

TUESDAY, APRIL 28, 2015 COLD SPRING CITY COUNCIL MINUTES

Acting Mayor Fran Ramler called the meeting to order at 6:30 p.m. The following members were found to be present: Council Members Fran Ramler, Jan Dingmann and Jayme Knapp. Absent: Mayor Robert R. Thelen, Dave Heinen. Others present: Kris Dockendorf, Brian Lintgen, Paul Hoeschen, Frank Rajkowski, Wayne Cymbaluk, Craig Kritzeck, Steve Holthaus, Shawn Kuechle, Melissa Boucher, Chris Boucher, Brenda Olson, Jim Feneis, Heidi Stalboerger, Chad Vogt, Christi Hoffman, Jamie Revermann and Angie Mueller.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY DINGMANN, SECONDED BY KNAPP, TO APPROVE THE AGENDA OF THE APRIL 28, 2015 CITY COUNCIL MEETING. MOTION PASSED 3-0.

CONSENT AGENDA

A. Minutes – April 14, 2015 & March 31, 2015

MOTION WAS MADE BY DINGMANN, SECONDED BY KNAPP, TO APPROVE THE MINUTES OF THE APRIL 14, 2015 CITY COUNCIL MEETING AND THE MARCH 31, 2015 CITY COUNCIL WORKSHOP AS PRESENTED. MOTION PASSED 3-0.

B. Approve Advertising for Firefighters

MOTION WAS MADE BY DINGMANN, SECONDED BY KNAPP, TO APPROVE ADVERTISING TO HIRE TWO FIREFIGHTERS TO THE COLD SPRING FIRE AND RESCUE DEPARTMENT; FURTHERMORE, TO APPOINT COUNCILOR HEINEN, THE INTERIM CITY ADMINISTRATOR, FIRE CHIEF, TWO OFFICERS AND ONE SUPERVISOR FROM EACH OF THE THREE SERVICED TOWNSHIPS TO THE HIRING COMMITTEE FOR THE HIRING OF TWO FIREFIGHTERS. MOTION PASSED 3-0.

C. Approval of Cold Spring Fun Run 5K

MOTION WAS MADE BY DINGMANN, SECONDED BY KNAPP, TO APPROVE OF THE COLD SPRING FUN RUN 5K FOR SATURDAY, JUNE 20, 2015, ON THE ROUTE APPROVED BY THE PUBLIC WORKS DIRECTOR AND THE POLICE CHIEF, FURTHERMORE, THAT THE EVENT IS PART OF THIRD STREET BREWHOUSE 3RD ANNIVERSARY EVENTS AND IS BEING ORGANIZED BY MN BREWERY RUNNING SERIES. MOTION PASSED 3-0.

JIM FENEIS, CEO EAST SIDE OIL COMPANIES

A. Presentation of Letter of Appreciation to the Police Department

Jim Feneis presented a letter of appreciation to Chief of Police Chris Boucher and Officer Jamie Revermann for their efforts and collaboration with other law enforcement agencies to solve a theft and property damage that occurred at the oil drop site in Cold Spring.

B. Used Oil Drop Site/Oil Recycling Program

Feneis thanked the community for their support of the oil recycling program in Cold Spring. He stated that the oil drop site was installed in Cold Spring in 1999 and was the second site established besides the corporate location in St. Cloud. He said now there are 70 locations throughout thirteen counties in the state.

MINOR SUBDIVISION & REATTACHMENT – RESOLUTION NO. 2015-08

Dockendorf explained that the City received a request for a minor subdivision and reattachment from Shawn Kuechle, Shannon and Julie Humbert, Minsan and April Sauers and Steve Holthaus. The lot requesting to be split is Lot 5, Block 2 in Caitlyn's Addition Plat 4 and is owned by Shawn Kuechle. She stated after the lot is split each of the other property owners would receive part of the lot as shown in the drawing provided to the Council. The Planning Commission had reviewed the request and recommended it be approved. Kuechle requested that the minor subdivision not occur until the property is actually purchased from him, in case the sale of the property doesn't happen as planned. MOTION WAS MADE BY DINGMANN, SECONDED BY KNAPP, TO APPROVE RESOLUTION NO. 2015-08, A RESOLUTION CREATING A MINOR SUBDIVISION AND REATTACHMENT AT THE REQUEST OF SHAWN KUECHLE, SHANNON & JULIE HUMBERT, MINSAN & APRIL SAUERS, AND STEVE HOLTHAUS, OWNERS OF LOTS IN CAITLYN'S ADDITION PLATS 3 AND 4, FURTHERMORE, THAT THE APPROVAL IS NOT TO OCCUR UNTIL THE TRANSFER OF THE PROPERTY. MOTION PASSED 3-0.

