

## **TUESDAY, JUNE 27, 2017 COLD SPRING CITY COUNCIL MINUTES**

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen, and Council Members Jayme Knapp, Shannon Miller, Doug Schmitz and Gary Theisen. Absent: none. Others present: Brigid Murphy, Brian Lintgen, Jason Blum, Bon Hill-Simmons, Jon Stueve, Heidi Stalboerger, Wayne Cymbaluk, Tom Kraemer, Tim Kraemer, Nate Stang, Brian Guggenberger, Julie Guggenberger and Angie Mueller.

### **APPROVAL OF THE AGENDA**

MOTION WAS MADE BY SCHMITZ, SECONDED BY THEISEN, TO APPROVE THE AGENDA OF THE JUNE 27, 2017 CITY COUNCIL MEETING. MOTION PASSED 5-0.

### **CONSENT AGENDA**

A. Minutes – June 13, 2017

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO APPROVE THE MINUTES OF THE JUNE 13, 2017 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

### **PARK BOARD AND SPLASH PAD COMMITTEE UPDATE**

Tom and Tim Kraemer from the Splash Pad Committee, along with Wayne Cymbaluk from the Park Board presented information to the Council about the progress that has been made over the course of the last several months on developing a plan for a Splash Pad. Kraemer discussed the locations considered including pros and cons of each site, and the committee's recommendation of a 2.86 acre parcel in Granite Landing, just south of Main Street and east of Second Avenue South. Kraemer also discussed the two types of splash pads, a flow through system, or a recirculation system, and the requirements for each type. Stueve stated that there should be sufficient allocation to pump 2.4 million gallons annually for a flow through system. Kraemer also discussed the estimated cost of \$240,000 for just a basic splash pad and yearly operating costs of \$12,000-\$15,000. Cymbaluk added that the Park Board was supportive of the committee's recommendations and their plans for fundraising to help raise private funds and donations. The Council was supportive of having a presentation and hosting an open house to gather community feedback.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE MOVING FORWARD WITH THE PLANS TO DEVELOP A SPLASH PAD WITHIN COLD SPRING AND TO CONTINUE TO INVESTIGATE GRANITE LANDING AS A VIABLE LOCATION. MOTION PASSED 5-0.

### **XCEL ENERGY AGREEMENT TO PROVIDE ELECTRICITY TO FROEHLE PROPERTY**

Murphy explained that part of the purchase agreement for land from the Froehle's is that the City is required to run three phase power to the Froehle's pivot by the end of the year. She stated that the cost estimate from Xcel Energy is \$285,689.82 and that the work could begin in the next couple of weeks.

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO APPROVE THE STATEMENT OF WORK AGREEMENT WITH XCEL ENERGY FOR RUNNING THREE PHASE POWER TO THE WELL PROPERTY FOR AN ESTIMATED COST OF \$285,689.82. MOTION PASSED 5-0.

### **LIABILITY INSURANCE COVERAGE WAIVER**

Murphy explained that each year when the City's insurance policy is renewed the City must decide whether to complete the waiver. The City can either accept the statutory limits on punitive damages for tort liability or waive the limits, which would then increase the City's exposure.

MOTION WAS MADE BY MILLER, SECONDED BY THEISEN, TO APPROVE MAINTAINING THE LIABILITY INSURANCE COVERAGE AT THE STATUTORY LIMIT. MOTION PASSED 5-0.

### **LOCAL BOARD OF APPEAL AND EQUALIZATION TRANSFER AGREEMENT**

Murphy explained that all Council members must be present in order to approve to transfer the Board of Appeal and Equalization to Stearns County for an open book meeting. She stated that the agreement must be in effect for at least three years or it could be permanent if the Council chooses to do so. The Council agreed that they would specify the transfer for a three year period and re-evaluate it after that term to make sure the process is still working.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE THE TRANSFER OF THE BOARD OF APPEAL AND EQUALIZATION TO STEARNS COUNTY FOR A THREE YEAR PERIOD. MOTION PASSED 5-0.

**POLICE DEPARTMENT REPORT**

**A. Sergeant Position Recommendation**

Chief Blum stated that two interviews were conducted from the internal posting for the Sergeant position and the committee recommended offering the position to Jason Spoden.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO APPROVE A CONDITIONAL OFFER OF THE SERGEANT POSITION TO JASON SPODEN, PROVIDED HE PASSES AN UPDATED CRIMINAL HISTORY CHECK AND PSYCHOLOGICAL EXAMINATION. MOTION PASSED 5-0.

