

## **TUESDAY, JUNE 9, 2020 COLD SPRING CITY COUNCIL MEETING MINUTES**

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen and Council Members Shannon Miller and Jayme Knapp. Council members present by phone/video: Gary Theisen and Doug Schmitz. Others present: Brigid Murphy, Jason Blum, and Angie Mueller. Also present by video/phone: Jon Stueve, Dan Weber, Brian Lintgen and Tammy Paczkowski.

### **APPROVAL OF THE AGENDA**

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO APPROVE THE AGENDA OF THE JUNE 9, 2020 CITY COUNCIL MEETING AS PRESENTED. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

### **CONSENT AGENDA**

A. Minutes – May 20, 2020 Special Meeting and May 26, 2020 Regular Meeting Minutes  
MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE THE CONSENT AGENDA. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

### **GRANT AGREEMENT – CONSTRUCTION GRANT FOR COLD SPRING WATER INFRASTRUCTURE PROJECT**

Murphy explained that an agreement needs to be signed for the grant in the amount \$951,000 to assist with the costs for the wells, water line and equipment to provide water to the Cold Spring Brewing Company Distribution Center. She explained that once the grant is fully executed the City will be able to submit invoices going back to November 1, 2019 for reimbursement.

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO APPROVE ENTERING INTO THE GRANT AGREEMENT FOR THE CONSTRUCTION OF WATER INFRASTRUCTURE FOR LINES TO PROVIDE RAW WATER ACCESS TO COLD SPRING BREWING COMPANY AND FURTHERMORE, TO AUTHORIZE THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE, ON BEHALF OF THE CITY, WHEN RECEIVED FROM THE MINNESOTA DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

### **RESOLUTION NO. 2020-29, A RESOLUTION RESCINDING THE DECLARATION OF A LOCAL EMERGENCY**

Murphy stated that by rescinding the declaration of a local emergency the City Hall building can opened. She proposed keeping the hallway by the Fire Hall closed as well as closing the building daily at 3:30 p.m. to allow for cleaning of high contact areas. She added that remote meetings will still be allowed since there is still a declared pandemic.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO APPROVE RESOLUTION NO. 2020-29, A RESOLUTION RESCINDING THE DECLARATION OF A LOCAL EMERGENCY. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE CLOSING THE CITY HALL BUILDING AT 3:30 P.M. FOR PANDEMIC CLEANING. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

### **RESOLUTION NO. 2020-30, A RESOLUTION AUTHORIZING INTERFUND LOAN FOR ADVANCE OF CERTAIN COSTS IN CONNECTION WITH TAX INCREMENT FINANCING DISTRICT NO. 6-1**

Murphy explained that an interfund loan is needed to cover the administrative costs of setting up and annual reporting on the new TIF District No. 6-1. She stated the loan is needed since the 2% capture from the TIF district for the reimbursement for these administrative costs is only done once a year.

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO APPROVE RESOLUTION NO. 2020-30, AUTHORIZING INTERFUND LOAN FOR ADVANCE OF CERTAIN COSTS IN CONNECTION

WITH TIF DISTRICT NO. 6-1. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

**PUBLIC WORKS DIRECTOR REPORT**

A. Request to Purchase Membrane Disc Diffusers for the Aeration Basins from Xylem Water Solutions  
Stueve explained the request to purchase membrane disc diffusers for the aeration basins.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO APPROVE THE PURCHASE OF MEMBRANE DISC DIFFUSERS FROM XYLEM WATER SOLUTIONS AT A COST OF \$8,486.80 AND FURTHERMORE, TO BE PAID OUT OF THE WASTEWATER DEPARTMENT BUDGET EQUIPMENT PARTS AND MATERIALS LINE ITEM #6314. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

B. Resolution No. 2020-31, a Resolution Declaring Excess Property and Authorizing Disposal  
Stueve stated that before Ron Fuchs retired, he removed the usable parts off of the plow truck and the rest of the vehicles are ready to be sold.

