

TUESDAY, JUNE 9, 2015 COLD SPRING CITY COUNCIL MINUTES

Acting Mayor Fran Ramler called the meeting to order at 6:30 p.m. The following members were found to be present: Acting Mayor Fran Ramler, Council Members Jan Dingmann, Dave Heinen and Jayme Knapp. Absent: Mayor Robert R. Thelen. Others present: Kris Dockendorf, Frank Rajkowski, Brian Lintgen, Julia Konop, Brandi Canter, Susan Watts, Tammy Paczkowski, Heidi Stalboerger, Mark Anderson, Steve Paasch, Brian Bankers, Douglas Boser, Paul Hoeschen, Kevin Koll, Reggie Fraley, Patrick Wenner, Brent Neisinger, Matt Achman, Debra Sorenson, Brenda Timm, Jim Wenner and Angie Mueller.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY DINGMANN, SECONDED BY HEINEN, TO APPROVE THE AGENDA OF THE JUNE 9, 2015 CITY COUNCIL MEETING. MOTION PASSED 4-0.

CONSENT AGENDA

A. Minutes – May 21, 2015 & May 26, 2015

MOTION WAS MADE BY HEINEN, SECONDED BY KNAPP, TO APPROVE THE MINUTES OF THE MAY 21, 2015 SPECIAL CITY COUNCIL MEETING, AND THE MAY 26, 2015 REGULAR CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 4-0.

B. Accept Resignation of Paul Hoeschen, Public Works Director

MOTION WAS MADE BY HEINEN, SECONDED BY KNAPP, TO ACCEPT THE RESIGNATION OF PAUL HOESCHEN, PUBLIC WORKS DIRECTOR, EFFECTIVE JULY 6, 2015, AND THANK HIM FOR HIS 20 YEARS OF SERVICE. MOTION PASSED 4-0.

C. Accept Resignation of Firefighter Adam Nemeth

MOTION WAS MADE BY HEINEN, SECONDED BY KNAPP, TO ACCEPT THE RESIGNATION OF FIREFIGHTER ADAM NEMETH, EFFECTIVE JUNE 1, 2015, AND THANK HIM FOR HIS DEDICATED SERVICE. MOTION PASSED 4-0.

D. Approval of Tobacco License

MOTION WAS MADE BY HEINEN, SECONDED BY KNAPP, TO APPROVE A TOBACCO LICENSE FOR PRINCE TOBACCO #2 FOR THE PERIOD 7-1-15 TO 6-30-16. MOTION PASSED 4-0.

E. Baseball Event & Temporary On-Sale Liquor License

MOTION WAS MADE BY HEINEN, SECONDED BY KNAPP, TO APPROVE AN OUTDOOR EVENT AT THE COLD SPRING BASEBALL PARK FOR A CONCERT ON SATURDAY, JUNE 27, 2015, FURTHERMORE, TO APPROVE A TEMPORARY ON-SALE LIQUOR LICENSE FOR COLD SPRING AREA BASEBALL FOR THE DAY AT THE PARK EVENT ON JUNE 27, 2015 AT THE COLD SPRING BASEBALL PARK. MOTION PASSED 4-0.

F. Accept & Award Bids for the Joint Project for Cracksealing

MOTION WAS MADE BY HEINEN, SECONDED BY KNAPP, TO ACCEPT THE BIDS FOR THE JOINT PROJECT FOR CRACKSEALING AND AWARD THE CRACKSEALING PROJECT TO MIDWEST ASPHALT MAINTENANCE FOR A CONTRACT PRICE OF \$1.49 PER POUND, FURTHERMORE, THAT \$20,000 IS THE COST RESPONSIBILITY OF COLD SPRING. MOTION PASSED 4-0.

G. Accept & Award Bids for the Joint Project for Seal Coating

MOTION WAS MADE BY HEINEN, SECONDED BY KNAPP, TO ACCEPT THE BIDS FOR THE JOINT PROJECT FOR SEAL COATING AND AWARD THE SEAL COAT PROJECT TO ASTECH OF ST. CLOUD MINNESOTA FOR A TOTAL CONTRACT OF \$45,269.98, OF WHICH \$23,673.86 IS THE COST RESPONSIBILITY OF COLD SPRING. MOTION PASSED 4-0.

ALPHA DEVELOPMENT, BOSER CONSTRUCTION & GLT ARCHITECTS – PRESENTATION OF LIBRARY PROPOSAL

Reggie Fraley with Alpha Development, Doug Boser and Brian Bankers with Boser Construction, and Steve Paasch with GLT Architects presented a concept plan to renovate the Wenner Hardware building on Main Street into a new location for the library. Fraley explained that Alpha Development is providing assistance to Wenner Hardware to

move to a new location on the Highway 23 corridor near SuperAmerica. After Wenner Hardware moves to their new location their space on Main Street would be vacant and has the potential to be developed as a library. Boser presented information on the potential costs to renovate at a total cost of \$3,071,017. Fraley explained that the apartments above Wenner Hardware could be retained and that the City would receive that revenue. He also recommended that the City purchase the former First National Bank building on Main Street to provide more downtown parking and that the City could also lease out the former bank building to a business. The Council agreed that they would add this potential site to the site tours that have been scheduled for June 25th with Great River Regional Library officials.

