

TUESDAY, MAY 12, 2020 COLD SPRING CITY COUNCIL MEETING MINUTES

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen and Council Member Shannon Miller. Council members present by phone/video: Jayme Knapp, Gary Theisen and Doug Schmitz. Others present: Brigid Murphy, Cyril Erkens, Jason Blum, Tom Kraemer and Angie Mueller. Also present by video/phone: Cassidy Dingmann, Chelle Benson, Bill Lanmers, Brian Lintgen, Christina Palladino, Tammy Paczkowski, Cliff Bar, Mohamed A. Goni, Heidi Stalboerger, Greg Aubert, Irene Nwoye, Mike Hughlett, Phil McCausland, Wesley Smith, Scott Bender, Sarah Kocher, Natalie Ringsmith, Nancy Schulzetenberg, Michael Clark, Kristy Veva, Jon Stueve, Abby Faulkner, Dan Weber, Kristy Marohn, Jared Rose, Jane Conrad, Brian Demos, Andrew Suby, Sue Urista, Debra, Liz, Kevin, B, Guest, Dennis, Jenny, Tom, Me and memyselfandi.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY SCHMITZ, SECONDED BY THEISEN, TO APPROVE THE AGENDA OF THE MAY 12, 2020 CITY COUNCIL MEETING AS PRESENTED. ROLL CALL VOTE, AYES – HEINEN, KNAPP, MILLER, SCHMITZ AND THEISEN. NAYES - NONE. MOTION PASSED UNANIMOUSLY.

CONSENT AGENDA

A. Minutes – April 28, 2020 City Council Regular Meeting Minutes and April 30, 2020 City Council Special Meeting Minutes

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO APPROVE THE CONSENT AGENDA. ROLL CALL VOTE, AYES – HEINEN, KNAPP, MILLER, SCHMITZ AND THEISEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

PRESENTATION ON SCREENING AND OPERATIONAL MITIGATION STRATEGIES AT PILGRIMS PRIDE

Wesley Smith, Plant Manager at Pilgrims Pride gave the Council an update on the mitigation strategies that they have been practicing since April 13th at the production facility. He stated they have team members at their plant that have tested positive for COVID-19, and their employees health and safety is important to the company. He stated they are working with the health department and screening employees, requiring personal protective equipment, and installed plexiglass dividers to separate employees who work in close proximity. He added that additional space is being added to break room areas and a prayer area to provide proper social distancing. He described other efforts that the company is taking, including health care benefits and other measures.

PRESENTATION ON COVID-19 OUTBREAK AT PILGRIMS PRIDE – NATALIE RINGSMITH AND MOHAMED GONI

Mohamed Goni, a community leadership team member representing workers, and Natalie Ringsmith, Director of Unite Cloud, explained the testimonies they have heard from Pilgrims employees about sick employees being forced to work, sick employees coming back to work before waiting fourteen days, limited microwaves in the lunch room, the lack of sharing information and no mass testing for employees. They requested that the plant be shut down for two weeks for deep disinfecting and mass testing of employees. They asked for the Council to help the workers that come to work in the City.

REVIEW OF THE 2019 AUDITED FINANCIAL STATEMENT

Nancy Schulzetenberg from BerganKDV presented the 2019 Financial Statement. She gave a presentation on the tax capacity, levy, tax rate and general fund operations along with the revenues and expenditures for the year.

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO APPROVE THE 2019 AUDITED FINANCIAL STATEMENT AS PRESENTED. ROLL CALL VOTE, AYES – HEINEN, KNAPP, MILLER, SCHMITZ AND THEISEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

ALEXANDER PARK UPDATE AND REQUEST TO PARTICIPATE WITH FINANCING REMAINING CONSTRUCTION COSTS PENDING PLEDGE COLLECTION

Tom Kraemer from the River Park Community Foundation explained a request of \$150,000 to pay for the remaining construction costs for the park. He stated that because a large amount of the funding for the park is in the form of pledges over a period of years, there will not be enough funds to pay the contractors when the work is completed in June. He explained the request for Coldspring and the City cover the \$300,000 shortfall, which will be paid back yearly when the pledges are received. He stated that \$250,000 in pledges is anticipated in 2020, \$62,000 in 2021, \$64,000 in 2022 and \$23,500 in 2023.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE THE REQUEST TO PARTICIPATE IN FINANCING THE REMAINING CONSTRUCTION COST PENDING PLEDGE COLLECTION. ROLL CALL VOTE, AYES – HEINEN, KNAPP, MILLER, SCHMITZ, AND THEISEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

Tom Kraemer went on to describe an area along the river that they would like to install additional rock at to make it safer to step down to the river. He stated that the parcel where they want to add the rocks isn't covered by the agreement for Alexander Park so he was requesting permission to add the boulders and blocks. The Council inquired whether a permit would be necessary from the Department of Natural Resources and staff stated they would check into it.