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO APPROVE RESOLUTION NO. 2020-31, A RESOLUTION DECLARING EXCESS PROPERTY AND AUTHORIZING DISPOSAL OF THE 1992 FORD L9000 TANDEM DUMP/PLOW TRUCK, 1978 INTERNATIONAL CAB AND CHASSIS AND 1986 GMC PICKUP. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

**CITY ENGINEER REPORT**

A. Project Updates

Lintgen stated that the curbs will begin to be installed at the east end of the CSAH 158 project in the coming weeks. He stated that controls and roadway are being designed for Well 8 and 9, now that the pumping output is known. He stated that work is continuing on layout of sanitary sewer pipe and the piping to the wastewater plant. He added that the industrial pre-treatment piece is still being looked at and how it will integrate with the existing plant.

**POLICE DEPARTMENT REPORT**

A. Resolution No. 2020-32, Declaration and Sale of Excess Property

Chief Blum stated that the 2015 Chevy Impala is ready to be taken out of the fleet now that the new squad is up and running.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE RESOLUTION NO. 2020-32, A RESOLUTION DECLARING EXCESS PROPERTY AND AUTHORIZING DISPOSAL OF THE 2015 CHEVY IMPALA BY SEALED BID. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

B. Request to Sell Forfeited Property

Chief Blum stated that the forfeiture process is complete on the 2011 Can-Am Commander. He stated that after further consideration the department is forgoing keeping the vehicle as it needs too many costly improvements to be used as a rescue vehicle.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO AUTHORIZE THE SALE OF THE FORFEITED 2011 CAN-AM COMMANDER BY SEALED BIDS. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

**CITY ADMINISTRATOR REPORT**

A. Rockville Wastewater Agreement Discussion

Murphy stated that Stickney Hill Dairy has been operating for over a year without an MPCA required permit, which is a requirement of the treatment plan between the City of Rockville and the City of Cold Spring. She stated that she hoped that the letter will move the dispute through quicker as the City needs proof that they have a permit.

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO AUTHORIZE THE CITY ADMINISTRATOR TO SEND NOTIFICATION TO ROCKVILLE PROVIDING NOTICE THAT ROCKVILLE IS IN VIOLATION OF ITS DUTY UNDER SECTION II (C) (5) REQUIRING SIGNIFICANT INDUSTRIAL USERS TO ENTER INTO A PRETREATMENT INDUSTRIAL USE AGREEMENT IN COMPLIANCE WITH MPCA RULES AND REGULATIONS. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

**B. City Administrator Annual Review Process Discussion**

Murphy stated that her annual review is due and inquired if the Council would like to hold a special meeting in person to conduct it. The Council agreed to a special meeting in person with social distancing and that the meeting would be a closed session. Murphy was directed to send an email with possible dates for the meeting.

**C. Alexander Park Discussion**

Murphy inquired how the Council would like to handle a grand opening for Alexander Park. The Council agreed that a simple ribbon cutting ceremony should be conducted this year when the park is ready to be opened and that a grand opening celebration of a larger scale should be held in 2021.

**D. Cold Spring Area Baseball Inc.**

Murphy stated she and Stueve have been talking with the Baseball Association about their request to begin to plan for inter-team play at the Baseball Park. She stated that proper distancing, plexiglass, concession stand, and cleaning all need to be considered along with a decision on who is responsible for each component. MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO AUTHORIZE JON STUEVE, PETE WEBER AND BRIGID MURPHY TO WORK WITH THE PRESIDENT OF THE COLD SPRING AREA BASEBALL ASSOCIATION INC. ON OPENING THE COLD SPRING BASEBALL PARK IN A SAFE MANNER. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

**LIST OF BILLS**

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$189,013.00 AND SUPPLEMENTAL LIST TOTALING \$565,959.45 PRESENTED BY CITY STAFF. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

**ADJOURN**

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO ADJOURN AT 7:07 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

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David Heinen, Mayor

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Brigid Murphy, City Administrator