

TUESDAY, JULY 11, 2023 COLD SPRING CITY COUNCIL MEETING MINUTES

Mayor Dave Heinen called the meeting to order at 6:30 p.m. The following members were found to be present: Mayor Dave Heinen and Council Members Mike Fall, Ryan Hennen, Fran Ramler and Doug Schmitz. Absent: None. Others present: Kris Dockendorf, Dan Weber, Jon Stueve, Jason Blum, Sam Butler, and Joe Jelovnik.

APPROVAL OF THE AMENDED AGENDA

MOTION WAS MADE BY HENNEN, SECONDED BY SCHMITZ, TO APPROVE THE AGENDA OF THE JULY 11, 2023 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

CONSENT AGENDA

A. Minutes – June 27, 2023 Regular Meeting

MOTION WAS MADE BY RAMLER, SECONDED BY FALL, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 5-0.

RESOLUTION NO. 2023-14, A RESOLUTION PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION BONDS, SERIES 2023A

Jessica Green from Northland Securities presented a resolution approving the issuance of 2023A bonds in the amount of \$4,155,000 for funding of the 2023 Improvements Project. The bond sale was held July 11, 2023 and the resulting interest rate was 4.03%, which was lower than estimated. The bonds will have a 15-year debt schedule.

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO ADOPT RESOLUTION NO. 2023-14, A RESOLUTION PROVIDING FOR THE ISSUANCE, SALE AND DELIVERY OF \$4,155,000 GENERAL OBLIGATION IMPROVEMENT BONDS, SEIES 2023A. MOTION PASSED 5-0.

RESOLUTION NO. 2023-15, A RESOLUTION DECLARING SUPPORT FOR COMPLETION OF GLACIAL LAKES TRAIL

Dockendorf reported that representatives from the Paynesville Area Joint Trails Board are hoping to have the DNR pave the last seven miles of unfinished trail between their trail and the Rocori Trail. They are looking for support from the Rocori Trail Construction Board as well as the cities involved with that.

MOTION WAS MADE BY FALL, SECONDED BY SCHMITZ, TO APPROVE RESOLUTION NO. 2023-15, A RESOLUTION DECLARING SUPPORT FOR COMPLETION OF THE GLACIAL LAKES TRAIL. MOTION PASSED 5-0.

PURCHASE AGREEMENT WITH COLD SPRING GRANITE CO.

Dockendorf presented a purchase agreement with Cold Spring Granite Company for a vacant lot located at 210 1st St S for the future library. The amount of the assessments that we will be abating will entered in the agreement using the estimate provided in Dec. of 2022 by Stantec.

MOTION WAS MADE BY HENNEN, SECONDED BY RAMLER TO APPROVE THE PURCHASE AGREEMENT WITH COLD SPRING GRANITE COMPANY FOR THE PURCHASE OF A LOT IN GRANITE LANDING FOR A LIBRARY, AND TO AUTHORIZE THE MAYOR TO SIGN THE AGREEMENT ON BEHALF OF THE CITY. MOTION PASSED 5-0.

FIRE CHIEF REPORT

Chief Weber requested approval of a number of appointments to and resignations from positions within the department. Fall questioned how the appointments were determined, and Weber stated they apply and he interviews them and longevity, qualifications, and Veterans Preference are part of the consideration.

MOTION WAS MADE BY HENNEN, SECONDED BY SCHMITZ TO APPROVE THE APPOINTMENT OF MATT HESSE TO 2ND ASSISTANT CHIEF, CHRIS STAVROS TO LIEUTENANT, AND ADAM DULLINGER, ADAM EHRNST, AND DEREK STOMMES TO CAPTAINS; FURTHERMORE, TO ACCEPT THE RESIGNATIONS OF MICHAEL LANG, MATT HESSE, AND CHRIS STAVROS FROM THEIR CAPTAIN POSITIONS, AND GARY OVERMAN FROM HIS LIEUTENANT POSITION. MOTION PASSED 5-0.

Chief Weber reported that the number of calls for year-to-date is 335. Due to the dry conditions, there are burning restrictions on, but not a burning ban. Campfires are still allowed following City ordinance. He will keep an eye on the conditions to make a determination on whether St. Boniface will be able to have fireworks in August.

Firefest will be held July 22, 2023.