**B. Open Positions to be Filled – One Full-Time and One Part-Time**

Chief Blum stated that he would like to advertise internally for a full-time position for two weeks and post an opening for 30 days for a part-time position to fill the positions that will be open with the changes in personnel with the recent promotions.

MOTION WAS MADE BY MILLER, SECONDED BY THEISEN, TO APPROVE POSTING FOR A FULL-TIME POLICE OFFICER POSITION INTERNALLY FOR TWO WEEKS AND TO POST FOR A PART-TIME POLICE OFFICER POSITION FOR 30 DAYS. MOTION PASSED 5-0.

**PUBLIC WORKS DIRECTOR REPORT**

**A. Minnesota Department of Health Source Water Protection Grant**

Stueve explained that he was successful in obtaining a competitive grant through the Department of Health. He stated that these grants require a 50 percent cost share from the City. He added that the grant funds will be used for the producer luncheon and to reduce the level of nitrates by the north well sites which is achieved by the farmer planting alfalfa instead of other crops.

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO APPROVE ENTERING INTO THE SOURCE WATER PROTECTION GRANT WITH THE MINNESOTA DEPARTMENT OF HEALTH FOR A GRANT IN THE AMOUNT OF \$5,105.00. MOTION PASSED 5-0.

**B. Prairie View Farms Crop Conversion Payment**

Stueve explained that Prairie View Farms is the farmer that plants fifteen acres of alfalfa near the north well sites which helps reduce the level of nitrates in the water.

MOTION WAS MADE BY THEISEN, SECONDED BY SCHMITZ, TO APPROVE THE ANNUAL PAYMENT OF \$4,500.00 TO PRAIRIE VIEW FARMS FROM THE WELLHEAD PROTECTION BUDGET LINE ITEM 6822. MOTION PASSED 5-0.

**CITY ENGINEER REPORT**

**A. Main Street Update**

Lintgen stated that the first layer of blacktop is being installed and the sidewalks continue to get poured. He stated that the granite flagstones and trees will be the next items installed. He stated that roadwork will begin on the section of Main Street from the old Svihel Hardware property to the bridge. He added that temporary lighting will be installed before the Hometown Pride festival due to a nationwide shortage of circuit boards for the permanent LED lights.

**B. CSAH 2**

Lintgen stated that the fences have been installed and that the plantings will be installed soon.

**CITY ADMINISTRATOR REPORT**

**A. Grant Writing USA Opportunity**

Murphy stated she would like to attend a two-day grant writing conference that is coming up. The Council was supportive of her attending the training.

**LIST OF BILLS AND ADDITIONS**

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$65,125.87 AND SUPPLEMENTAL LIST TOTALING \$69,898.60 PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

**BOARD/COMMISSION UPDATES**

**A. Park Board**

Councilor Schmitz stated that the information presented about the Splash Pad had been the main discussion item at the Park Board meeting.

**B. Planning Commission**

Councilor Miller stated that the Planning Commission had discussed the Preliminary Plat for North Pointe Plat 5 that was presented by developer Ray Schreiner.

**C. EDA**

Councilor Theisen stated that at the last EDA meeting they hosted the Chamber of Commerce After Hours event.

**D. Rocori Trail Construction Board**

Murphy stated that Phase II of the project is finishing up and they will be seeking funding for Phase III of the project.

**CLOSED SESSION**

Mayor Heinen announced that the Council would be going into closed session for the consideration of an offer to purchase property within Granite Landing with parcel identification numbers 48.29401.0006 and 48.29401.0016. The meeting was then closed at 7:26 p.m. pursuant to Minnesota Statute 13d.05, Subdivision 3(c)(3).

**OPEN SESSION**

At 7:41p.m. the closed session ended and the meeting was opened. The results of the closed session were to decline the purchase price of the properties as it was presented.

**ADJOURN**

MOTION WAS MADE BY MILLER, SECONDED BY SCHMITZ, TO ADJOURN AT 7:42 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

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Dave Heinen, Mayor

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Brigid Murphy, City Administrator