

WEDNESDAY, AUGUST 13, 2025 COLD SPRING CITY COUNCIL MEETING MINUTES

The meeting was called to order by Mayor Dave Heinen at 5:00 p.m. The following City Council members were found to be present: Mayor Dave Heinen and Council Members Mike Fall, Ryan Hennen, Fran Ramler, and Doug Schmitz. Others present: Kris Dockendorf, Sam Butler, Jason Blum, Jon Stueve, Dan Weber, Nate Bell, Karl Schmitz and Joe Jelovnick.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY HENNEN, SECONDED BY SCHMITZ, TO APPROVE THE AGENDA OF THE AUGUST 13, 2025 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

CONSENT AGENDA

A. Minutes – July 23, 2025 Regular Meeting and August 6, 2025 Special Meeting

MOTION WAS MADE BY SCHMITZ, SECONDED BY RAMLER, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 5-0.

FIRE STATION CHANGE ORDERS

Nate Bell with Donlar Construction provided an explanation of the five change orders for the Fire Station. He stated that the amount of the change orders will come out of the contingency fund for the project. Councilor Schmitz stated his frustration with one of the change orders being an element discussed during the planning phase, that it did not get entered into the bidding documents, and resulted in change order.

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO APPROVE THE LIST OF FIVE CHANGE ORDERS FOR THE NEW FIRE STATION, DATED AUGUST 13, 2025, WITH A TOTAL NET INCREASE OF \$15,828.00. MOTION PASSED 5-0.

POLICE DEPARTMENT REPORT

A. Updates

Chief Blum provided a monthly calls for service report for July.

B. Purchase of 2026 Ford Police Interceptor

Chief Blum stated that this purchase was budgeted for in 2025 and purchase is on the State Bid. He stated that he hopes that by the beginning of December the squad should be fully equipped and out on patrol.

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO APPROVE THE PURCHASE OF A 2026 FORD POLICE INTERCEPTOR UTILITY VEHICLE FROM TENVOORDE FORD AT A COST OF \$43,861; TO BE PAID FROM THE GAMBLING FUND. ROLL CALL VOTE, AYES – HENNEN, FALL, RAMLER, HEINEN, NAYES – SCHMITZ. MOTION PASSED 4-1.

C. School Resource Officer Memorandum of Understanding

Chief Blum stated that the contract is yearly and that there were no changes from last year with the exception of dates.

MOTION WAS MADE BY FALL, SECONDED BY SCHMITZ, TO APPROVE THE SCHOOL RESOURCE OFFICER MEMORANDUM OF UNDERSTANDING FOR THE SCHOOL YEAR 2025-2026, AND TO AUTHORIZE THE MAYOR AND CITY ADMINISTRATOR TO SIGN IT. MOTION PASSED 5-0.

STREET CLOSURE REQUEST

Karl Schmitz from Cold Spring Brewing Company explained that they would be having a big crane come in to move a cooling tower at the downtown facility. He requested a road closure to facilitate that work.

MOTION WAS MADE BY SCHMITZ, SECONDED BY RAMLER, TO APPROVE A STREET CLOSURE ON 5TH AVENUE NORTH, FROM 2ND STREET NORTH TO 4TH STREET NORTH, ON AUGUST 28, 2025 FROM 8:00 A.M. TO 2:00 P.M. TO MOVE A COOLING TOWER. MOTION PASSED 5-0.

DISCUSS FIRE DEPARTMENT CONTRACTS

Dockendorf stated that the City Attorney revamped the current contract with the language as previously discussed for contract service fees. She verified that the Council wanted her to send out the new version of the contract which would supersede the current contract that expires at the end of December 2026. The Council

discussed that if the townships do not agree to the new contract, then the old contract will still run until the end of 2026, after which the townships would either need to sign the new contract or find other fire services. The Council went on to discuss that the current contract only provides payment for operation and maintenance, the new contract would also include a provision for a per call service fee which would help fund the levy payment for the new Fire Station.

PUBLIC WORKS DIRECTOR REPORT

A. Updates

Stueve stated that he is preparing for the staff budget meeting. He explained a service line leak near the Baseball Park and the plan to repair it. He stated there is a hump from a sewer line in River Links Drive and he is working on a price to repair it.