PUBLIC WORKS DIRECTOR REPORT

A. Seal Coating and Crack Filling

Stueve stated he received two bids for seal coating and crack filling and the numbers came back higher than estimated. He plans to do whatever work can be done while staying within the \$60,000 budget. He will crack fill as much as he can on the streets planned for this year, then fog seal with the balance of what's left to spend, and add whatever didn't get done to 2024's schedule.

MOTION WAS MADE BY RAMLER, SECONDED BY FALL, TO APPROVE THE LOW BID FOR SEAL COATING AND CRACK FILLING FROM ASTECH CORPORATION AND APPROVE THE WORK FOR UP TO \$60,000; FURTHERMORE, TO BE PAID FOR OUT OF STREETS SEAL COATING LINE ITEM 11-50-51-6611. MOTION PASSED 5-0.

B. Updates

Stueve reported that the expected ship date for the pedestrian crossing sign for Main Street and 2nd Avenue is August 25, 2023. Fall stated that we should find a temporary solution in the meantime. Stueve also discussed with Midco to put up a fence to block the opening where their box is.

Public Works staff have started painting the crosswalks in town, which should help with the pedestrian issue on Main Street. They will also be starting to paint the curbs yellow, and he will be extending the distance of the yellow painting to meet the requirements and open up the intersections a bit.

MOTION WAS MADE FALL, SECONDED BY HENNEN TO INSTALL A TEMPORARY PEDESTRIAN CROSSING SIGN WITH A CONSTRUCTION FLASHING LIGHT AT MAIN STREET AND 2ND AVENUE UNTIL THE FLASHING SIGN COMES IN. MOTION PASSED 5-0.

CITY ENGINEER REPORT

A. 2022 Brewery Sanitary Improvements Change Order No. 1

Sam Butler explained that this change order relates to the cobble they ran into when doing the directional drilling under Red River Avenue. The contractor adjusted the drill path and tried again, but this resulted in down time and extra materials, which we owe them additional money for. Schmitz questioned the charges for the down time, and Butler explained that the drill rig is very expensive and they had almost a whole day where they weren't able to use the equipment. Hennen explained that Brian Lintgen had brought this up in our last progress meeting with Brian Demos of Cold Spring Brewing, so they do know about it, and Butler stated that Lintgen had also e-mailed a copy of the change order to Demos.

MOTION WAS MADE BY HENNEN, SECONDED BY SCHMITZ TO APPROVE CHANGE ORDER NO. 1 FOR THE 2022 BREWERY SANITARY IMPROVEMENTS PROJECT IN THE AMOUNT OF \$31,252.69. MOTION PASSED 5-0.

B. 2023 Improvements Materials Testing

Butler explained that it's standard they get separate bids for the materials testing on improvement projects. He received two bids and ITT was the lowest bid.

MOTION WAS MADE BY HENNEN, SECONDED BY FALL TO APPROVE MATERIALS TESTING FOR THE 2023 IMPROVEMENTS PROJECT FROM INDEPENDENT TESTING TECHNOLOGIES AT A COST OF \$20,255; FURTHERMORE, TO CHARGE THIS EXPENSE TO THE 2023 IMPROVEMENT PROJECT.

C. Project Updates

2022 Brewery Sanitary Sewer Improvements Project: all the pipe on the bridge is installed and will be tying into the pipe on either side of the bridge. Paving of 2nd St N should happen towards the end of July. They are trying to stay on top of having the contractor water down the road. Fall asked if the road could be watered every day, preferably in the morning. Butler also offered to check with the contractor on possibly putting calcium chloride on it.

2023 Reconstruction Project: Phase 1 is complete. Will be starting utilities on 5th Ave N next. When the contractor was installing the dewatering system on 2nd Ave N they encountered contaminated soils. We will work with the MPCA to mitigate it and will also apply for reimbursement through the Petro Fund. To do this, we need to hire an environmental consultant for testing the soil. Butler received a proposal from Braun Intertec to do this work, and getting them started is important so as not to delay the project.

MOTION WAS MADE BY FALL, SECONDED BY SCHMITZ TO CONTRACT WITH BRAUN INTERTEC AS ENVIRONMENTAL CONSULTANT FOR THE CONTAMINATION FOUND ON THE 2023 IMPROVEMENTS PROJECT, IN ACCORDANCE WITH THEIR PROPOSAL DATED JULY 11, 2023. MOTIION PASSED 5-0.

