

TUESDAY, JULY 26, 2022 COLD SPRING CITY COUNCIL MEETING MINUTES

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen and Council Members Mike Fall, Ryan Hennen, and Fran Ramler. Absent: Doug Schmitz. Others present: Brigid Murphy, Jon Stueve, Brian Lintgen, Jason Blum, Corey Gerads, Troy Kraemer, Ken Kraemer, Mike Weber, Jeff Bertram, Brenda Timm, Julia Konop, Jon Douvier and Joe Jelovnick.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO APPROVE THE AGENDA OF THE JULY 26, 2022 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 4-0.

CONSENT AGENDA

A. Minutes – July 12, 2022

B. MDHA (Stickney Hills Big Horns), LG220 Application for Exempt Permit, for a Raffle to be Held October 14, 2022 at The Great Blue Heron

MOTION WAS MADE BY FALL, SECONDED BY HENNEN, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 4-0.

JEFF BERTRAM, CANDIDATE FOR COUNTY COMMISSIONER

Jeff Bertram introduced himself to the City Council and explained why he was running for the County Commissioner seat in the 3rd District. He gave a brief history of his political experience including ten years in the House of Representatives. He stated that he will be a voice for and with Stearns County residents.

RESOLUTION NO. 2022-23, A RESOLUTION APPROVING AUTHORIZING AND DIRECTING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE AND DELIVER TAX ABATEMENT AGREEMENT WITH ALLIANCE LAND AND DEVELOPMENT LLC

Corey Gerads from Alliance Land and Development LLC was present to answer questions. Murphy explained that the resolution and agreement are the final pieces that ties everything together for the market rate apartment project.

MOTION WAS MADE BY FALL, SECONDED BY RAMLER, TO APPROVE RESOLUTION NO. 2022-23, A RESOLUTION AUTHORIZING AND DIRECTING MAYOR AND CITY ADMINISTRATOR TO EXECUTE AND DELIVER TAX ABATEMENT AGREEMENT WITH ALLIANCE LAND AND DEVELOPMENT LLC. MOTION PASSED 4-0.

SALE OF LOT 2, BLOCK 3, COLD SPRING BUSINESS PARK

Troy and Ken Kraemer were present to answer any questions. Murphy stated that this is the last lot in the Business Park to be sold.

MOTION WAS MADE BY RAMLER, SECONDED BY FALL, TO APPROVE THE PURCHASE AGREEMENT AND CONTRACT FOR DEED FOR LOT 2, BLOCK 3, COLD SPRING BUSINESS PARK AS PRESENTED. MOTION PASSED 4-0.

REQUEST TO INSTALL A SHADE STRUCTURE OVER BIKES IN ALEXANDER PARK

Mike Weber from the ReWheelers presented the request to install a 12-foot by 24-foot shade structure over the white stripe bikes that are available for use in Alexander Park. He obtained a cost estimate for the structure which came in at \$14,500, which does not include the installation. He stated that the ReWheelers will donate \$5,000 towards the cost, but that the rest of the funds have not been raised yet for it.

MOTION WAS MADE BY FALL, SECONDED BY HENNEN, TO APPROVE THE COLD SPRING REWHEELERS PLAN FOR A CANOPY OVER THE RENTAL BIKE RACK IN ALEXANDER PARK. MOTION PASSED 4-0.

PUBLIC WORKS DIRECTOR REPORT

Stueve stated that there have been several staff meetings on the water rate increases and he will present the proposal at the next meeting. The increase would take effect on September 1st.

CITY ENGINEER REPORT

Lintgen stated they are waiting for electrical hardware for the 2021 Brewery Improvements project. He stated they are waiting on steel for the Stand Pipe project. He stated that dirt work is starting on the Industrial Pre-Treatment project.

