

TUESDAY, APRIL 25, 2023 COLD SPRING CITY COUNCIL MEETING MINUTES

Mayor Dave Heinen called the meeting to order at 6:30 p.m. The following members were found to be present: Mayor Dave Heinen and Council Members Mike Fall, Ryan Hennen, and Fran Ramler. Absent: Doug Schmitz. Others present: Kris Dockendorf, Brian Lintgen, Jon Stueve, Sam Butler, Jerry Haus, Jason Blum, Nancy Schulzetenberg, Tina Barak, Grant Dossetto and Angie Mueller.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY HENNEN, SECONDED BY RAMLER, TO APPROVE THE AGENDA OF THE APRIL 25, 2023 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 4-0.

CONSENT AGENDA

A. Minutes – March 1, 2023 Special Meeting and April 11, 2023 Regular Meeting

B. Cold Spring Area Historical Society Application to Conduct Excluded Bingo, Form LG240B – July 29, 2023, at 209 Main Street at the Cold Spring American Legion

MOTION WAS MADE BY FALL, SECONDED BY HENNEN, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 4-0.

PRESENTATION OF THE 2022 AUDITED FINANCIAL STATEMENTS

Nancy Schulzetenberg from BerganKDV presented the 2022 audited financial statements. She also discussed the financial analysis and emerging issues.

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO APPROVE THE 2022 AUDITED FINANCIAL STATEMENTS AS PRESENTED. MOTION PASSED 4-0.

RESOLUTION NO. 2023-08 APPROVING PURCHASE AGREEMENT WITH COLD SPRING GRANITE COMPANY

Dockendorf explained that the changes made to the agreement by the City Attorney were reviewed by the attorney for Coldspring. Dockendorf stated that Councilors Ramler and Schmitz, and herself had then met with George Schnepf from Coldspring. She stated that there is no concern on Coldspring's behalf about the restrictive covenants which were included in the agreement and that the clause about the one-year construction deadline was taken out.

MOTION WAS MADE BY RAMLER, SECONDED BY FALL, TO APPROVE RESOLUTION NO. 2023-08, APPROVING THE PURCHASE OF LAND FROM COLD SPRING GRANITE COMPANY FOR A FIRE STATION, AND TO AUTHORIZE THE MAYOR TO SIGN THE PURCHASE AGREEMENT ON BEHALF OF THE CITY. MOTION PASSED 4-0.

PUBLIC WORKS DIRECTOR REPORT

A. Design of New Maintenance Shop

Stueve explained that the current location of the maintenance shop is where the aeration tanks will be located when the expansion project takes place for the wastewater plant. Stueve stated that funds were included in the budget for this year to design a new maintenance shop. Stueve stated that he would like to start the process by having Jerry Haus Construction design a 70 x 162-foot building with six bays. Councilor Fall stated he would like to see a design from staff before moving forward.

MOTION WAS MADE BY FALL, SECONDED BY HENNEN, TO TABLE THE DISCUSSION ON THE DESIGN OF A NEW MAINTENANCE SHOP. MOTION PASSED 4-0.

B. Hours of Operation for Tank Installation

MOTION WAS MADE BY FALL, SECONDED BY RAMLER, TO APPROVE EXTENDING THE HOURS OF OPERATION TO EVOQUA FOR THE INSTALLATION OF THE BVF TANK AT THE INDUSTRIAL PRE-TREATMENT FACILITY FOR APPROXIMATELY THREE WEEKS DURING THE MONTHS OF MAY AND JUNE, 2023. MOTION PASSED 4-0.

C. Installation of Stop Sign

Stueve stated it had been brought to staff's attention that there is an uncontrolled intersection that should have a stop sign.

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO APPROVE THE INSTALLATION OF A STOP SIGN AT THE INTERSECTION OF 5TH AVENUE SOUTH AND 2ND STREET SOUTH, STOPPING SOUTHBOUND TRAFFIC ON 5TH AVENUE SOUTH. MOTION PASSED 4-0.

D. Updates

Stueve explained that staff had reinstalled the old water meter at Lynn Feldhege's rental property, and had both the new and old meters measuring the water usage. He stated the meters ran nearly the same, indicating that the old meter was still accurate and there was no mechanical default in the meter.

MOTION WAS MADE BY FALL, SECONDED BY RAMLER, TO DENY THE REQUEST FOR A REDUCTION IN THE WATER BILL FOR THE PROPERTY LOCATED AT 427 5TH AVENUE NORTH COLD SPRING. MOTION PASSED 4-0.

E. Other

Stueve stated that they will be out with the air patcher repairing the potholes on the streets. He reminded residents to make sure their sump pumps are discharging into their yards or storm sewer, and not into their sanitary sewer.

CITY ENGINEER REPORT

A. Project Updates

Lintgen stated that work is starting again on the 2022 Brewery Improvement project. He stated that pavement milling and directional boring will start taking place. He stated that as construction activity continues, no parking signs will be posted on various sections of roadway. Lintgen stated that the water treatment plant is continuing start-up. Lintgen stated that in May the tank should be coming for the Industrial Pre-Treatment Plant. He stated that the 2023 Improvements Project is out for bids and that the design for Lift Station #1 Rehab has started.

POLICE DEPARTMENT REPORT

A. Updates

Chief Blum presented the monthly calls for service report for March.

B. Other

Chief Blum explained that he has reviewed the calculation for the cost of School Resource Officer position to the Rocori School District. He proposed that the cost for the Health Care Savings Plan and training be added to the portion of the district responsibility at 75%. He stated that in the past the average increase is approximately \$4,000 and with the changes suggested the increase would now be approximately double that amount. The Council was comfortable with the calculation changes as presented and directed staff to provide it to the school district to have it reviewed by the school board.

CITY ADMINISTRATOR REPORT

A. Updates

Dockendorf explained that the Comprehensive Plan is now posted on the City website and copies are available at City Hall to view. Councilor Fall suggested also providing a copy for public viewing at the library. Dockendorf added that updates have been ongoing on the City website. Dockendorf explained that she discussed the funding for the 2023 Improvements Project with Northland Securities and if the City delays the bond sale until July it can save approximately \$45,000 in interest payments. Dockendorf stated that there is enough funds to make the first few construction payments that would become due before that date. Dockendorf stated that six building permits have been issued for new homes this year. Dockendorf stated that the audit is complete and went well. Lastly, Dockendorf reported that the tour of the Kimball Library was informative and that a meeting will be held in the coming weeks with Great River Regional Library staff.

COMMISSION UPDATES

A. Planning Commission

Councilor Hennen stated that the new member Becky Reynolds was at the meeting. He stated that they discussed the screening for the Cold Spring Co-Op's lot in Granite Landing. He stated they discussed several issues with Dan Solder in regard to the assessment policy and wanting to keep the diagonal parking on 3rd Avenue North. They also discussed an apartment project on the downtown property owned by Steve Muggli which currently has a quonset hut on it.

B. EDA

Councilor Ramler stated they discussed the Kiess and Soldner downtown properties, the Habib Trucking project, the Main Street Revitalization grant and visited Cinder Boutique.

C. Park Board

Dockendorf stated that the Park Board will be meeting on May 8th and will tour each park. She stated they will further discuss parkland in the River Links Development.

D. Rocori Trail

Dockendorf stated that planning continues for the Grand Opening celebration for the trail.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$89,773.12 AND SUPPLEMENTAL LIST TOTALING \$13,261.22 AS PRESENTED BY CITY STAFF. MOTION PASSED 4-0.

ADJOURN

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO ADJOURN AT 7:48 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 4-0.

David Heinen, Mayor

Kris Dockendorf, City Administrator