

## **TUESDAY, APRIL 11, 2017 COLD SPRING CITY COUNCIL MINUTES**

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen, and Council Members Jayme Knapp, Shannon Miller, Doug Schmitz and Gary Theisen. Absent: None. Others present: Brigid Murphy, Nancy Heinzen, Jake Pidde, Brian Lintgen, Rusty Fifield, Chrissy Gaetke, Brooke Schramel, Barry Schramel, Bobbi Schramel, Ben Rodgers, Jon Stueve, Jason Blum, Manda Blum, Tyler Kleeve, Sarah Boucher, Eric Boucher, Heidi Stalboerger, Ray Schreiner and Angie Mueller.

### **APPROVAL OF THE AGENDA**

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO APPROVE THE AGENDA OF THE APRIL 11, 2017 CITY COUNCIL MEETING. MOTION PASSED 5-0.

### **CONSENT AGENDA**

A. Minutes – March 28, 2017

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE THE MINUTES OF THE MARCH 28, 2017 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

B. Sale of 2007 Chevy Impala

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO ACCEPT THE BIDS FOR THE 2007 CHEVY IMPALA AND AWARD THE SALE OF SAID VEHICLE TO THE APPARENT HIGH BIDDER, KEN & ANN SCHRAMEL FOR \$1,600.00. MOTION PASSED 5-0.

C. Sale of 2012 Chevy Impala

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO ACCEPT THE BIDS FOR THE 2012 CHEVY IMPALA AND AWARD THE SALE OF SAID VEHICLE TO THE APPARENT HIGH BIDDER, DALE ANDERSON FOR \$4,177.00. MOTION PASSED 5-0.

### **PRESENTATION OF BANNER TO BROOKE SCHRAMEL – MISS STEARNS COUNTY CANDIDATE FOR MISS TEEN MINNESOTA**

Mayor Heinen presented Brooke Schramel with a Miss Stearns County pageant sash and explained that Brooke will be going on to compete for the title of Miss Teen Minnesota.

### **LOCAL BOARD OF APPEAL AND EQUALIZATION HEARING**

Mayor Heinen opened the Board of Review Hearing at 6:33 p.m. Nancy Heinzen and Jake Pidde from the Stearns County Assessor's Office were present and discussed the assessing process. Property owner Ray Schreiner requested a \$2,500 reduction of value on each of the vacant lots he owns in the North Pointe Plat and a reduction of \$5,000 on each of the vacant lots he owns in Emma's Estates. Councilor Knapp stated that the sale of tax forfeited lots in Blue Heron Heights puts developers at an unfair disadvantage and supported reducing the values as discussed. Mayor Heinen called three times for additional comments or testimony after hearing none, he closed the hearing at 6:58 p.m. A brief discussion was held on changing the Board of Review Hearing to an open book process for next year.

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO APPROVE THE REDUCTION OF THE VALUES OF NINE LOTS IN EMMA'S ESTATES BY \$5,000 PER LOT, AND THE REDUCTION OF THE VALUE OF EIGHT LOTS IN NORTH POINTE BY \$2,500 PER LOT FOR THE LOTS OWNED BY RAY SCHREINER. MOTION PASSED 5-0.

### **APPROVE RESOLUTION NO. 2017-18 FOR ISSUANCE OF G.O. BOND 2017A**

Rusty Fifield from Northland Securities presented the results from the bond sale that was held earlier in the day. He explained that there were two bids with true interest rates of 2.71% and 2.75%. Fifield explained that the amount of the premium was used to reduce the bond issue from \$1,970,000 to \$1,900,000, and that over the life of the bond issue the total principal and interest goes down to provide a lower overall debt service cost.

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO ADOPT RESOLUTION NO. 2017-18, A RESOLUTION PROVIDING FOR THE ISSUANCE, SALE AND DELIVERY OF \$1,900,000 GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2017A AND AWARDED THE SALE THEREOF. MOTION PASSED 5-0.

### **APPROVE RESOLUTION NO. 2017-19 RECEIPT OF BENCH FOR COLD SPRING BASEBALL PARK**

Murphy explained that a bench honoring the memory of Bryce Holthaus had been donated, delivered, and is already installed by the concession stand at the Cold Spring Baseball Park.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO ADOPT RESOLUTION NO. 2017-19, A RESOLUTION ACCEPTING THE GIFT OF A BENCH FOR THE BASEBALL PARK IN MEMORY OF BRYCE HOLTHAUS. MOTION PASSED 5-0.

**POLICE CHIEF HIRING COMMITTEE RECOMMENDATION**

Councilor Theisen stated that three candidates were interviewed and the hiring committee unanimously recommended the hiring of Jason Blum for the Chief of Police position.

MOTION MADE BY SCHMITZ, SECONDED BY KNAPP, TO APPROVE A CONDITIONAL OFFER OF EMPLOYMENT TO JASON BLUM CONTINGENT ON THE CANDIDATE COMPLETING AND PASSING A CRIMINAL BACKGROUND CHECK, PSYCH EVALUATION AND MEDICAL EXAM. UPON RECEIPT OF THE RESULTS AND WHEN TERMS ARE AGREED UPON, THE CITY COUNCIL WILL MAKE A FINAL OFFER BY RESOLUTION. MOTION PASSED 5-0.