POLICE DEPARTMENT REPORT

A. Discussion on Fleet Management

Chief Blum stated that the St. Cloud Police Department is switching to a fleet management program and that he had received preliminary information on how the program could work for Cold Spring. He stated that there is the potential to save \$100,000 over ten years, but that 20 vehicles need to be enrolled in the program. He requested permission to gather additional information on the program.

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO APPROVE CONTINUING DISCUSSIONS WITH ENTERPRISE FLEET MANAGEMENT. MOTION PASSED 4-0.

B. Richmond Police Service Contract Proposal

Murphy stated that the City of Richmond had sent a proposal back for the police service contract. She stated that since Councilor Schmitz was absent from the meeting, and he was on the contract negotiation committee that the discussion of the contract proposal should be tabled until next meeting to then discuss what direction to go in.

MOTION WAS MADE BY FALL, SECONDED BY HENNEN, TO TABLE THE RICHMOND POLICE SERVICE CONTRACT PROPOSAL. MOTION PASSED 4-0.

C. Other

Chief Blum stated that National Night Out will be August 2, 2022 and that residents should contact the office if they would like an officer to stop by their block party.

CITY ADMINISTRATOR REPORT

A. Request for No Parking Request – Grafton Health

Murphy stated that Grafton Health is requesting no parking along Krays Mill Road near their property, due to semi trucks parking there and it being disruptive to their staff and patients, who can be seen from the large window on their building. They had requested no parking on the north side but after Council discussion it was determined that there should be no parking on either side of the street.

MOTION WAS MADE BY FALL, SECONDED BY HENNEN, TO APPROVE THE PLACEMENT OF NO PARKING SIGNS ON KRAYS MILL ROAD ALONG THE NORTH AND SOUTH SIDE OF GRAFTON HEALTH FACILITY, FROM THE CORNER TO THE START OF THE PROPERTY OWNED BY COLD SPRING BREWING COMPANY. MOTION PASSED 4-0.

B. Set Date for Workshop on Staffing Study

C. Set Committee for Negotiations

Murphy stated that a date would need to be set to hold the workshop to further discuss the class and compensation study. She also stated that the employee contracts expire at the end of this year and negotiations will need to start soon. The Council agreed that since Council member Schmitz was absent they would wait until he returns to make a decision on both items.

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO TABLE ITEM B AND C OF THE CITY ADMINSTRATOR REPORT. MOTION PASSED 4-0.

D. Accept the Resignation of the City Administrator

Murphy stated that she submitted her letter of resignation on July 26th, and that the policy requires a 20 day notice. She stated her last day will be August 25, 2022. The Council thanked her for her service. Murphy stated that David Drown and Associates provided a proposal for finding a new City Administrator at a cost of \$22,000, with a two-year guarantee. She stated that they could come to the August 10th meeting to present the proposal and answer questions.

MOTION WAS MADE BY RAMLER, SECONDED BY FALL, TO ACCEPT THE RESIGNATION OF THE CITY ADMINISTRATOR EFFECTIVE AUGUST 25, 2022. MOTION PASSED 4-0.

FIRE DEPARTMENT REQUEST TO INCREASE RETIREMENT BENEFITS

Jon Douvier presented the request to increase the retirement benefits from \$2,400 per year of service to \$2,750. He stated that their financial reports indicate that the fund will still have a healthy surplus after adopting the proposed increase. He stated that market losses in the past year have already been factored in for it too.

MOTION WAS MADE BY RAMLER, SECONDED BY FALL, TO APPROVE THE RECOMMENDATION OF THE FIRE DEPARTMENT RELIEF ASSOCIATION AND INCREASE THE RETIREMENT BENEFITS FROM \$2,400 TO \$2,750. MOTION PASSED 4-0.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$1,115,037.98 AND SUPPLEMENTAL LIST TOTALING \$50,105.51 AS PRESENTED BY CITY STAFF. MOTION PASSED 4-0.

ADJOURN

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO ADJOURN AT 7:15 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 4-0.

David Heinen, Mayor

Brigid Murphy, City Administrator