

WEDNESDAY, AUGUST 14, 2024 COLD SPRING CITY COUNCIL MEETING MINUTES

The meeting was called to order by Mayor Dave Heinen at 5:00 p.m. The following City Council members were found to be present: Mayor Dave Heinen and Council Members Mike Fall, Ryan Hennen, Doug Schmitz and Fran Ramler. Absent: None. Others present: Kris Dockendorf, Jon Stueve, Sam Butler, Jason Blum, Wayne Torborg and Joe Jelovnick.

OPEN PUBLIC FORUM

Wayne Torborg, resident on 2nd Street South stated that he was curious about the purpose of the amendment to City Code regarding RV parking and who wanted it changed. He stated he did not want more junk parked on the street and commented about grass being too high and cars being on blocks in town. He stated his concern on who would be keeping exact track of the parking time limits and enforcement of violations. He stated that to RV owners their vehicles are the apple of their eyes, but to everyone else it's just a big box.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO APPROVE THE AGENDA OF THE AUGUST 14, 2024 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

CONSENT AGENDA

A. Minutes – July 24, 2024 Regular Meeting

B. MDHA-Stickney Hill Big Horns Chapter – Application to Conduct a Raffle, Form LG220 – October 4, 2024 at The Great Blue Heron, 305 5th Avenue South

MOTION WAS MADE BY SCHMITZ, SECONDED BY HENNEN, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 5-0.

ORDINANCE NO. 412 – AN ORDINANCE AMENDING CITY CODE FOR HOUSE TRAILERS AND CAMPERS

Councilor Fall stated that he agreed with the man who spoke earlier and expressed his concerns with enforcement issues and safety. He suggested that there be a provision added, so that house trailers and campers would be required to put up reflective markers or cones when parked on the street. Councilor Schmitz agreed with the safety aspect of that, but stated that should also then include boats, cargo trailers, and dually trucks. It was unknown whether the City could require the reflectors or markers so staff will check with the City Attorney.

MOTION WAS MADE BY FALL, SECONDED BY HENNEN, TO APPROVE ORDINANCE NO. 412 AMENDING THE CITY CODE REGULATING PARKING OF HOUSE TRAILERS AND CAMPERS. MOTION PASSED 5-0.

POLICE DEPARTMENT REPORT

A. Law Enforcement Services Agreement with the City of Richmond

Chief Blum stated that the Council's directive of seeking a long-term contract with the City of Richmond for police services, he drafted a five-year contract which was presented to the Richmond City Council. He stated that the only changes made to the contract were the term length, the updated costs figures, and language clarification for the special security rate which is calculated annually. The Council was appreciative of the long term contract stating it will help with budgeting and building plans in the future.

MOTION WAS MADE BY SCHMITZ, SECONDED BY FALL, TO APPROVE THE LAW ENFORCEMENT SERVICES AGREEMENT WITH THE CITY OF RICHMOND AS PROPOSED, AND EXTEND THE TERM OF THE AGREEMENT TO FIVE YEARS. MOTION PASSED 5-0.

B. School Resource Officer Memorandum of Understanding

Chief Blum stated that the Rocori School District requested that the SRO MOU be renewed annually. He reminded the Council that the formula was updated last year and the contract is otherwise unchanged from the past.

MOTION WAS MADE BY HENNEN, SECONDED BY SCHMITZ, TO APPROVE THE 2024-2025 SCHOOL YEAR, SCHOOL RESOURCE OFFICER MEMORANDUM OF UNDERSTANDING, AND TO AUTHORIZE THE MAYOR AND CITY ADMINISTRATOR TO SIGN THE AGREEMENT. MOTION PASSED 5-0.

C. Updates

Chief Blum provided an update on the K9 Program stating that a new K9 had been purchased and is now in training with its new handler, Officer Mitch Mueller. He stated they should finish their training towards the end of October. Councilor Fall commented again that he is against a K9 trained in apprehension.

ACCEPT RESIGNATIONS OF FIREFIGHTERS

MOTION WAS MADE BY FALL, SECONDED BY HENNEN, TO ACCEPT THE RESIGNATIONS OF FIREFIGHTERS STEVEN WHEAT AND DERIK EDWARDS, BOTH EFFECTIVE JULY 31, 2024, AND TO THANK THEM BOTH FOR THEIR YEARS OF SERVICE ON THE COLD SPRING FIRE AND RESCUE DEPARTMENT. MOTION PASSED 5-0.

