

TUESDAY, JUNE 23, 2020 COLD SPRING CITY COUNCIL MEETING MINUTES

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen and Council Members Shannon Miller and Jayme Knapp. Council members present by phone/video: Gary Theisen and Doug Schmitz. Others present: Brigid Murphy, Jason Blum, Carl Wenner, Brad Kiess, Ashley Kerzman, Dean George, Brian Lintgen, Dave Ruegemer, Mike Welle, Tom Kraemer and Angie Mueller. Also present by video/phone: Jon Stueve.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE THE AGENDA OF THE JUNE 23, 2020 CITY COUNCIL MEETING AS PRESENTED. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

CONSENT AGENDA

A. Minutes – June 9, 2020

B. Appointment of Election Judges for the August 11, 2020 Primary Election and the November 3, 2020 General Election: Skip Domke, Beth Latare, Jane Kalthoff, and Janet Stang.

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO APPROVE THE CONSENT AGENDA. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

RESOLUTION NO. 2020-34 A RESOLUTION APPROVING THE PRELIMINARY AND FINAL PLAT OF MAPLE RIDGE 1ST ADDITION

Dave Ruegemer from Lumber One presented the preliminary and final plat of Maple Ridge 1st Addition. He stated that the plat is being created from an Outlot in Maple Ridge and that by platting the land it will make it easier to market and sell. Murphy stated that there are several conditions of the approval, including the front yard setback and easement, and design of water and sewer connections.

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO APPROVE RESOLUTION 2020-34, A RESOLUTION APPROVING THE PRELIMINARY AND FINAL PLAT KNOWN AS MAPLE RIDGE 1ST ADDITION. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

PROPOSED EASEMENT IN MAPLE RIDGE 1ST ADDITION

Murphy explained that an easement is proposed to be recorded against the plat that would be sixty-six feet wide and allow for the City to install the future extension of 17th Avenue North and utility improvements at a later date. She stated that the easement will be recorded so that future property owners would know about it's existence.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO APPROVE ACCEPTING THE EASEMENT FOR FUTURE ROAD AND IMPROVEMENTS WITHIN MAPLE RIDGE 1ST ADDITION. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

RESOLUTION NO. 2020-35, A RESOLUTION APPROVING THE PRELIMINARY AND FINAL PLAT OF KWIK TRIP 1120

Dean George, from Kwik Trip stated that they recently received comments from MnDOT on the plat and that they have not yet provided an updated plat drawing to the City. Murphy explained that the Council would need to see that finalized plat drawing before giving approval.

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO TABLE RESOLUTION NO. 2020-35, UNTIL JULY 14, 2020. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

RESOLUTION NO. 2020-36, A RESOLUTION APPROVING A VARIANCE REQUEST FOR A SIX FOOT FENCE WITHIN THE FRONT YARD SETBACK

Ashley Kerzman, property owner at 607 Emma Drive presented her request for a variance from the four-foot height restriction in a front yard, to be six feet instead. She stated that their lot is not level and would like a taller fence to provide safety and security for their kids in the yard. Murphy explained that the Planning

Commission had recommended approving the variance request, but they did not complete the necessary findings related to the practical difficulties factors for variances. The Council agreed that the property is unique in that there is significant change in elevation of the lot and that due to the slope, a four-foot fence would not provide sufficient privacy. Murphy stated that the other practicality difficulties of reasonableness and essential character were met.

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO APPROVE RESOLUTION NO. 2020-36, APPROVING A VARIANCE REQUEST FOR A SIX-FOOT FENCE WITHIN THE FRONT YARD SETBACK. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

DISCUSSION ON PLANNING ALEXANDER PARK PERFORMANCE STAGE SCHEDULING AND USE CRITERIA

Tom Kraemer, from the River Park Community Foundation suggested organizing a group of six people to develop an agreement on how to run Alexander Park. Murphy suggested that the Park Board also be involved in providing rules and guidelines for the park use. Kraemer explained that rules will need to be established on running the stage. He suggested that three to four concerts be held a year, during the week, and that a liquor license be obtained to sell beer only. The Council was in favor of moving forward with organizing a group.

