

WEDNESDAY, JULY 10, 2024 COLD SPRING CITY COUNCIL MEETING MINUTES

The meeting was called to order by Mayor Dave Heinen at 5:00 p.m. The following City Council members were found to be present: Mayor Dave Heinen and Council Members Mike Fall, Ryan Hennen, Fran Ramler and Doug Schmitz. Absent: None. Others present: Kris Dockendorf, Jon Stueve, Sam Butler, Brittany Harrington, Eric Boucher, Jason Blum and Joe Jelovnick.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO APPROVE THE AGENDA OF THE JULY 10, 2024 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

CONSENT AGENDA

A. Minutes – June 26, 2024 Regular Meeting

B. Cold Spring Fire & Rescue Relief Association Two Day Liquor License for July 26 and July 27, 2024 at Cold Spring Brewing Company's Third Street Brewhouse

MOTION WAS MADE BY SCHMITZ, SECONDED BY RAMLER, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 5-0.

APPOINT BRITTANY HARRINGTON TO EDA

Councilor Schmitz explained that the EDA had interviewed Harrington at their last meeting and was recommending her appointment to fill the vacancy of a partial term on the EDA.

MOTION WAS MADE BY SCHMITZ, SECONDED BY RAMLER, TO ACCEPT THE RECOMMENDATION OF THE EDA AND APPOINT BRITTANY HARRINGTON TO THE ECONOMIC DEVELOPMENT AUTHORITY WITH A TERM EXPIRING DECEMBER 31, 2027. MOTION PASSED 5-0.

ORDINANCE NO. 412: AN ORDINANCE AMENDING PARKING REGULATIONS

Dockendorf presented the draft of the ordinance as discussed at the last meeting. She stated that at the City Attorney's advice the statement about parking in front of ones own property should be removed. Discussion was had at length about the enforcement of the parking length and another subdivision which addressed the distance it would need to be moved otherwise it would be considered to have not moved. They also discussed if a time period should be established of how long a camper/vehicle/trailer/boat would need to be gone for, before the 72-hour time clock would start again. The Council also again discussed trailer and boats, and traffic concerns shortening the width of the roadway if vehicles are parked on both sides. Ultimately, the Council agreed that they would like the Planning Commission to review the parking section of the City Code to clean up the language and include parking of vehicles, boats, trailers and campers all in one section. Additionally, some members of the Council were open to the idea of only enforcing regulations when an actual complaint is received about a parking nuisance.

MOTION WAS MADE BY FALL, SECONDED BY HENNEN, TO REFER AMENDING THE ON STREET PARKING REGULATIONS FOR VEHICLES, TRAILERS, BOATS AND CAMPERS. MOTION PASSED 5-0.

RESOLUTION NO. 2024-18 ACCEPTING BIDS AND AWARDING CONTRACTS

Stueve explained that the bids for the Maintenance Shop were tabulated and the total amount including a ten percent contingency will total project cost of \$1,229,397.87.

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO APPROVE RESOLUTION NO. 2024-18, A RESOLUTION ACCEPTING BIDS AND AWARDING CONTRACTS FOR THE MAINTENANCE BUILDING CONSTRUCTION. MOTION PASSED 5-0.

PUBLIC WORKS DEPARTMENT REPORT

A. Approve Crack Sealing

MOTION WAS MADE BY FALL, SECONDED BY SCHMITZ, TO APPROVE HIRING BARGEN TO PERFORM THE 2024 CRACK SEALING PROJECT IN THE AMOUNT OF \$24,982.81. MOTION PASSED 5-0.

B. Approve Seal Coating

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO APPROVE HIRING ASTECH CORPORATION TO PERFORM THE 2024 SEAL COATING IN THE AMOUNT OF \$35,900.95. MOTION PASSED 5-0.

CITY ENGINEER REPORT

Butler stated that the 2022 and 2023 Improvements Project striping is now complete. He stated that for Lift Station #1 they are still waiting on equipment but have completed the retaining wall. He stated that staff will be meeting to go over the draft agreement with Rockville regarding Wastewater and then will meet with Rockville representatives. He stated that the deadline for the lead service line survey has been extended to August 15th. He stressed the importance of getting responses from those who were sent the survey. He stated that the Feasibility Report for the 2025 Improvement Project will be ready to present at the first meeting in August. He explained that instead of sending property owners a specific number for the estimate of their assessment, it is allowed to give a range of expected assessment amounts. The Council was okay moving forward with using the range amount of assessments in the initial notification letters that will go out to property owners. Additional discussion was had on the project, specifically the areas just east of the Main Street bridge where people park their vehicles while fishing.

POLICE DEPARTMENT REPORT

Chief Blum gave a brief update on several items including National Night Out, scams, the speed trailer, recent crashes and upcoming town festivals.

CITY ADMINISTRATOR REPORT

Dockendorf gave a brief update on the upcoming elections including filing periods and voting dates. She stated that the library rendering will be completed soon and that they will be starting fundraising efforts. She stated that she did contact BNSF again about the additional lot by the library and they stated that a change in staff would be happening soon and to check back again in several weeks. She stated that funding for the Fire Hall is still a possibility through congressional spending. Lastly, she stated she checked with the League of MN Cities about guidance on switching out current State flags to the new design. She stated they advised there was no hard date set and that it would be acceptable to change them when the current flags are worn out. MOTION WAS MADE BY FALL, TO REPLACE THE CURRENT STATE FLAGS WITH THE NEW DESIGNED STATE FLAG. MOTION FAILED DUE TO A LACK OF A SECOND.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$1,438,406.59 AND SUPPLEMENTAL LIST TOTALING \$212,636.02 AS PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

ADJOURN

MOTION WAS MADE BY HENNEN, SECONDED BY RAMLER, TO ADJOURN AT 6:07 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

David Heinen, Mayor

Kris Dockendorf, City Administrator