PUBLIC WORKS REPORT

Hoeschen provided a brief report on the baseball park improvements project and sludge hauling.

CITY ENGINEER REPORT**A. 2015 Cold Spring Capital Improvements**

Lintgen explained that they are in the process of executing contracts. He presented a quote from ITT for material testing on the project. He stated the low quote was submitted by a different company and that the City has had problems with that company before and therefore they would like to instead use ITT. He added that the quote from ITT is reasonable.

MOTION WAS MADE BY DINGMANN, SECONDED BY KNAPP, TO APPROVE THE QUOTE FROM ITT FOR THE AMOUNT OF \$3,040 FOR MATERIAL TESTING ON THE 2015 COLD SPRING CAPITAL IMPROVEMENTS PROJECT. MOTION PASSED 3-0.

B. CSAH 2/Red River Avenue

Lintgen stated that a meeting has been set with Rocori to discuss utilities that may be replaced during construction.

C. Safe Routes to School Grant

Lintgen gave a presentation on the Safe Routes to School project. He stated that the federal grant for the project has been approved and the project construction will occur in a year or two.

D. Stormwater Grant

Lintgen gave a presentation on the Stormwater Grant the City has been awarded from the Stearns County Soil and Water Conservation District. The total project cost is \$171,312.50, and the grant is in the amount of \$137,050 leaving the City's required responsibility of \$32,137.50. He stated that the infiltration system will consist of digging out 10 catch basins, adding a sump where sediment can settle into, and installing a perforated pipe surrounded by rock, for water to first fill into and then once filled, the water will drain into the storm sewer system. He stated that they will complete the design this spring and hope to start construction this summer. The Council inquired what fund the City's contribution would come from and Dockendorf explained it has not been determined but could be decided when the contract is approved.

DISCUSSION ON NOISE ORDINANCE SIGNS FOR HIGHWAY 23

The Council was presented with the cost to erect two noise ordinance signs on Highway 23. The cost is \$883.80 per sign for a large sign and \$756.40 per sign for a smaller sign. The size of the sign will depend on the location where it is installed. The Council was in favor of moving ahead with the signs and stated that the Public Works Director and the Police Chief should determine the installation location of the signs.

MOTION WAS MADE BY KNAPP, SECONDED BY DINGMANN, TO APPROVE THE PURCHASE AND INSTALLATION OF TWO NOISE ORDINANCE SIGNS FROM MNDOT WITH THE PUBLIC WORKS DIRECTOR AND POLICE CHIEF TO DETERMINE THE LOCATION OF THE SIGNS. MOTION PASSED 3-0.

DISCUSS PLANNING COMMISSION RECOMMENDED ORDINANCE CHANGE ON SETBACK REQUIREMENTS

Dockendorf explained that some time ago there was a discussion of changing the residential front yard setback regulations. Currently, the front yard setback is 25 feet, although cul-de-sac lots and North Pointe plats that are part of a PUD are allowed a varying setback from 25-40 feet. The Planning Commission was in favor of changing the front yard setback to no less than 25 feet, and not specifying a maximum. The Council was in favor of changing the ordinance to allow a front yard setback from 25-40 feet, since there are already lots that have the varying setbacks if they are on a cul-de-sac or in the North Pointe development. Dockendorf explained that she would prepare an ordinance amendment for approval at the next meeting.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY DINGMANN, SECONDED BY KNAPP, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$107,702.55 AND SUPPLEMENTAL LIST TOTALING \$11,249.04 PRESENTED BY CITY STAFF. MOTION PASSED 3-0.

ADJOURN

MOTION WAS MADE BY DINGMANN, SECONDED BY KNAPP, TO ADJOURN AT 7:49 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 3-0.

Fran Ramler, Acting Mayor

Kris Dockendorf, Acting City Administrator