PUBLIC WORKS DIRECTOR REPORT

A. Reconstruction of 8th Avenue South

Stueve reported that 8th Avenue South was heavily damaged by frost over the winter. He stated that the tar, curbing and shaping for proper drainage will be completed.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE AND AWARD TO KRAEMER TRUCKING AND EXCAVATION THE BID FOR THE RECONSTRUCTION OF 8TH AVENUE SOUTH AT THE COST OF \$26,845 AND FURTHERMORE, TO BE PAID OUT OF THE STREETS DEPARTMENT STREET REPAIR AND UPKEEP LINE ITEM #6615. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

B. Storm Sewer Alexander Park

Stueve explained that there is 100 feet of storm sewer pipe that is completely collapsed at the east end of Alexander Park. He stated that there was water standing in the pipe after the last rainfall and the jetter is not able to make it through the pipe.

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO APPROVE AND AWARD TO KRAEMER TRUCKING AND EXCAVATION THE BID TO REPLACE A COLLAPSED STORM SEWER PIPE AT ALEXANDER PARK AT A COST OF \$22,450.00 AND FURTHERMORE, TO BE PAID OUT OF THE STORM SEWER DEPARTMENT'S REPAIR LINE ITEM #6615. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

CITY ENGINEER REPORT

A. County Road 158/First Street South Update

Lintgen reported that the utilities are completed all the way to 7th Avenue and curbing is completed on two blocks.

B. Water Treatment Plant Update

Lintgen stated that the treatment plant design is close to being completed and will be brought to the City Council soon.

C. Wells 8 & 9 Pumps, Controls, Overhead Power and Roadway

Lintgen presented the plans and requested approval of them and direction to advertise the project for bids. He stated that overhead power will be needed at the site because of the long distance it will need to be run and a pole will be installed.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO APPROVE THE PLANS AND AUTHORIZE ADVERTISING FOR BIDS FOR THE WELLS 8 & 9 PUMPS, CONTROLS, AND ROADWAY CONSTRUCTION. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

D. Sanitary Sewer and Water System Improvements Update

Lintgen stated that they are still working on the route and with property owners.

E. Industrial Wastewater Pretreatment Update

Lintgen stated that they are in the concept design phase currently and are working with the Brewery to get data on their waste outputs.

POLICE DEPARTMENT REPORT

A. Monthly Reports

Chief Blum presented the calls for service for the month of May.

B. Other

Chief Blum stated there have been several reports of lawn signs being stolen and for the public to report any suspicious activities they might see. He also reminded the public of the two vehicles for sale by sealed bids.

CITY ADMINISTRATOR REPORT

A. School Resource Officer Contract Extension

Murphy stated that the contract extension was approved by the Rocori School Board for the 2020-2021 school year.

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO APPROVE THE SCHOOL RESOURCE OFFICER CONTRACT EXTENSION WITH ROCORI SCHOOL DISTRICT AND THE CITY OF COLD SPRING. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

B. Fire Hall Scheduling Discussion

Murphy suggested a special meeting be held on the afternoon of July 16th to interview the firm candidates for the Fire Hall project. Murphy stated that she would call the firms to let them know the schedule.

C. Rockville Response

Murphy stated that the City of Rockville had responded to the letter and requested a 30-day extension. After some discussion of the timeline and the industrial user’s option to haul off site, the Council directed staff to require a response within ten days which would be by July 3, 2020.

D. Electrical Inspection Services

Murphy explained that the current electrical inspector, Darrell Nemeth is retiring and there was a person interested in replacing him but has since changed his mind. Murphy explained that the City has the option to rescind the ordinance to have a municipal inspector and can go back to having a state inspector for electrical inspections. The Council was supportive of this course of action since it is hard to find anyone else to do the inspections.

E. Past Due Utility Account Discussions

Murphy stated that there are several utility accounts that are more than three periods past due. None of the account holders have contacted staff to request an extension or set up a payment plan. After some discussion on hardships and unforeseen circumstances the Council agreed that shut off notices should be sent providing the account holders ten days to make payment or to contact staff to make a payment plan, if no action is taken by the account holders then the water should be shut off.

LIST OF BILLS

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$501,347.07 AND SUPPLEMENTAL LIST TOTALING \$86,008.21 PRESENTED BY CITY STAFF. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

ADJOURN

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO ADJOURN AT 7:36 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. ROLL CALL VOTE, AYES- MILLER, KNAPP, THEISEN, SCHMITZ AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

David Heinen, Mayor

Brigid Murphy, City Administrator