**POLICE DEPARTMENT REPORT**

**A. National Prescription Drug Take Back Day**

Interim Chief Blum stated that National Prescription Drug Take Back Day is Saturday, April 29, 2017. He added that the event will be held at John Paul Apartments and Richmond City Hall.

**B. Grant Award from Central Minnesota Emergency Medical Services Region**

Interim Chief Blum explained that the department received a grant for \$500 to help pay towards the cost of a replacement defibrillator.

**C. Flag Discussion**

Interim Chief Blum explained that National Police Week is May 14-20 and he requested permission to raise a blue line flag on the flag pole in front of City Hall for that week. He stated that there is room on the state flag pole for the Blue Line flag below the Minnesota State flag. He stated that the Cold Spring Richmond Wakefield Police Foundation would purchase the flag and donate it to the City. The Council was supportive of the plan for flying the flag.

**D. Tom Decker EOW Sign Discussion**

Interim Chief Blum explained that the Fraternal Order of Police would like to install End of Watch (EOW) signs for each of the police officers that were killed in the line of duty in Stearns County. He stated that the sign would be approximately the size of a stop sign and would be installed near the location of Officer Decker's death. The Council indicated they did not have any issues with the sign. Blum stated he would move forward with the sign and would bring back further information on the exact proposed location.

**E. Speed Truck Deployment**

Interim Chief Blum explained that the speed truck has been brought out and will move locations periodically.

**F. DARE Grant**

Interim Chief Blum explained that he has applied for a DARE grant and that the results of the grant will be announced in the coming week.

**PUBLIC WORKS DIRECTOR REPORT**

**A. Summer Help Request for Part-Time Employees Parks Department**

Stueve explained the request to hire three seasonal part-time summer employees for the Parks Department. MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO APPROVE THE ADVERTISING FOR THREE SEASONAL PART-TIME SUMMER EMPLOYEES IN THE PARKS DEPARTMENT. MOTION PASSED 5-0.

**B. Re-Hire Calvin Kalthoff for Summer Position**

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE THE RE-HIRING OF CALVIN KALTHOFF AS A PART-TIME PARKS DEPARTMENT EMPLOYEE AT \$9.50 AN HOUR. MOTION PASSED 5-0.

**C. Re-Hire Jeff Illies as Part-Time Help at the Baseball Park**

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE THE RE-HIRING OF JEFF ILLIES AS A SEASONAL PART-TIME EMPLOYEE AT THE BASEBALL PARK AT A RATE OF \$11.00 AN HOUR. MOTION PASSED 5-0.

**D. Crack Sealing Cost Increase**

Stueve explained that the cost for crack sealing was over the amount originally approved in the bid due to there being more and deeper cracks than originally estimated. He stated that there is money in the budget to cover the additional cost.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE THE ADDITIONAL COST OF \$6,500 FOR THE CRACK SEALING PROJECT. MOTION PASSED 5-0.

E. Well/Water Update

Stueve stated that it will be two to three weeks before the estimate will be back from Xcel Energy for the power at the new well field.

**CITY ENGINEER REPORT**

A. Main Street

Lintgen stated that on Monday, April 17<sup>th</sup> the pavement will be removed and work will start on the utilities.

B. CSAH 2 Electrical Relocation Update

Lintgen stated that relocating the overhead services at three residential properties was originally part of the agreement with Xcel Energy but the work has not been completed or billed yet.

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO APPROVE THE AGREEMENT WITH XCEL ENERGY FOR THE ELECTRIC RELOCATION FROM OVERHEAD TO UNDERGROUND AT 105 RED RIVER AVENUE NORTH, 109 RED RIVER AVENUE NORTH, AND 115 RED RIVER AVENUE NORTH FOR A TOTAL COST OF \$3,971.00. MOTION PASSED 5-0.

C. SW Infiltration Project Public Service Announcement

Lintgen gave a public service announcement on the storm drains and how the water drains directly into the surface waters or is infiltrated into the groundwater.

**CITY ADMINISTRATOR REPORT**

A. Grant Award from Central Minnesota Emergency Medical Services Region

Murphy explained that the Fire Department was also the recipient of a \$500 grant to purchase high priority items for the department.

B. Rocori Trail Construction Board Expenditure Request

Murphy explained that the Trail Board has requested a contribution of \$10,000 from each of the three cities to pay for trail costs that are not covered by grants or other funding.

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE THE PAYMENT OF \$10,000 TO THE ROCORI TRAIL CONSTRUCTION BOARD. MOTION PASSED 5-0.

C. Other

Murphy stated that this year the Cold Spring Area Chamber of Commerce will not be holding their annual Community Clean Up Event in the fall, they instead will be supportive of the event being hosted by Tom Kraemer Inc. (TKI). She stated that she received a contribution request for participation from TKI for their Clean Up Event on May 6<sup>th</sup> for the amount of \$150.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE THE CONTRIBUTION OF \$150 TO THE TKI CLEAN UP EVENT ON MAY 6, 2017. MOTION PASSED 5-0.

**LIST OF BILLS AND ADDITIONS**

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$135,039.06 AND SUPPLEMENTAL LIST TOTALING \$38,325.92 PRESENTED BY CITY STAFF. MOTION PASSED 4-0. COUNCILOR KNAPP ABSTAINED.

**ADJOURN**

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO ADJOURN AT 7:38 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

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Dave Heinen, Mayor

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Brigid Murphy, City Administrator