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO APPROVE THE RIVER PARK COMMUNITY FOUNDATION MOVING FORWARD WITH ADDING BOULDERS AND BLOCK TO THE AREA ALONG THE RIVER PROVIDED THAT THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES APPROVES OF THE PLAN. ROLL CALL VOTE, AYES – HEINEN, KNAPP, MILLER, SCHMITZ, AND THEISEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

Lastly, Tom Kraemer notified the Council about two additional items that were being considered for Alexander Park. The first being a water heater so that hot water could be used to clean the shelter for a cost of \$800 plus the cost of wiring it. The second item is a sprinkler system for the boulevard as recommended by Public Works staff at a cost of \$1,500. The Council stated they would make a decision on these purchases at their next meeting on May 20th.

RESOLUTION NO. 2020-25, A RESOLUTION APPROVING A CONTRACT FOR PRIVATE DEVELOPMENT WITH COLD SPRING BREWING COMPANY AND SCANNELL PROPERTIES

Murphy explained that this document is related to the Tax Increment Financing district recently approved and that it gives authority to the Mayor and City Administrator to sign the documents when the terms are finalized. MOTION WAS MADE BY MILLER, SECONDED BY SCHMITZ, TO APPROVE RESOLUTION NO. 2020-25, A RESOLUTION APPROVING A CONTRACT FOR PRIVATE DEVELOPMENT WITH COLD SPRING BREWING COMPANY AND SCANNELL PROPERTIES #427, LLC. ROLL CALL VOTE, AYES – HEINEN, KNAPP, MILLER, SCHMITZ, AND THEISEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

RESOLUTION NO. 2020-23, SUPPLY AND USE AGREEMENT WITH COLD SPRING BREWING FOR RAW WATER AND SEGREGATED SEWER LINES CONSTRUCTION

Murphy stated that this agreement is for the water lines to Well # 8 and 9 to the Distribution Center, the water line to the downtown plant and the sewer line from the downtown plant to the future wastewater pre-treatment plant. She stated that a different agreement will be drafted for development of the pre-treatment plant needed for the Brewery's high strength waste.

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO APPROVE RESOLUTION NO. 2020-23, APPROVING OF THE BREWERY SANITARY SEWER AND WATER SYSTEM IMPROVEMENTS SUPPLY AGREEMENT WITH COLD SPRING BREWING COMPANY. ROLL CALL VOTE, AYES – HEINEN, KNAPP, MILLER, SCHMITZ AND THEISEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

EASEMENT WITH ROCORI TRAIL CONSTRUCTION BOARD

Murphy explained that a bike rack and repair station is planned on property owned by the Rocori Trail Construction Board near Alexander Park. She stated an easement is needed for the placement of these structures and for the City to maintain them when the park is fully under the City’s control.

MOTION WAS MADE BY THEISEN, SECONDED BY SCHMITZ, TO ACCEPT THE EASEMENT WITH THE ROCORI TRAIL CONSTRUCTION BOARD TO ALLOW FOR THE PLACEMENT OF A BIKE RACK AND REPAIR STATION ON TRAIL PROPERTY FOR CONNECTION AND ACCESS FROM ALEXANDER PARK. ROLL CALL VOTE, AYES – HEINEN, KNAPP, MILLER, SCHMITZ AND THEISEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

DISCUSSION REGARDING SUPPORTING LOCAL BUSINESSES, LETTER TO GOVERNOR WALZ AND RESOLUTION NO. 2020-24

Mayor Heinen stated he has gotten calls and letters from local owners of bars, restaurants and salons wanting to safely open up, but being unable to according to the Governor’s Executive Orders. Murphy explained the letter to Governor Walz to work on solutions to help Minnesota get working again while maintaining public health.

