

**MONDAY, MARCH 4, 2024 COLD SPRING CITY COUNCIL
SPECIAL MEETING MINUTES**

Mayor Dave Heinen called the meeting to order at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen and Council Members Mike Fall, Ryan Hennen, Doug Schmitz, and Fran Ramler. Others present: Kris Dockendorf, Laura Eysnogle (via Go-To), Gary Traut, Dan Weber, Matt Hesse, Craig Guggenberger, Joe Pohl, Terry Stein, Bob Simon, John Willenbring, Dave Dold, Shawn Garding, and Don Duffner.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY SCHMITZ, SECONDED BY HENNEN, TO APPROVE THE AGENDA OF THE MARCH 4, 2024 SPECIAL CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

CONSTRUCTION & FINANCING OF PROPOSED FIRE STATION

Laura Eysnogle presented a timeline of the planning and design of the fire station, and reviewed the schematic designs that the construction team had come up with after a series of meetings. She shared an estimated budget for the project, and Gary Traut offered input on how the budget was determined.

Kris Dockendorf shared information with the group on the balance of the Capital Expenditure Fund of \$578,844.22 and some of the past projects that have been funded with the contributions. She also shared the percentages that were used to determine the annual bill in 2023: Cold Spring 67.7%, Wakefield 21%, Collegeville 9.4%, and Luxemburg 2%.

Members of the City Council and representatives from the three township boards shared their thoughts on participating in the cost of the building. Craig Guggenberger stated they had gone through a similar situation with the City of Avon when they did a fire hall addition, and they decided that each entity should share in the cost of the building at the same percentage used for the annual bill. Each year they add the debt service payment to the costs for the year and each entity pays their percentage accordingly. He stated he would be in favor of using that same method for Cold Spring's fire hall. He further stated he didn't think we should use the money in the Capital Expenditure Fund for the construction, but rather, we should save it for unexpected large expenses so that they don't have to get a big increase in their charges in a given year.

Guggenberger stated they wrote a new contract with the City of Avon to reflect the changes to the billing to include the new payment. He offered to e-mail the contract to the group. It was discussed and decided that each entity should choose one representative to form a committee to re-write the current contract.

Everyone seemed to be in agreement on not using the money in the Capital Fund for the building, but John Willenbring suggested that we freeze the percentage being put into the fund until the fire hall is paid off. Guggenberger disagreed, stating that we need to keep that fund growing proportionately with costs.

Willenbring also suggested that the City talk to the local banks about funding the project, rather than issuing bonds.

The township supervisors requested that Dockendorf check into when the first bond payment would be due if we build this year. Their annual meeting is coming up and they need to know if they should include a payment in the 2025 levy.

ADJOURN

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO ADJOURN AT 8:07 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

David Heinen, Mayor

Kris Dockendorf, City Administrator