

## **TUESDAY, AUGUST 10, 2020 COLD SPRING CITY COUNCIL SPECIAL MEETING MINUTES**

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen and Council Members Shannon Miller and Gary Theisen. Present by video/phone: Jayme Knapp. Absent: Doug Schmitz. Others present: Brigid Murphy, Dan Weber and Angie Mueller. Also present by video/phone: Brian Lintgen, Jon Stueve and Tammy Paczkowski.

### **APPROVAL OF THE AGENDA**

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE THE AGENDA OF THE AUGUST 10, 2020 CITY COUNCIL SPECIAL MEETING AS PRESENTED. ROLL CALL VOTE, AYES – THEISEN, MILLER, KNAPP AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

### **PUBLIC WORKS DIRECTOR REPORT**

#### **A. Discussion on Implementing the Watering Restriction Ordinance**

Jon Stueve explained that the city wells have been pumping two million gallons of water per day. He stated that letters went out to residents to let them know of the even/odd watering restrictions that are effective immediately. He explained that if the restrictions aren't followed the result will be a total watering ban.

### **CITY ENGINEER REPORT**

#### **A. Project Updates**

Lintgen stated that all the utility work is completed on the Co Rd 158/1<sup>st</sup> Street South project. He explained that the plans for the water treatment plant have been sent to the Minnesota Department of Health for comments. He explained that work is ongoing on the wastewater pre-treatment plant by analyzing the plants reaction to wastewater from the Brewery. He added that the pipe route and sizes are being finalized and easements should be obtained yet this fall. He explained that work on Wells 8 & 9 will start in October and the long lead time items have been put on order. Lastly, he explained that Blue Heron Heights 4<sup>th</sup> Addition utility and road work will begin this fall.

### **CITY ADMINISTRATOR REPORT**

#### **A. Resolution No. 2020-41, a Resolution on the Use of CARES Act Funds for the City**

Murphy explained that a list of expenses that have been incurred related to COVID-19 response have been compiled. She stated that there are additional items that have been ordered that have not been paid for yet. She also explained several projects that quotes are being obtained for including key fobbing the whole City Hall building, improving the HVAC system at City Hall and installing a service counter window for the Police Department.

MOTION WAS MADE BY MILLER, SECONDED BY THEISEN, TO APPROVE RESOLUTION NO. 2020-41, A RESOLUTION APPROVING OF ALLOWABLE EXPEDITURES INCURRED BY THE CITY OF COLD SPRING AS A RESULT OF COVID-19. ROLL CALL VOTE, AYES – THEISEN, MILLER, KNAPP AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

#### **B. Application for Business Grants for CARES Act Grants**

Murphy explained that Stearns County had developed an online application form for business grants and that she is recommending piggy-backing on their form, whereas the applications received that have a Cold Spring address would be sent to the City to determine their qualification for the program. She stated that the applications would be reviewed first by the EDA and then by the City Council with funds being disbursed in October. She stated a press release on the grant program for businesses would be sent out along with posting on social media and the electronic message sign.

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE THE USE OF THE STEARNS COUNTY ONLINE GRANT APPLICATION FOR CARES ACT FUNDING AND THE

CITY POLICY FOR DISTRIBUTION OF THE FUNDS. ROLL CALL VOTE, AYES – THEISEN, MILLER, KNAPP AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

**LIST OF BILLS**

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$235,789.54 AND SUPPLEMENTAL LIST TOTALING \$88,662.35 PRESENTED BY CITY STAFF. ROLL CALL VOTE, AYES – THEISEN, MILLER, KNAPP AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

**ADJOURN**

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO ADJOURN AT 6:47 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. ROLL CALL VOTE, AYES – THEISEN, MILLER, KNAPP AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

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David Heinen, Mayor

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Brigid Murphy, City Administrator