REQUEST TO ADVERTISE FOR HIRING OF FIREFIGHTERS

MOTION WAS MADE BY HENNEN, SECONDED BY SCHMITZ, TO APPROVE ADVERTISING FOR HIRING OF UP TO FIVE FIREFIGHTERS FOR THE COLD SPRING FIRE AND RESCUE DEPARTMENT. MOTION PASSED 5-0.

PUBLIC WORKS DEPARTMENT REPORT

A. Demo Two Buildings at Public Works Location

Stueve explained his request to demo two buildings, one is the old slaughterhouse and the other is used for the dog kennel. He stated that the location of those buildings will be used for parking since the current parking will be taken over by the new Maintenance Shop. Councilor Schmitz expressed frustration with this not being an expense that was budgeted for 2024. Stueve explained that in September of 2023, he did not have the information on where the expansion of the main plant would need to be and therefore could not have forecasted that this specific expense was needed. Dockendorf added that the cost will come from the wastewater fund.

MOTION WAS MADE BY RAMLER, SECONDED BY SCHMITZ, TO APPROVE THE DEMOLITION OF THE OLD SLAUGHTER HOUSE AND DOG KENNEL FROM KRAEMER TRUCKING AND EXCAVATION AT A COST OF \$22,750.000. MOTION PASSED 5-0.

B. Updates

Stueve stated that the crack fill project is complete and the seal coating will be done soon. He stated that staff are beginning the process of looking for a location for a new well on the north side of town. He stated that he is budgeting for a new well due to the current ones being at maximum capacity. He stated that discussions with land owners will be happening as well as consulting with the DNR and hydrologists from Stantec.

C. 2025 Main Street Project

Stueve stated that he had met with a property owner along the project who has lived there for 60 years and was given some valuable information on past projects and improvements to the infrastructure. He stated he also talked with former City employees who had knowledge of the area that wasn't documented in records. He stated that all the sewer lines on the project were televised which provided good information so that the right decisions can be made on the project on what needs replacing and helps the engineer plan for the assessment costs of what needs replacing. He was recommending that televising be done on all future projects too.

D. Other

Councilor Fall stated he received two complaints about a boulevard tree obstructing the Brewery's lighted pedestrian crosswalk signal on the west side of Red River Avenue North. Stueve stated he would talk to the Brewery about the tree.

CITY ENGINEER REPORT

A. Resolution No. 2024-23 Water Treatment Plant Backwash Tank

Butler updated the Council on the bidding schedule stating that the tank and piping work would be completed this fall, and in the spring the chemical feeds would be completed.

MOTION WAS MADE BY FALL, SECONDED BY RAMLER, TO APPROVE RESOLUTION NO. 2024-23, A RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDER ADVERTISING FOR BIDS FOR THE WATER TREATMENT PLANT BACKWASH TANK PROJECT. MOTION PASSED 5-0.

B. Project Updates

Butler stated that the assessment work is nearing completion for the 2025 Main Street Improvement Project and will be presented at the next meeting. He stated that the 2022 Improvements Project is close to being closed out and the 2023 Improvement Project is in the final walk-through stage. He stated that conduit has been installed at the Lift Station #1 project and the electrical components have been arriving. He stated that Rockville will be meeting tonight to discuss the wastewater agreement and has received updated flow figures from Stickney Hill, which will likely reduce their capacity. He stated that the facility plan has received preliminary approval which is now contingent on an environmental review. Lastly, he stated another deadline extension has been given for the lead service surveys, and that they are still needing responses back. He discussed what will happen with the data gathered and the action plan afterward.

CITY ADMINISTRATOR REPORT

A. Updates

Dockendorf stated that the primary election went well with 197 people voting. She stated that staff has been reviewing buildings plans for a McDonalds in the former Hardees location. She stated they were working under a confidentiality clause for the last several months in regard to the project, which has now been lifted. She stated that the parking lot improvements for the lot shared with the Thrifty White Drug Store will be starting soon. Lastly, she stated that the federal funding for the Wastewater Facility and the Fire Station were declined. She stated there is still hope that it will get funded in next year’s State Bonding Bill.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$460,368.96 AND SUPPLEMENTAL LIST TOTALING \$27,738.56 AS PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

ADJOURN

MOTION WAS MADE BY HENNEN, SECONDED BY RAMLER, TO ADJOURN AT 5:52 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

Dave Heinen, Mayor

Kris Dockendorf, City Administrator