

## **TUESDAY, APRIL 26, 2022 COLD SPRING CITY COUNCIL MEETING MINUTES**

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen and Council Members Mike Fall, Shannon Miller, and Fran Ramler. Absent: Doug Schmitz. Others present: Brigid Murphy, Jon Stueve, Brian Lintgen, Jason Blum, Gary Kiess, Greg Kiess, Ken Kraemer, Audrey Nierenhausen, Cheryl Danzeisen and Joe Jelovnick.

### **OPEN PUBLIC FORUM**

Shirley Welter discussed the fundraising campaign she started to purchase the flower baskets for the downtown light posts. She stated that she was able to raise \$9,620, which she stated was enough to purchase the flowers for this year and almost enough for next year. She explained that there is a local company that could fabricate new brackets that are needed to mount the baskets lower on the poles, which according to the flower vendor would improve the quality and look of the baskets. Welter suggested that several brackets could be made and tested out for one season. The Council was not supportive due to the likelihood that the baskets would be damaged if they are within reach of pedestrians.

### **APPROVAL OF THE AGENDA**

MOTION WAS MADE BY FALL, SECONDED BY RAMLER, TO APPROVE THE AGENDA OF THE APRIL 26, 2022 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 4-0.

### **CONSENT AGENDA**

A. Minutes – April 12, 2022 Regular Meeting

B. Cold Spring Fire & Rescue Relief Association One Day Liquor License for July 23, 2022 at the Cold Spring Brewing Company Distribution Center

MOTION WAS MADE BY RAMLER, SECONDED BY MILLER, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 4-0.

### **REVOLVING LOAN FUND AGREEMENT FOR KHK PROPERTIES LLC**

Gary Kiess and Greg Kiess, representatives of KHK Properties LLC were present to discuss their request for a revolving loan to provide funding assistance for the demolition of the former Kiess Chevrolet building located at 201 Main Street and abatement of environmental concerns on the property. Murphy stated that the EDA had recommended approval of the loan up to \$85,000.00.

MOTION WAS MADE BY RAMLER, SECONDED BY FALL, TO APPROVE THE AGREEMENT WITH KHK PROPERTIES LLC FOR A LOAN FROM THE REVOLVING LOAN FUND OF UP TO \$85,000.00. MOTION PASSED 4-0.

### **RESOLUTION NO. 2022-13, A RESOLUTION APPROVING A SPECIAL USE PERMIT FOR GRAFTON INTEGRATED HEALTH SYSTEMS**

Lori Schmitt from Grafton Integrated Health Systems explained their request for a special use permit to construct a twelve-foot fence at their facility. She explained that the fenced in area would provide a secured playground area for the children that will be receiving services at their facility. She stated that the additional height of the fence will greatly reduce the risk of children scaling the fence and provide greater safety.

MOTION WAS MADE BY MILLER, SECONDED BY FALL, TO APPROVE RESOLUTION NO. 2022-13, A RESOLUTION ALLOWING FOR A TWELVE FOOT FENCE AT PROPERTY LOCATED AT 224 KRAYS MILL ROAD, IN THE C-3 HIGHWAY COMMERCIAL DISTRICT. MOTION PASSED 4-0.

### **ORDINANCE NO. 400, AN ORDINANCE ALLOWING FOR COMMUNITY CENTERS IN THE RESIDENTIAL DISTRICTS BY SPECIAL USE**

Murphy explained that currently the zoning ordinance does not allow community centers in the R-1 Low Density Residential District. She stated that the new fieldhouse, which is being considered for construction at the Cold Spring Baseball Park, would be defined as a community center by the zoning ordinance. She stated that the Rocori School District's survey plans consider including a community center on their campus, and they are also in the R-1 zoning district. She explained that by modifying the ordinance to allow them as a special use it gives the Council more authority to review plans and provide guidance in each request.

MOTION WAS MADE BY MILLER, SECONDED BY FALL, TO APPROVE ORDINANCE NO. 400 ALLOWING COMMUNITY CENTERS IN RESIDENTIAL DISTRICTS BY SPECIAL USE PERMITS. MOTION PASSED 4-0.

### **CONSTRUCTION COMMITTEE COMMUNITY SURVEY AND SITE INSPECTION FOR GRANITE LANDING DISCUSSION**

Audrey Nierenhausen and Jim Kraemer, representatives of the Construction Committee, were present to discuss conducting a community survey to gauge community feedback on the proposed public safety buildings. They provided information on the process and response of a recent survey the Rocori School District had conducted which cost \$16,000. They discussed whether a survey should be done, and if it would be best to do it before or after the proposed building configurations are presented by the architect. Murphy added that soil borings for the building site are still needed to determine if the Granite Landing site is feasible to be built on. She also stated that the estimated price for the land is \$368,000, which includes the outstanding assessment. Councilor Miller stated she was interested in what the costs were that have been spent to date since the original public safety building project was put on hold.