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO AUTHORIZE THE MAYOR TO SEND A LETTER TO GOVERNOR WALZ, RECOMMENDING THE DEVELOPMENT OF A STRATEGY TO OPEN UP MINNESOTA’S SMALL BUSINESSES. ROLL CALL VOTE, AYES- HEINEN, KNAPP, MILLER, SCHMITZ AND THEISEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

The Council was supportive of the resolution to support local businesses especially given that big box stores can be open as essential businesses and are crowded with customers.

MOTION WAS MADE BY THEISEN, SECONDED BY SCHMITZ, TO APPROVE RESOLUTION NO. 2020-24, A RESOLUTION SUPPORTING LOCAL BUSINESSES. ROLL CALL VOTE, AYES – HEINEN, KNAPP, MILLER, SCHMITZ AND THEISEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

PUBLIC WORK DIRECTOR REPORT

A. Request for a Replacement 20 HP Lift Station Pump for Lift Station #1

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO APPROVE THE PURCHASE OF A 20 HP PUMP FOR LIFT STATION 1 FROM MN PUMP WORKS AT A COST OF \$13,425.44 AND FURTHERMORE, TO BE PAID OUT OF WASTEWATER DEPARTMENT BUDGET EQUIPMENT LINE ITEM #6311. ROLL CALL VOTE, AYES – HEINEN, KNAPP, MILLER, SCHMITZ AND THEISEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

B. Request Purchase of Fishing Pier Fencing from Cervin Metalworks

Stueve explained that a price was obtained for 162 feet of decorative metal fencing for the fishing pier to match the fencing in Alexander Park. He stated that the bid includes the painting and installation. He added that the fence meets the building code requirements. Murphy stated that the funds to cover the purchase will be approximately 1/3 from the parks department and 2/3 from the reserves.

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO APPROVE THE PURCHASE OF 162 FEET OF DECORATIVE METAL PIPING FROM CERVIN METALWORKS AT A COST OF \$96.50 PER FOOT FOR A TOTAL COST OF \$15,633.00 AND FURTHERMORE, TO BE PAID OUT OF PARKS DEPARTMENT BUDGET LINE ITEM CAPITAL EXPENDITURES #6413. ROLL CALL VOTE, AYES – HEINEN, KNAPP, MILLER, AND SCHMITZ. NAYES – NONE. COUNCILOR THEISEN ABSTAINED DUE TO BEING A RELATIVE OF CERVIN METALWORKS. MOTION PASSED UNANIMOUSLY.

C. Consumer Confidence Report

Stueve stated that the Consumer Confidence Report was published in the Cold Spring Record.

CITY ENGINEER REPORT

A. Project Update CSAH 158

Lintgen stated that utility work is still occurring in sections and that dirt work and widening will be taking place from 14th Avenue to the west.

B. Water Treatment Plant Update

Lintgen stated they are continuing to meet with staff every two weeks to work through the finer points of the design.

C. Wells 8 and 9 Update

Lintgen stated that Well 8 and 9 have been drilled and development is completed. He stated that test pumping final results are expected later in the week to determine the well field capacity. He stated that watermain pipe work has been started and that they are up to the well field on the east end. He stated that by the end of the week almost all pipe work east of County Road 2 should be completed. He stated that pumps and controls for the wells will be determined after the well capacity is known.

D. Sanitary Sewer and Water System Improvements

Lintgen stated that they are actively working on the route layout for getting large pipes for water and sewer through congested areas.

E. Industrial Wastewater Pretreatment

Lintgen stated that the proposed Industrial Wastewater Pretreatment Facility will take the high strength waste from the Brewery and reduce it down to a level that the City’s wastewater treatment plant can handle. Councilor Schmitz inquired whether this new facility would reduce the odor issues at the downtown plant to which Lintgen explained that it would since the Brewery would then no longer be doing their own pre-treatment, they would instead just send their industrial high strength waste through to the facility.

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO DIRECT STANTEC TO COMMENCE THE CONCEPTUAL DESIGN WORK FOR THE INDUSTRIAL WASTEWATER PRETREATMENT FACILITY. ROLL CALL VOTE, AYES – HEINEN, KNAPP, MILLER, SCHMITZ AND THEISEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

POLICE DEPARTMENT REPORT

A. Monthly Reports

Chief Blum provided a report on the calls for service for the month of April.