POLICE DEPARTMENT REPORT

A. Updates

Chief Blum presented the monthly report for calls for service for the month of June.

Sunday August 13th at 5:00 p.m. there will be a dedication in front of City Hall for the Tom Decker memorial, and all are welcome to join.

The bike found at Pioneer Park still has not been claimed. If someone is missing one and they can identify it, please call the police department.

In the month of June, the police department issued 29 nuisance violations, plus 8 more in July, including non-operational vehicles and rubbish piles.

The splash pad was vandalized again and they were able to identify who did it with the security cameras at the park. August 1, 2023 is National Night Out. If you are having a neighborhood party and want an officer to stop by, please contact the police department.

Schmitz questioned the status of meeting with the City of Richmond on our contract with them. Chief Blum stated he will contact them to see if they want to meet to discuss it before we do our 2024 budget.

CITY ADMINISTRATOR REPORT

A. Changing Council Meeting Dates and Times

As requested at the previous council meeting, Dockendorf, Stueve, and Blum met with Joe Jelovnik from Rocori Area TV to discuss options for changing the council meeting dates and times and how that would affect live-streaming and recording the meetings. Dockendorf stated we could have our meetings the 2nd & 4th Wednesday at 5:00 p.m. Rockville meets the 2nd Wednesday of the month, so this would affect only one of our meetings. Our 4th Wednesday meeting would be recorded and live-streamed as usual. For the meeting on the 2nd Wednesday, Jelovnik would get the recording started at 5:00 and then leave to attend Rockville's meeting. He will train Dockendorf, Stueve, and Blum on the camera system, and one of them would turn the camera off at the end of the meeting. This meeting would be live-streamed on the internet, but not on the local access channel. It would, however, be broadcast on the local access channel the next morning and again later in the day.

Fall stated he is against the proposal because we shouldn't change the dates and times for personal interests of a couple people, a lot of people like to watch it on local access TV, and the dates and times were set in January and they should stay. He suggested having Stueve present a written report if he can't attend in person. Schmitz stated he feels it's important for department heads to be at the meetings in person because the Council always has a lot of questions for them. Hennen stated we should post the change ahead of time and discuss it at a different meeting so people have a chance to attend and voice their opinion.

MOTION WAS MADE BY SCHMITZ, SECONDED BY HENNEN, TO POST THE ORDINANCE AMENDMENT CHANGING THE COUNCIL MEETING DATES TO THE 2ND AND 4TH WEDNESDAY AT 5:00 P.M. WITH THE FOLLOWING VOTING IN FAVOR: RAMLER, SCHMITZ, HENNEN, AND HEINEN. OPPOSED: FALL. MOTION PASSED 4-1.

C. Updates

Library lot: Purchase agreement is approved and the Phase 1 Environmental Study should be done by the end of the week.

Fire Hall: The Building Committee will be having their first meeting on July 13th to start working on plans. The owner of the property to the west declined our offer to purchase the small square of land from him, so we will move forward with a site plan that doesn't include that area. The Planning Commission will be considering the platting of this lot at their July 19th meeting.

Ad-Hoc Committee: The Ad-Hoc Committee will be having a meeting on Thursday, July 13th at 4:30 at City Hall. All are welcome.

Fall questioned the status of the DEI training that they staff are taking. Dockendorf reported that she will check in with the League of MN Cities to see if everyone has taken it and if not, she will send out a reminder. Schmitz questioned if the Council will be getting an invite to take it. Dockendorf stated she was under the impression it was for the full-time employees, but anyone can take it, just let her know and she will get them an invitation.

Fall questioned if the Fire Hall Committee has discussed the issue of a 5th bay. Chief Weber stated that it will be discussed at the meeting on July 13th. Fall stated that he would be in favor of it.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$4,055,055.41 AND SUPPLEMENTAL LIST TOTALING \$15,680.12 AS PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

ADJOURN

MOTION WAS MADE BY SCHMITZ, SECONDED BY RAMLER, TO ADJOURN AT 7:37 P.M. SEETING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

David Heinen, Mayor

Kris Dockendorf, City Administrator