### **PUBLIC WORKS DIRECTOR REPORT**

#### **A. Request to Install Dog Park Fencing in Pioneer Park**

Stueve explained that the Park Board had received requests for a dog park. He stated that he got an estimate for fencing a 200 x 58-foot section of Pioneer Park, directly south of the hockey rink. He stated that the estimate came in \$2,100 under the budget for the project.

MOTION WAS MADE BY MILLER, SECONDED BY FALL, TO APPROVE THE INSTALLATION OF A DOG PARK FENCE AT PIONEER PARK FROM ADVANCED FENCE AND DECK LLC, AT A PRICE OF \$13,919.41, AND FURTHERMORE, TO BE PAID OUT OF PARKS DEPARTMENT CAPITAL EXPENDITURES LINE ITEM #6413. MOTION PASSED 4-0.

#### **B. Other**

Stueve explained that he got a rough estimate of \$6,000 from Great Plains to put the city logo on the standpipe water tower. He added that due to the logo being horizontal and the twelve-foot diameter of the top of the tower, the logo may end up being hard to see from a distance. He stated that the Council has about a month to decide on if they want to move forward with it or not.

### **CITY ENGINEER REPORT**

#### **A. Project Updates**

Lintgen stated that the lift stations for the 2021 Brewery Improvements are being wired. He stated that the standpipe water tower is waiting for steel which is expected to arrive in June. Lintgen provided a rough estimate of \$75,000 for the sidewalk and curbing that was discussed for 2<sup>nd</sup> Street North between 5<sup>th</sup> Avenue and Red River Avenue. He went on to explain the requirements for assessing, timing and other considerations. Stueve stated that perhaps directional boring could be done, which may cost more, but would only require patches instead of the entire street being repaved. He stated in the future this sidewalk project could be tied in with other project areas in need of repair and provide better pricing.

### **POLICE DEPARTMENT REPORT**

#### **A. Request to Purchase a Squad Car Camera**

Chief Blum explained that a new squad car camera is needed for the new squad car that just recently arrived.

MOTION WAS MADE BY FALL, SECONDED BY RAMLER, TO APPROVE THE PURCHASE OF A MOTOROLA STANDARD 4RE DVR SQUAD CAMERA AT A PRICE OF \$5,740.00, AND FURTHERMORE, TO BE PAID FOR OUT OF THE POLICE DEPARTMENT CAPITAL EXPENDITURES LINE ITEM #6413. MOTION PASSED 4-0.

#### **B. Community Policing Agreement Update**

Chief Blum stated that a signing ceremony is planned for May 4, 2022 at 6:30 p.m. at St. Boniface Church to sign the Community Policing Agreement.

**CITY ADMINISTRATOR REPORT**

**A. Request Authorization to Report ARPA Funding as Standard Allowance**

Murphy explained that the funds given to cities under the American Rescue Plan Act, of which the City of Cold Spring received \$468,165.11, came with requirements for reporting. She stated that the reporting requirements are quite extensive and final rule for the funds offers a standard allowance under which less reporting is required. She stated that the League of Minnesota Cities had provided a draft resolution.

**MOTION WAS MADE BY MILLER, SECONDED BY FALL, TO APPROVE RESOLUTION NO. 2022-12, A RESOLUTION ELECTING THE STANDARD ALLOWANCE AVAILABLE UNDER THE REVENUE LOSS PROVISION OF AMERICAN RESCUE PLAN ACT. MOTION PASSED 4-0.**

**B. Update on the Bond Issuance for the Pre-Treatment Taxable 2022A Bonds**

Murphy gave the Council an update from Jessica Green on the bond issuance. Murphy explained that there was an issuance in Texas that skewed the interest rate which is currently at 4.247%.

**C. Other**

Murphy thanked Councilor Miller for her time and contributions by serving on the City Council and wished her well.

**COMMISSION UPDATES**

**A. Planning Commission**

Mayor Heinen and Councilor Fall stated that they received the completed Comprehensive Plan.

**B. EDA**

Councilor Ramler stated they discussed the revolving loan for KHK Properties for the former Kiess Chevrolet building.

**C. Park Board**

Murphy stated that the Park Board is scheduled to meet on May 9<sup>th</sup>.

**D. Rocori Trail**

Murphy stated that the project is out for bid and construction should begin in June.

**LIST OF BILLS AND ADDITIONS**

**MOTION WAS MADE BY MILLER, SECONDED BY RAMLER, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$677,260.12 AND SUPPLEMENTAL LIST TOTALING \$749,029.08 AS PRESENTED BY CITY STAFF. MOTION PASSED 4-0.**

**GENERAL QUESTIONS AND COMMENTS FROM CITY COUNCIL**

Councilor Miller stated she was honored to have been on the City Council and thanked all the staff for their hard work. Other members of the Council thanked Miller for her years of service.

**ADJOURN**

**MOTION WAS MADE BY RAMLER, SECONDED BY MILLER, TO ADJOURN AT 7:47 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 4-0.**

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David Heinen, Mayor

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Brigid Murphy, City Administrator