B. Update on Part-Time Officer Request

Chief Blum stated that Ryan Schaefer had left the department in August of 2018 for full-time employment at the Meeker County Sheriff’s Office. Chief Blum explained that he would like to add to the department’s roster and re-hire Ryan Schaefer for a part-time position at an hourly pay rate of \$21.22. He also added that there is a joint powers agreement with the local agencies in Stearns County for law enforcement services to provide coverage if there is a staffing shortage due to the pandemic. He stated he is also looking at other measures that could be implemented such as scheduling staggering shifts to be prepared for a worst-case scenario, but with the hopes that it won’t get to that point.

MOTION WAS MADE BY MILLER, SECONDED BY THEISEN, TO APPROVE HIRING RYAN SCHAEFER FOR THE POSITION OF PART-TIME POLICE OFFICER, AT A RATE OF PAY OF \$21.22 PER HOUR. ROLL CALL VOTE, AYES – HEINEN, KNAPP, MILLER, SCHMITZ AND THEISEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

FIRE DEPARTMENT REPORT

A. Fire Truck Purchase Discussion

Fire Chief Dan Weber explained that they have received a quote for a 2021 Fire Truck for \$648,729. He stated that the truck is expensive and that they have applied numerous years for a FEMA grant to help cover the cost but have not had any success. He stated that it will take 12 months from the time the truck is ordered

to when it will be delivered. Murphy discussed the financing plan for the purchase using \$179,000 from the interest on the fire hall/fire truck fund, \$186,000 from the capital expenditures fund for the truck, and then also funds from the pumper fund from gambling revenue and the 4% fund. She stated that the amount that is not covered by those funds would be \$209,047, which she said would likely come from an interfund loan. She added that the fire service contracts allow for the discussion of contributions to large capital expenditures and that the \$209,047 amount would be discussed with the townships that contract with the City for service. MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE ORDERING A 2021 FIRE TRUCK. ROLL CALL VOTE, AYES – HEINEN, KNAPP, MILLER, SCHMITZ AND THEISEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

B. Firefest Postponement

Chief Weber announced that Firefest will be postponed until 2021. He stated that they hope to have the same band line up for the concert next year. Murphy added that the Hometown Pride festival has also been cancelled for 2020.

CITY ADMINISTRATOR REPORT

A. Fire Hall RFP Discussion and Decision on Interview

Murphy stated that the Planning Commission had narrowed down the number of firms to three from six for the Fire Hall project. She stated the three firms are HMA, Five Bugles and BKV. She inquired whether the Council would like to meet with these firms in person or by video conference. The Council indicated that they would like to interview the three firms in person to make sure all details are understood. Councilor Miller suggested having a meeting prior to interviewing the firms to further discuss the plans.

MOTION WAS MADE BY HEINEN, SECONDED BY MILLER, TO INTERVIEW THREE FIRMS, NAMELY HMA, FIVE BUGLES AND BKV FOR THE FIRE HALL PROJECT AND TO INTERVIEW THEM AT A TIME WHEN THE INTERVIEWS CAN BE DONE IN PERSON. ROLL CALL VOTE, AYES – HEINEN, KNAPP, MILLER, SCHMITZ AND THEISEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

B. Easement with KB Companies for Water Line along Greystone Road

Murphy explained that the City had obtained an easement from KB Companies for the water lines from Well 8 and 9 to the Distribution Center. She explained the route for the lines had changed and therefore the easement was no longer needed. She recommended rescinding the easement since it hadn't been recorded.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO APPROVE RESCINDING THE EASEMENT WITH KB COMPANIES DATED JANUARY 15, 2020. ROLL CALL VOTE, AYES – HEINEN, KNAPP, MILLER, SCHMITZ AND THEISEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

LIST OF BILLS

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$242,895.53 AND SUPPLEMENTAL LIST TOTALING \$350,824.37 PRESENTED BY CITY STAFF. ROLL CALL VOTE, AYES- HEINEN, KNAPP, MILLER, SCHMITZ AND THEISEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.

ADJOURN

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO ADJOURN AT 8:12 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. ROLL CALL VOTE, AYES – HEINEN, KNAPP, MILLER, SCHMITZ AND THEISEN. NAYES – NONE. MOTION PASSED UNANIMOUSLY.