

TUESDAY, MAY 9, 2023 COLD SPRING CITY COUNCIL MEETING MINUTES

Mayor Dave Heinen called the meeting to order at 6:30 p.m. The following members were found to be present: Mayor Dave Heinen and Council Members Mike Fall, Fran Ramler, and Doug Schmitz. Absent: Ryan Hennen. Others present: Kris Dockendorf, Brian Lintgen, Sam Butler, Jon Stueve, Jason Blum, Dan Weber, Chuck Krebsbach, Colten Sales and Joe Jelovnick.

OPEN PUBLIC FORUM

Chuck Krebsbach stated he was present on behalf of a lot of people that are concerned about traffic safety at the intersection of 2nd Avenue and Main Street. He explained that even before the new ice cream shop opened, he had concerns about this intersection due to increasing speeds of traffic on Main Street and the anticipated new fire station. He stated his formal request for a four way stop at the intersection. He requested that it be formally discussed and voted on at a future meeting.

MOTION WAS MADE BY FALL, SECONDED BY RAMLER, TO ADD TRAFFIC CONTROL ISSUES TO THE AGENDA FOR DISCUSSION AND POSSIBLE ACTION. MOTION PASSED 4-0.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY RAMLER, SECONDED BY SCHMITZ, TO APPROVE THE AGENDA OF THE MAY 9, 2023 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 4-0.

CONSENT AGENDA

A. Minutes – April 25, 2023 Regular Meeting

B. Approve Street Closure for ColdSpringUSA on August 26, 2023 from 1:00 p.m. to 9:00 p.m. – closing 2nd Avenue from Main Street to 1st Street South

C. MDHA Stickney Hill Big Horns Application to Conduct a Raffle, Form LG220 – September 29, 2023, at 305 5th Avenue South at The Great Blue Heron

D. River Park Community Foundation, One Day Liquor License for May 18, 2023, June 15, 2023, July 20, 2023, and August 17, 2023 at Alexander Park

MOTION WAS MADE BY SCHMITZ, SECONDED BY FALL, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 4-0.

LYNN FELDHEGE UTILITY BILL – 427 5TH AVENUE NORTH

Colton Sales, the lease holder at 427 5th Avenue North, was present to discuss the utility bill. He explained the utility bill that is being disputed and requested a reduction in the bill. He stated he had no explanation of what could have occurred to cause the increased meter readings in the bill. Councilor Schmitz inquired if the daily log of the meter readings was provided, and they were not. Dockendorf suggested that if the Council was looking for a negotiation, they could reduce the sewer charges and waive the main late fees while the bill was being disputed. Council Schmitz suggested keeping the bill amount for water used but reverting the sewer rate back to the 2022 sewer rate and waiving the late fees during the period the bill was being disputed.

MOTION WAS MADE BY SCHMITZ, SECONDED BY RAMLER, TO APPROVE THE REDUCTION OF \$574.56 TO THE SEWER CHARGE AND A REDUCTION OF \$67.30 IN THE LATE FEE FOR THE UTILITY BILL AT 427 5TH AVENUE NORTH. MOTION PASSED 4-0.

RESOLUTION NO. 2023-09 APPROVING A GRAND OPENING EVENT FOR THE ROCORI

Dockendorf explained that a grand opening for the Rocori Trail is being planned for Saturday, June 17th from 10:00 a.m.- 4:00 p.m. She stated that they are planning on having pedal pubs available for use and a celebration at the Brewery where a few dignitaries would speak and there would be music too.

MOTION WAS MADE BY RAMLER, SECONDED BY SCHMITZ, TO APPROVE RESOLUTION NO. 2023-09, APPROVING A GRAND OPENING EVENT FOR THE ROCORI TRAIL. MOTION PASSED 4-0.

FIRE DEPARTMENT REPORT

A. Monthly Report

Weber explained that there were 42 calls for the month of April and 23 so far for May, with a total of 239 for the year.

B. Agreement with Rockville for SCBA Bottles

Weber explained that Rockville has five bottles are still good and within the ten year rotation cycle on them. He stated Rockville is switching to a different style of bottles.

MOTION WAS MADE BY FALL, SECONDED BY RAMLER, TO APPROVE THE AGREEMENT WITH THE CITY OF ROCKVILLE ACCEPTING A DONATION FROM THEM OF USED MSA SCBA BOTTLES. MOTION PASSED 4-0.

C. Purchase of Motorola Radios

Weber explained that he applied for a grant for radios but it will be over a year before the grants are awarded. He explained that these radios have the ability to switch to encrypted channels.

MOTION WAS MADE BY RAMLER, SECONDED BY FALL, TO APPROVE THE PURCHASE OF TWO MOTOROLA APX 6000 RADIOS FROM GRANITE ELECTRONICS AT A PRICE OF \$5,213.38 EACH, FOR A TOTAL COST OF \$10,426.76; FURTHERMORE, TO BE PAID FOR OUT OF FIRE DEPARTMENT EQUIPMENT, LINE ITEM 11-40-42-6311. MOTION PASSED 4-0.

