

## **THURSDAY, AUGUST 16, 2018 COLD SPRING CITY COUNCIL SPECIAL MEETING MINUTES**

The meeting was called to order by Mayor Dave Heinen at 5:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen, and Council Members Doug Schmitz and Jayme Knapp. Absent: Gary Theisen and Shannon Miller. Others present: Brigid Murphy, Brandi Canter, Chuck Krebsbach, Jason Kirchoff, Jason Blum, Jason Spoden, Dan Weber, Cliff Johnson, Ginny Anderson, Julia Konop, Ron Altman, and Angie Mueller.

### **APPROVAL OF THE AGENDA**

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO APPROVE THE AGENDA AS PRESENTED OF THE AUGUST 16, 2018 CITY COUNCIL MEETING. MOTION PASSED 3-0.

### **REVIEW OF SPACE STUDY**

#### **A. Review Original Space Study Result from HMA Architects**

Murphy stated that in 2016 the Council had commissioned Murray Mack of HMA Architects to conduct a Space Study for the current City Hall complex. The department heads provided a list of the space they felt they needed which was reviewed and approved by the Planning Commission. The information was then given to Mack who provided his findings in February of 2017 along with a proposed sketch of the building showing both the Fire and Police departments moving out of the current space and the Administration and Library taking over the current building space which would be remodeled.

#### **B. Review Results from the Special Meeting held in April 25, 2018**

Murphy gave a review of the Joint Meeting that was held between the Planning Commission and the City Council in April. She stated the departments heads were tasked with seeing if there were any cuts they could make to their requested space needs. She stated that the revised space numbers were given to Mack and he then provided a rough schematic of the reconfigured space that included the Administration, Library and Police Departments. The sketch was discussed with issues noted of safety concerns of squad car having to back onto First Street South. The concern of the reduced amount of space for the police department was also noted as it wouldn't take long before it would be outgrown. The idea of reconfiguring the drawing so that the Police department would move into the Fire department space was also suggested as it may be more cost effective than remodeling that space for library use. After some discussion the Council concluded that they would like to see cost figures put together for the sketches discussed with and without the additions to the existing building structure. Murphy stated that she would prepare a request to Mack to provide cost estimates as discussed but the work would have to occur in 2019, since the amount budgeted for the Space Study in 2018 has already been used up. The other main point the Council agree upon was the Fire Department would need to be moved out of the current building.

#### **C. Open Public Forum**

Chuck Krebsbach discussed his proposal on how to reconfigure the current space with the first suggestion of moving the Fire department out of the building. He proposed then moving the Library into the Fire department space and keeping the current bathrooms and kitchen spaces. He suggested that the library staff design the space instead of relying solely on the architect. He next suggested that the Administration department take over the former library space, creating one office and the remainder space being cubicles. He proposed a door from the Administration department to the adjoining City Council Chambers space. He then suggested that the Police take over the former Administration space. He suggested an addition to the west side of the building if necessary with a basement for areas of the Police department that would not be accessible by the public. He stated that with his plan there would be no temporary spaces needed and urged the Council to consider it as an alternative plan. Murphy asked the Council if they would like to have Mack provide a cost estimate for the plan presented by Krebsbach and the Council indicated they would.

Julia Konop asked if it was ever suggested that both the Fire and Police Departments move out of the current building. The Council stated that was one of the first designs that the architect suggested.

Cliff Johnson asked if the former First National Bank of Cold Spring location on Main Street has been discussed as a potential new location for the library. He stated that the building has a lot of historical character and would like to see it used instead of sitting empty or torn down. Councilor Knapp stated that has been brought up in the past and has been explored but there are too many challenges with that building.

Ginny Anderson asked about the timeline for the library to gain space. The Council agreed it would take at least two years to move the Fire department out of the current space, and therefore realistically three to five years before the library would have an expanded space.

**ADJOURN**

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO ADJOURN AT 6:27 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 3-0.

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Dave Heinen, Mayor

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Brigid Murphy, City Administrator