B. Sandblasting for Snow Plow Trucks

Stueve stated that he budgeted for sandblasting and painting two of the snow plows for this year. He budgeted \$8,000 each for a total of \$16,000. He recently got a bid for the plow truck that is more in need of it, and it was \$13,209 just for one. He stated he is working on finding additional contractors to get bids from, but would like to move forward before the next Council Meeting, since he would like to have both plows finished and back to the shop by the end of October. The Council discussed the request at length, including the condition of the plows and their use.

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO APPROVE SPENDING UP TO \$10,000 FOR ONE, OR UP TO \$16,000 FOR BOTH PLOW TRUCKS FOR SANDBLASTING. MOTION PASSED 5-0.

C. Other

The Council discussed 3rd Avenue Southeast as it relates to Wakefield Township. Stueve and Dockendorf stated that Wakefield Township's Engineer was going to be providing a cost break down of project components that staff would use for budgeting discussions in September.

CITY ENGINEER REPORT

A. 2025 Main Street Improvements Change Order No. 1

Butler explained the various components to Change Order No. 1.

MOTION WAS MADE BY SCHMITZ, SECONDED BY HENNEN, TO APPROVE CHANGE ORDER NO. 1 FOR THE 2025 MAIN STREET SURFACE IMPROVEMENTS IN THE AMOUNT OF \$31,589.00 FOR IMPROVEMENTS TO THE SANITARY SEWER, SEWER SERVICES, SOIL CORRECTIONS, ADDITIONAL CURB AND GUTTER, ADDITIONAL SIDEWALK, AND CASTING REPAIRS AND REPLACEMENT. MOTION PASSED 5-0.

B. Additional Engineering Costs for 2025 Main Street Surface Improvements Project

Butler explained that there were issues that were run into on the project that required more engineering time on-site. He stated it was about an extra week worth of time in the field and an extra week worth of construction administration time.

MOTION WAS MADE BY HENNEN, SECONDED BY RAMLER, TO APPROVE ADDITIONAL PROJECT BUDGET FUNDS FOR STANTEC FOR THE 2025 MAIN STREET SURFACE IMPROVEMENTS CONSTRUCTION SERVICES IN THE AMOUNT OF \$8,817.83. ROLL CALL VOTE, AYES – HENNEN, FALL, RAMLER AND HEINEN, NAYES – SCHMITZ. MOTION PASSED 4-1.

C. Project Updates

Butler stated that grass has been planted along the slopes at Lift Station #1. He stated that there is some valve work still to be completed at the Backwash Tank which they will be rescheduling start up for in mid-August. He stated that they have been meeting with staff to go over design reports and technical memos for the Wastewater Treatment Facility 30% design. He stated that dirt work continues on the Spartan Fields development.

FIRE DEPARTMENT REPORT

A. Fire Department Open House and Ribbon Cutting

Dockendorf stated that a committee is working to organize the open house event. She stated they will report back later on the progress and request for purchasing if costs are not all covered by business sponsors.

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO APPROVE AN OPEN HOUSE AND RIBBON CUTTING CEREMONY FOR THE NEW FIRE STATION, TO BE HELD SATURDAY, OCTOBER 11, 2025, AND TO APPROVE CLOSING MAIN STREET FROM 2ND AVENUE TO THE EAST SIDE OF THE MAIN STREET BRIDGE, FROM 1:30 P.M. TO 5:30 P.M. MOTION PASSED 5-0.

B. Updates

Chief Weber stated there have been 445 calls so far for this year. He stated that the open house will likely consist of basic refreshments including cookies, water and soda.

CITY ADMINSTRATOR REPORT

A. Updates

Dockendorf announced that at the special City Council meeting they had decided to go with Donlar Construction for the construction manager for the City Hall remodel project. She stated that the employee contract negotiation committee will be meeting with the union group early in September. She stated that the Stearns County Commissioners would like to hold a board meeting off-site and requested to use the Council Chambers on October 7, 2025 at 6 p.m.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$490,213.71 AND SUPPLEMENTAL LIST TOTALING \$461,181.24 AS PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

ADJOURN

MOTION WAS MADE BY HENNEN, SECONDED BY SCHMITZ, TO ADJOURN AT 6:07 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

Dave Heinen, Mayor

Kris Dockendorf, City Administrator