that photos will be taken of them.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY THEISEN, SECONDED BY SCHMITZ, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$79,969.85 AND SUPPLEMENTAL LIST TOTALING \$4,778.81 PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

ADJOURN

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO ADJOURN AT 7:08 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

Dave Heinen, Mayor

Brigid Murphy, City Administrator