WAKEFIELD TOWNSHIP ROAD MAINTENANCE AGREEMENT

Stueve explained that the agreement is reviewed every three years and it has been reviewed and ready to be approved.

MOTION WAS MADE BY FALL, SECONDED BY SCHMITZ, TO APPROVE THE AMENDED ROAD MAINTENANCE AGREEMENT WITH WAKEFIELD TOWNSHIP, REMOVING THE SECTION ADDRESSING HUMMINGBIRD LANE, PATCH LAKE ROAD, AND PATCH LAKE CIRCLE, AND ADDING A CLAUSE TO REVIEW IT EVERY THREE YEARS; FURTHERMORE, TO AUTHORIZE THE MAYOR AND CITY ADMINISTRATOR TO SIGN THE AMENDED AGREEMENT ON BEHALF OF THE CITY OF COLD SPRING. MOTION PASSED 4-0.

PUBLIC WORKS DIRECTOR REPORT

A. Hiring Two Seasonal Parks Employees

Stueve stated that he received 7 or 8 applications, some were from kids who misinterpreted the work period timeline, in addition to some really good ones. He stated that Steve Dingmann and Bob Killmer are both local residents and are able within the next week.

MOTION WAS MADE BY RAMLER, SECONDED BY SCHMITZ, TO APPROVE HIRING STEVE DINGMANN AND BOB KILLMER AS PART-TIME SEASONAL PARKS EMPLOYEES AT A RATE OF \$18.00 PER HOUR, FOR UP TO 32 HOURS PER WEEK. MOTION PASSED 4-0.

B. Appoint Hiring Committee for Water/Wastewater Operator

Stueve explained that advertising is ongoing for the Water/Wastewater Operator position and that he would like to put together a hiring committee to conduct interviews.

MOTION WAS MADE BY SCHMITZ, SECONDED BY FALL, TO APPOINT JON STUEVE, TANYA SCHMIDT, KRIS DOCKENDORF, MAYOR HEINEN AND COUNCILOR RAMLER, TO THE HIRING COMMITTEE FOR THE WATER/WASTEWATER OPERATOR POSITION. MOTION PASSED 4-0.

C. Other

Stueve explained that Councilor Fall and Schmitz came down for a tour of the maintenance shop and he got a rough number for concrete tip up panels for the walls only at \$487,000. He stated he estimated the cost for the pole barn style structure would be \$150,000. He stated that \$800,000 was budgeted for the

project. Councilor Ramler and Fall were still in favor for concrete tip up panels. Stueve stated that a designer will still be needed to get an estimate for the cost of the building including all components. The Council directed Stueve to talk to Wells Concrete to get a recommendation for a concrete design builder.

D. Pedestrian Crossing by Red Truck Ice Cream

Stueve stated that during the soft opening of the ice cream shop foot traffic in that area was quite heavy. He stated that staff discussed the issue and are putting out two rectangular stand alone yellow pedestrian crossing signs, one at the easterly crosswalk, crossing Main Street at Second Avenue and one at the west side of the crosswalk by the bridge. He stated this is a starting off point that could be done immediately and that all the crosswalks will be painted this summer.

E. Skateboard Park

Stueve stated that the Skateboard Park is open and that the hockey boards will be put up soon.

F. Hydrant Flushing

Stueve stated that hydrant flushing is planned for Thursday this week.

G. 3rd Avenue SE

Stueve explained that Wakefield Township had got an estimate from their engineer for the project, so Stueve stated the City would get an estimate from Stantec, from there they will reconvene to review both estimates.

H. Towns Edge Mobile Home Park

Stueve explained that 100 new meters would be purchased for the Mobile Home Park as budgeted. He stated that the meters will need to be plumbed into the utility rooms inside the homes so that they do not freeze. He stated that staff will be meeting with the property owner to review the plan before the purchase is made for the meters.

CITY ENGINEER REPORT

A. 2022 Brewery Sanitary Improvements

Lintgen stated that the horizontal directional drilling portion is complete and that forcemain installation is occurring. He stated the bridge installation may happen in June or likely July. He added a newsletter will be sent out soon.

B. Industrial Wastewater Pretreatment Change Order #1

Lintgen explained that interior work is ongoing and construction of the BVF tank will start soon. He stated that the change order presented is largely for contaminated soil disposal.

MOTION WAS MADE BY FALL, SECONDED BY RAMLER, TO APPROVE CHANGE ORDER #1 FOR DISPOSAL OF CONTAMINATED SOIL AND OTHER ADDITIONS AND DELETIONS TO THE WORK AS PART OF THE CONSTRUCTION PROCESSES. MOTION PASSED 4-0.

C. Other

Lintgen stated that the 2023 Reconstruction Project is out for bid and that the Lift Station No. 1 Rehabilitation design has started.