PUBLIC WORKS DIRECTOR REPORT

A. Dave Dingmann Pay Increase

MOTION WAS MADE BY HEINEN, SECONDED BY KNAPP, TO APPROVE AN INCREASE IN PAY FOR PART-TIME EMPLOYEE DAVE DINGMANN TO \$16.61 PER HOUR. MOTION PASSED 4-0.

B. Approve Public Works Chain of Command

The Council discussed the two proposals for restructuring the Public Works Department with the main focus on whether the head of the department should have water/wastewater qualifications. Hoeschen stressed that he felt it was critical to have a water/wastewater qualified Public Works Director. Members of the Council understood his desire but had reservations about the ability to find a candidate with those qualifications. The Council directed Hoeschen to write the job descriptions for the Water/Wastewater Supervisor and the Streets/Parks Supervisor. They directed that those job descriptions should be written as if the Public Works Director did not have the water/wastewater qualifications, so that the Supervisors would have the desired qualifications in case the new Public Works Director does not have those qualifications. Dingmann suggested that the advertising for Public Works Director be worded with a preference for water/wastewater qualifications or that the candidate obtain those qualifications within a specified period of time. Matt Achman stated that he may be interested in the Public Works Director position. The Council directed staff to find out if the position can be advertised at the same time that letters of interest can be submitted. The Council expressed concern about the workload of the water/wastewater operators once Hoeschen leaves, and felt it would be best to advertise to hire another operator.

MOTION WAS MADE BY KNAPP, SECONDED BY HEINEN, TO APPROVE ADVERTISING FOR A PUBLIC WORKS DIRECTOR WITH THE MINIMUM QUALIFICATIONS OF A PUBLIC WORKS MANAGER, WITH A PREFERENCE FOR WATER/WASTEWATER QUALIFICATIONS. MOTION PASSED 4-0.

C. Approval to Advertise for Public Works Technician II

Hoeschen explained that Jason Zimmerman's position still remains vacant. He explained that he will need to re-write the job description since it used to be Buildings and Grounds Supervisor.

MOTION WAS MADE BY KNAPP, SECONDED BY HEINEN, TO APPROVE ADVERTISING FOR THE POSITION OF PUBLIC WORKS TECHNICIAN II. MOTION PASSED 4-0.

D. Approval to Advertise for Water/Wastewater Operator

MOTION WAS MADE BY KNAPP, SECONDED BY DINGMANN, TO APPROVE ADVERTISING FOR A WATER/WASTEWATER OPERATOR WITH A MINIMUM OF A CLASS D LICENSE, WITH A PREFERENCE OF A CLASS C LICENSE. MOTION PASSED 4-0.

E. Well Update

Hoeschen stated that there is no update because there has been too much rain to get in the field.

CITY ENGINEER REPORT

A. 2015 Capital Improvements

Lintgen explained that a preconstruction meeting was held and that the work will start next week. He stated that there should be substantial completion by mid-July.

B. CSAH 2/Red River Avenue

Lintgen stated they are still pulling information together for the Feasibility Report.

C. Stormwater Grant

Lintgen reported that survey work will start soon and that tentative sites have been picked out.

PRICE OF BUILDING PERMITS AND CONNECTION FEES

Knapp reported that the EDA had reviewed the building permit fees and connection fees and did not feel that they needed to be changed. Heinen stated that the Planning Commission had also reviewed the fees and recommended leaving the fees as they are currently.

DISCUSS ASSESSMENTS ON FORFEITED LOTS

The EDA provided the following suggestions that would help spur the sale of the Blue Heron Heights lots: conducting a housing study, decreasing the assessment by half, lower the listing price of the lots, aggressively market the lots, sell the lots to local builders at steep discounts, or give the lots away. The Planning Commission had offered the following suggestions: instead of listing the assessment amounts simply write "See the City", greater promotion of the lots, put them back on the county auction and lastly, review the situation at a later date. Since the Planning Commission and EDA suggestions were somewhat similar the Council agreed to further discuss marketing methods and reducing the assessments at the next meeting.

RESOLUTION 2015-09

Dockendorf explained that in order to be considered for the State 2016 bonding bill, the Council needs to approve a resolution authorizing an application to be part of the Governor's 2016 Capital Budget request. The request would be for funding for the new well and the application would be submitted yet this week.

MOTION WAS MADE BY DINGMANN, SECONDED BY HEINEN, TO APPROVE RESOLUTION NO. 2015-09, A RESOLUTION AUTHORIZING CITY STAFF TO MAKE APPLICATION AS PART OF THE 2016 CAPITAL BUDGET APPLICATION PROCESS SO AS TO BE PART OF THE GOVERNOR'S 2016 STRATEGIC CAPITAL BUDGET REQUEST TO THE 2016 LEGISLATURE. MOTION PASSED 4-0.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY DINGMANN, SECONDED BY KNAPP, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$140,745.80 AND SUPPLEMENTAL LIST TOTALING \$20,316.81 PRESENTED BY CITY STAFF. MOTION PASSED 4-0.

ADJOURN

MOTION WAS MADE BY HEINEN, SECONDED BY KNAPP, TO ADJOURN AT 8:37 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 4-0.

Fran Ramler, Acting Mayor

Kris Dockendorf, Acting City Administrator