

## **TUESDAY, JULY 9, 2019 COLD SPRING CITY COUNCIL MINUTES**

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen, and Council Members Jayme Knapp, Shannon Miller, Doug Schmitz and Gary Theisen. Absent: none. Others present: Brigid Murphy, Jon Stueve, Jason Blum, Brian Lintgen, Tammy Paczkowski, Tom Kraemer, Jason Craft, Heidi Stalboerger, Tyler Schramel, Bill Molitor and Angie Mueller.

### **APPROVAL OF THE AGENDA**

MOTION WAS MADE BY THEISEN, SECONDED BY SCHMITZ, TO APPROVE THE AGENDA OF THE JULY 9, 2019 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

### **CONSENT AGENDA**

A. Minutes – June 25, 2019

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 5-0.

### **PLANNING COMMISSION SPECIAL MEETING**

Planning Commission Chairman Dave Heinen called the special meeting of the Planning Commission to order at 6:31 p.m. Heinen stated that the Planning Commission had reviewed a request for a variance and directed staff to draft a resolution with their findings recommending denial of the variance. The Planning Commission members had reviewed the resolution and all agreed to the findings as presented.

MOTION WAS MADE BY MILLER, SECONDED BY MOLITOR, TO REVIEW AND APPROVE THE FINDING OF FACTS DENYING THE VARIANCE REQUEST FOR MARK LUDOWESE. MOTION PASSED 3-0.

The Planning Commission meeting was closed by Chairman Dave Heinen at 6:32 p.m.

### **RESUME CITY COUNCIL MEETING**

#### **RESOLUTION NO. 2019-17, A RESOLUTION DENYING THE VARIANCE REQUEST TO BUILD AN ADDITION WITHIN THE BACKYARD SETBACK – MARK LUDOWESE**

MOTION WAS MADE BY MILLER, SECONDED BY THEISEN, TO APPROVE RESOLUTION NO. 2019-17, A RESOLUTION DENYING THE VARIANCE REQUEST OF MARK LUDOWESE TO PLACE AN ADDITION WITHIN THE BACK YARD SETBACK AT 413 15<sup>TH</sup> STREET NORTH, COLD SPRING. MOTION PASSED 5-0.

#### **REVOLVING LOAN FUND APPLICATION OF TYLER SCHRAMEL**

Murphy explained that Tyler Schramel had applied for a Revolving Loan from the EDA. She stated that the loan application was reviewed and they recommended the full loan amount of \$90,000. Theisen added that a relative of Schramel's will be the co-signer on the loan and that a credit review is required on the co-signer. Schramel stated that she is planning on purchasing Euforia Salon and will re-open it in August under the name of Northern Beauty Salon and Spa.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO APPROVE THE APPLICATION OF TYLER SCHRAMEL FOR A LOAN FROM THE REVOLVING LOAN FUNDS OF \$90,000.00. MOTION PASSED 5-0.

#### **ALEXANDER PARK CONSTRUCTION COMMITTEE PRESENTATION**

Tom Kraemer and Jason Craft from the Alexander Park Construction Committee gave a presentation on the layout and park amenities for Alexander Park, explaining that construction will begin soon. Kraemer discussed the budget and proposed making a change to the lighting schematic to cut costs. He stated they obtained a proposal from Bertram Electric to reduce the lighting costs by switching the style of light poles, reducing the number of lights in the park area to eight and omitting the two lights that were planned for the parking lot. The Council discussed the issue at length including having a photo metric drawing done to determine where dark spots would be located by reducing the number of lights.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE REDUCING THE NUMBER OF LIGHTS IN ALEXANDER PARK TO EIGHT AND TO USE THE TYPE OF LIGHT POLES AS RECOMMENDED BY BERTRAM ELECTRIC. MOTION PASSED 5-0.

Murphy stated that another issue had been identified with the flashing on the support columns. Lintgen stated that the structural engineer from Stantec had some concerns with the possibility of water damaging the supports over the years due to the type of flashing that is being recommended by Coldspring. After some discussion it was determined that the two engineers should further discuss the issue and bring back a recommendation on how to proceed.

### **PUBLIC WORKS DIRECTOR REPORT**

#### **A. Part-Time Employee Pay Increases**

Stueve requested a pay increase for the four part-time park workers who have been working the past three summers. He explained that one of the summer workers has already returned to college and with the death of another worker there is a lot of work to be done. He stated that he did check with other area cities to compare their wage rates and their wages were higher and more in line with the recommended increased rate.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE INCREASING THE HOURLY RATE FOR PART-TIME EMPLOYEES JEFF ILLIES, NOAH SZAFRANSKI, NATHAN DINGMANN AND BLAKE VOGT TO \$12.00 PER HOUR, EFFECTIVE JULY 10, 2019. MOTION PASSED 5-0.

#### **B. No Parking Designation on 5<sup>th</sup> Avenue North**

Stueve explained that the Brewery had requested a no parking designation on 5<sup>th</sup> Avenue North near their truck loading zone area. After some discussion it was determined that the only vehicles that would be parking in that area would be Brewery employees and they should be able to solve their own parking issues.

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE A NO PARKING ZONE AREA ON 5<sup>TH</sup> AVENUE NORTH, 25 FEET NORTH OF THE WEST ACCESS AND 126 FEET SOUTH OF THE ACCESS. MOTION FAILED 2-3. COUNCILORS KNAPP AND MILLER IN FAVOR AND COUNCILORS THEISEN, SCHMITZ AND MAYOR HEINEN OPPOSED.

#### **C. Discuss Trees on Red River Avenue and Main Street**

Stueve explained that there have been multiple boulevard trees that have died over the past two years on Red River Avenue and Main Street. He stated that some have been hit by vehicles and others have simply died. He stated that the trees cost approximately \$300 each to be purchased and installed. The Council was in favor of replacing the dead trees and to follow a maintenance plan to better care for the trees to make sure they are fully established.

#### **D. Pilot Study Update**

Stueve stated that they are entering the second week of the shut-down period for the study and next they will enter the third phase which is a chlorinated backwash. He added that the tour of the study will be happening in mid-July.

### **CITY ENGINEER REPORT**

#### **A. Co Rd 158/1<sup>st</sup> St S Update**

Lintgen explained that soil borings will be done later in the week.

#### **B. River Links Update**

Lintgen stated that road construction is ongoing.

### **POLICE DEPARTMENT REPORT**

#### **A. Authorize Advertisement for Sale of 1999 Ford F-150**

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO AUTHORIZE THE ADVERTISEMENT FOR THE SALE OF A FORFEITED 1999 FORD F-150 BY SEALED BIDS. MOTION PASSED 5-0.

**B. National Night Out Event**

Chief Blum stated that National Night Out is Tuesday, August 6<sup>th</sup>. He stated that a block party will be held at Pioneer Park in Cold Spring. He added that officers will be available to stop by neighborhood block parties if requested.

**C. Found Dog**

Chief Blum stated that a lost dog had been picked up and has been in the pound for an extended period of time. He requested that if anyone is interested in providing a home for a black lab that they contact the police department.

**LIST OF BILLS AND ADDITIONS**

MOTION WAS MADE BY SCHMITZ, SECONDED BY THEISEN, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$166,011.69 AND SUPPLEMENTAL LIST TOTALING \$17,322.42 PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

**ADJOURN**

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO ADJOURN AT 8:03 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

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Dave Heinen, Mayor

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Brigid Murphy, City Administrator