POLICE DEPARTMENT REPORT

A. Updates

Chief Blum stated that one candidate was interviewed for the open officer position last week. He stated that the next step will be the background process. He stated that Officer Schnell is in her last phase of Field Training. He gave the Council an update on Big Truck Night, Safety Town, nuisance ordinance

inspections, and the speed truck.

B. Traffic Issues Discussion

Councilor Fall inquired about a speed limit sign on 1st Street South for westbound traffic. Chief Blum and Stueve stated that they had talked to the County about the sign and they stated that they saw no need for additional speed limit signs and if the City wanted to install a blinking speed limit sign it would have to pay the entire cost of it. Councilor Fall stated just a regular speed limit sign should be installed.

Councilor Schmitz stated that more traffic enforcement is needed, more signs will not stop the speeders. Councilor Fall stated that the speed limit sign should be installed near 10th Avenue South. Councilor Fall commented about school traffic speeding along 2nd Street North, speeding complaints on River Links Drive, the truck traffic signage to the Brewery just south of the roundabout on County Road 2, splash pad traffic and Pilgrims traffic. Discussion was had about heavy traffic at certain times of the day on Red River Avenue and on Sauk River Road, especially for school traffic and Pilgrims shift change times. More discussion was had on pedestrian traffic near the Splash Pad and the need for pedestrians to safely cross at the crosswalk. Making the intersection of Main Street and 2nd Avenue a four-way stop was also discussed including the positives and negatives of both. Councilor Fall stated that he would like see the splash pad intersection back on the next agenda.

CITY ADMINISTRATOR REPORT

A. Pumper Truck Inter-Fund Loan

Dockendorf explained that the future capital improvements fund has a balance of approximately \$767,000. She stated that the inter-fund loan for the pumper truck is owed to the capital improvements fund, in the amount of \$87,311.16. She stated that by canceling the inter-fund loan for the pumper truck, the capital improvements fund wouldn't be reduced it just wouldn't receive future payments for the loan.

MOTION WAS MADE BY SCHMITZ, SECONDED BY FALL, TO APPROVE CANCELING THE INTER-FUND LOAN OWED TO FUND 33 (FUTURE CAPITAL IMPROVEMENTS) FROM THE GENERAL FUND FOR THE BALANCE OWED ON THE PUMPER TRUCK IN THE AMOUNT OF \$87,311.16. MOTION PASSED 4-0.

B. Financing of Land for Fire Station

Dockendorf explained that the closing for the purchase of property for the fire station would occur in the next week. She suggested using funds from this fund for the purchase which would be approximately \$280,000. Councilor Fall stated he was in support of including the cost of the land in the money that will be borrowed to build the fire hall project, and then pay the fund back from that.

MOTION WAS MADE BY RAMLER, SECONDED BY FALL, TO FINANCE THE COST OF PURCHASING OUTLOT G IN GRANITE LANDING FOR A FIRE STATION COMPLETELY FROM FUND 33, INCLUDING THE PAYMENT OF \$250,000 PLUS THE ABATEMENT OF ASSESSMENTS OWED ON THE LOT FOR APPROXIMATELY \$32,953.76. MOTION PASSED 4-0.

C. Save Stations and Invoice for AED Cabinet

Dockendorf stated a bill of was received for a new AED Cabinet for the Save Station at Speedway which is for approximately \$2,000. She said staff had met with Rich from Advocates for Health today and went through yearly costs for the program. She stated that from past meeting minutes it appeared that the City had agreed to pay for the \$360 yearly maintenance plan, not the \$600 yearly maintenance plan that would cover all costs for everything. She stated she could not locate a signed agreement for the maintenance plan. Nor has she received an invoice for the maintenance plan which was supposed to billed each year. She stated that a negotiation was received whereby the 2022 maintenance costs would be waived along with the cost of pads and the cabinet, provided that the City agrees to the \$600 yearly maintenance plan for the next four years. She stated the cost would be \$5,400 per year through 2026.

MOTION WAS MADE BY SCHMITZ, SECONDED BY FALL, TO AGREE TO THE \$600.00 PER YEAR, PER UNIT MAINTENANCE PLAN, FURTHERMORE, TO PUT A LINE ITEM IN THE BUDGET TO FOR THIS COST GOING FORWARD. MOTION PASSED 4-0.

D. Other

Dockendorf stated in the next week a closing is scheduled for the purchase of the property for the future fire station. She added that a Stearns County Municipal League Meeting will be next week if anyone is interested in attending.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY RAMLER, SECONDED BY HEINEN, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$1,323,247.00 AND SUPPLEMENTAL LIST TOTALING \$10,631.48 AS PRESENTED BY CITY STAFF. MOTION PASSED 4-0.

ADJOURN

MOTION WAS MADE BY FALL, SECONDED BY RAMLER, TO ADJOURN AT 8:41 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 4-0.

David Heinen, Mayor

Kris Dockendorf, City Administrator