

TUESDAY, JUNE 26, 2018 COLD SPRING CITY COUNCIL MINUTES

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen, and Council Members Jayme Knapp, Shannon Miller and Gary Theisen. Absent: Doug Schmitz. Others present: Brigid Murphy, Brian Lintgen, Jason Blum, Heidi Stalboerger, Mark Stalboerger, Jon Stueve, Jason Spoden and Angie Mueller.

APPROVAL OF THE AGENDA

Mayor Heinen stated that the request for liquor licenses for Cold Spring Beverage Company would be pulled from the agenda.

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE THE AGENDA AS PRESENTED OF THE JUNE 26, 2018 CITY COUNCIL MEETING. MOTION PASSED 4-0.

CONSENT AGENDA

A. Minutes – June 12, 2018

B. Appointment of Election Judges

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 4-0.

TRAIL CROSSING AND UTILITY EASEMENT WITH ROCORI TRAIL CONSTRUCTION BOARD

Murphy stated that an easement is needed to go under the Rocori Trail to allow for the conduit needed for wiring the street lights in the promenade. The promenade paving will also meet up with the Rocori Trail and an easement is needed for where they intersect.

MOTION MADE BY MILLER, SECONDED BY KNAPP, TO APPROVE THE TRAIL AND UTILITY EASEMENT BETWEEN THE CITY OF COLD SPRING AND THE ROCORI TRAIL CONSTRUCTION BOARD FOR ACCESS AND EASEMENT ACROSS AND UNDER THE ROCORI TRAIL. MOTION PASSED 4-0.

PUBLIC WORKS DIRECTOR REPORT

A. Seal Coating Bids

Stueve described the project area for seal coating as west of the Nursing Home to 10th Avenue.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO ACCEPT THE LOW BID FOR SEAL COATING FOR 2018 FROM ALLIED BLACKTOP COMPANY AT A UNIT PRICE OF \$1.04 PER SQ. YD. WITH A TOTAL BID OF \$39,739.11. MOTION PASSED 4-0.

B. Crack Sealing Bids

Stueve described the project area as the Business Park, the Southwest Project and Frogtown areas. He said in addition they will also crack seal the area that is going to be seal coated.

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO ACCEPT THE LOW BID FOR CRACK SEALING FOR 2018 FROM ASTECH CORP. AT A UNIT PRICE OF \$1.25 PER POUND WITH A TOTAL BID OF \$15,000.00. MOTION PASSED 4-0.

C. Purchase of a DR3900 from Hach

Stueve stated that the DR3900 is a computerized unit that is used daily to test all of the water for chlorine residual and is also used for some types of wastewater testing. He stated that their current DR2800 unit unexpectedly broke down and is very expensive to repair.

MOTION MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE THE PURCHASE OF A DR3900 FROM HACH FOR A COST OF \$4,400.00 AND FURTHERMORE, TO BE PAID OUT OF WATER DEPARTMENT BUDGET LINE ITEM #6313. MOTION PASSED 4-0.

D. Promenade Lighting

Stueve explained that he had obtained three bids for the lighting along the promenade. He said the lighting would consist of five short style poles that would be about 176 feet apart.

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO APPROVE THE LOW BID FOR LIGHT POLES AND ELECTRICAL WIRING FROM DESIGN ELECTRIC OF \$31,772.00 AND FURTHERMORE, TO BE PAID OUT OF THE PARKS DEPARTMENT BUDGET LINE ITEM #6413. MOTION PASSED 4-0.

E. Water Update

Stueve stated that Well #7 passed the bacteria testing and that the automated controls will be connected in about two weeks.

F. Other

Stueve stated the next steps for the promenade area include a fencing, concrete work and a fishing pier. Mayor Heinen stated that he thought that for the best interest of the City, the Water Treatment Plant Project should be put out to bid to make sure that the Stantec bid is competitive. Stueve stated that it will definitely be a large piece of infrastructure in the City. Other Council members were supportive of putting the work out for bid.

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO DIRECT STAFF TO PUT THE DESIGN AND CONSTRUCTION OF THE WATER TREATMENT PLANT OUT FOR BIDS. MOTION PASSED 4-0.

CITY ENGINEER REPORT

A. Water Treatment Update

Lintgen explained that the City needs to apply for the \$4 million funding that it has been granted for the Water Treatment Project.

B. Alexander Park Update

Lintgen stated that the revised concept sketch has been shared with staff.

C. North Pointe 5 Update

Lintgen stated that the lot grading has been completed along with the curb and gutter. He expected paving to occur early in July. He stated there are two homes already being built in the development and that small utilities will be going in next after paving is complete.

D. Other

Lintgen reminded the Council about the Safe Routes to School grant that the City received. He stated because it is federally funded the first step will be the design of the project and then construction would begin in the spring of 2019.

E. County Road 158

Lintgen stated he had talked to the Stearns County Highway Engineer about the comments about speed on County Road 158/1st Street South. He stated they said they would do their best to calm speeds without it being a full reconstruction of the road.

CHIEF OF POLICE REPORT

A. National Night Out

Chief Blum stated that National Night Out is Tuesday, August 7, 2018. He encouraged neighborhoods to contact the department if they would like an officer to stop by their party.

B. Possible Camera

Chief Blum stated that the Kiess Shell Gas Station had notified him that they have room on their store video camera system for an additional camera that could be positioned on their building to capture footage of Highway 23. He stated the footage could be helpful for traffic accidents and to set timelines for other investigations.

C. Bite Suit

Chief Blum explained that a retired K9 Handler, Ron Shoutz has donated a bite suit to the department to store and use for training. He stated that Shoutz does still train canines so he would also continue to use the suit.

CITY ADMINISTRATOR REPORT

A. Space Study Update

Murphy explained the response from the consultant stating that the ceiling structure and footings for the City Hall complex would not have the load to support a second level on the building. She stated that in the revised sketches, even with using the entire parcel, there is significantly smaller spaces for each of the three departments that would remain in the building. The Council agreed that they would like to hold a workshop to further discuss the next steps to move forward.

B. St. Boniface Parade Application

The Council indicated that Murphy should register an entry in the parade on August 19th for the City Council.

C. Other

Murphy stated that Ordinance No. 368 was included in the packets, but was accidentally omitted from the agenda. She stated she would place it on the agenda for discussion at the first meeting in July.

COMMISSION AND BOARD UPDATES

A. Planning

Mayor Heinen stated that they held the public hearing on changing the calculation for the maximum size of garages.

B. Parks

Murphy stated that the Park Board discussed some baseball association items and adding a pickle ball court.

C. EDA

Councilor Knapp stated that the Revolving Loan Fund was discussed along with ways to use the money in a more expeditious way.

D. Rocori Trail

Murphy stated that she will be bringing the crossing and utility easement that was just approved to the next Rocori Trail Construction Board meeting for them to consider for approval.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$109,099.25 AND SUPPLEMENTAL LIST TOTALING \$6,720.53 PRESENTED BY CITY STAFF. MOTION PASSED 4-0.

ADJOURN

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO ADJOURN AT 7:05 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 4-0.

Dave Heinen, Mayor

Brigid Murphy, City Administrator