

## **TUESDAY, MAY 26, 2020 COLD SPRING CITY COUNCIL MEETING MINUTES**

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen and Council Members Shannon Miller and Jayme Knapp. Council members present by phone/video: Gary Theisen and Doug Schmitz. Others present: Brigid Murphy, Jason Blum, Curt Karls, Pam Karls, Brian Lintgen and Angie Mueller. Also present by video/phone: Jon Stueve, Sue Dege, Miranda Theis, Landon Winkelman, RoseAnn Baisley, Dan Weber, Abby Falkner, Kaity Kramer and Tammy Paczkowski.

### **APPROVAL OF THE AGENDA**

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE THE AGENDA OF THE MAY 26, 2020 CITY COUNCIL MEETING AS PRESENTED. ROLL CALL VOTE, AYES- THEISEN, SCHMITZ, KNAPP, MILLER AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

### **CONSENT AGENDA**

A. Minutes – May 12, 2020

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE THE CONSENT AGENDA. ROLL CALL VOTE, AYES- THEISEN, SCHMITZ, KNAPP, MILLER AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

### **BAR AND RESTAURANT OPENING DISCUSSION**

A. Resolution No. 2020-28

Murphy presented two application forms that bars and restaurants would need to complete to temporarily expand their outdoor seating and outdoor liquor license. She stated that establishments would need to provide liability coverage from their insurance providers showing the areas would be covered, and that a site plan would be required to show the expanded areas. Councilor Knapp invited Governor Walz to come to Cold Spring so he can see firsthand the impact of his executive orders on local small community businesses. MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE RESOLUTION NO. 2020-28, A RESOLUTION APPROVING OF EXPANDED OUTDOOR SEATING AND OUTDOOR LIQUOR SALES FOR COLD SPRING BARS AND RESTAURANTS. ROLL CALL VOTE, AYES- THEISEN, SCHMITZ, KNAPP, MILLER AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

B. Liquor License Fee Reductions

Murphy explained that the Council can prorate and/or reduce the fees for liquor licenses since bars were required to be closed and operate at limited capacity for a portion of the licensing period. She explained that the on-sale license holders could receive a refund on the two and a half months that they were closed. Councilor Knapp stated that he would be in favor of reducing the fees greatly to help businesses stay open. He proposed a \$1.00 transaction fee for the 2020-2021 licenses and providing a refund for two and a half months, for the on-sale liquor licenses fees for the 2019-2020 license period. Murphy stated that the reductions would result in an approximate \$17,000 in loss of revenue to the City.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO PROVIDE A REFUND FOR 2.5 MONTHS FOR THE ON-SALE LIQUOR LICENSE FEES FOR THE LICENSE PERIOD OF 2019-2020 AND FURTHERMORE TO REDUCE THE 2020-2021 LICENSE FEES TO \$1.00. ROLL CALL VOTE, AYES- THEISEN, SCHMITZ, KNAPP, MILLER AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

### **REQUEST TO CONDUCT AN EAGLE SCOUT PROJECT AT LOOKOUT PARK**

Landon Winkelman explained that he would like to conduct an Eagle Scout Project consisting of clearing brush and collecting trash in Lookout Park. The Council was supportive of the project and confirmed that Murphy would be the point of contact for City.

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE THE REQUEST FROM LANDON WINKELMAN TO CONDUCT AN EAGLE SCOUT PROJECT IN LOOKOUT PARK. ROLL CALL VOTE, AYES- THEISEN, SCHMITZ, KNAPP, MILLER AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

**PUBLIC WORKS DIRECTOR REPORT**

**A. Approve Purchase of John Deere Gator**

Stueve explained the request to purchase a John Deere Gator from Minnesota Equipment in Rogers for the amount of \$6,100. He stated that they have been looking to purchase one for awhile and this one just became available.

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO APPROVE THE PURCHASE OF A JOHN DEERE GATOR FROM MINNESOTA EQUIPMENT IN THE AMOUNT OF \$6,100. ROLL CALL VOTE, AYES- THEISEN, SCHMITZ, KNAPP, MILLER AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

**B. Other**

Stueve reminded residents to not blow their grass clippings onto the street when they mow their lawns. He also stated that the flowerpots should be arriving later this week to be hung on the streetlight poles.

**CITY ENGINEER REPORT**

**A. Project Updates**

Lintgen gave a brief update on the various projects that are continuing throughout the City.

**B. Award the Soil Boring Bid for the Sanitary Sewer and Water Main Infrastructure Project**

Lintgen stated that soil borings are needed along the pipe routes to assist in design and bidding of the project. He stated that the anticipated longest route is being used for the best estimate for the project costs.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO APPROVE THE LOW BID FROM ITT FOR THE SOIL BORINGS FOR THE SANITARY SEWER AND WATER MAIN INFRASTRUCTURE PROJECT IN THE AMOUNT OF \$11,644.50. ROLL CALL VOTE, AYES- THEISEN, SCHMITZ, KNAPP, MILLER AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

**POLICE DEPARTMENT REPORT**

**A. Notice for Executive Order Violations**

Chief Blum provided the Council with a copy of a letter that would be given out for reported violations of the Governors Executive Orders.

**B. Other COVID-19 Updates**

Chief Blum stated that personnel are continuing to self-monitor and there have been no issues thus far. He stated that City parks are open, but limited to 10 people and social distancing.

**C. Temporary No Parking on 5<sup>th</sup> Avenue North**

Chief Blum explained a request for temporary no parking along 5<sup>th</sup> Avenue North from 6<sup>th</sup> Street North to 5<sup>th</sup> Street North. He explained that the requested no parking would be from June 3<sup>rd</sup> to August 31<sup>st</sup>. He stated that construction will be happening in the Rocori High School parking lot and that the drop off for Spartan Spot will be temporarily moved too.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE TEMPORARY NO PARKING ON 5<sup>TH</sup> AVENUE NORTH FROM 5<sup>TH</sup> STREET NORTH TO 6<sup>TH</sup> STREET NORTH. ROLL CALL VOTE, AYES – HEINEN, KNAPP, MILLER, SCHMITZ AND THEISEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

**CITY ADMINISTRATOR REPORT**

**A. Preparedness Plan**

Murphy stated that remote meetings are allowed to be conducted since there is a provision for either a pandemic or a declared emergency. She stated that the declared emergency is set to expire on June 12<sup>th</sup> and information should be coming out soon on whether that will be extended or not. She explained that the preparedness plan will give guidance for opening and that it will likely need some revisions yet in relation to

when staff needs to enter private buildings to check on the water system and what personal protective equipment they may need to wear.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO APPROVE THE PREPAREDNESS PLAN AS PRESENTED. ROLL CALL VOTE, AYES- THEISEN, SCHMITZ, KNAPP, MILLER AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

**B. Ordinance Violations**

Murphy explained the ordinance restrictions for parking campers and trailers.

**LIST OF BILLS**

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$93,210.77 AND SUPPLEMENTAL LIST TOTALING \$5,334.09 PRESENTED BY CITY STAFF. ROLL CALL VOTE, AYES- THEISEN, SCHMITZ, KNAPP, MILLER AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

**ADJOURN**

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO ADJOURN AT 7:24 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. ROLL CALL VOTE, AYES- THEISEN, SCHMITZ, KNAPP, MILLER AND HEINEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

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David Heinen, Mayor

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Brigid Murphy, City Administrator