

TUESDAY, MARCH 27, 2018 COLD SPRING CITY COUNCIL MINUTES

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen, and Council Members Jayme Knapp, Doug Schmitz and Gary Theisen. Absent: Shannon Miller. Others present: Brigid Murphy, Jon Stueve, Lon Negen, Lindsey Sand, Dan Weber, Brian Lintgen, Brent Niesinger, Jason Blum and Angie Mueller.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE THE AGENDA OF THE MARCH 27, 2018 CITY COUNCIL MEETING. MOTION PASSED 4-0.

CONSENT AGENDA

A. Minutes – March 13, 2018

B. Hometown Pride Festival – Resolution No. 2018-12 – Event License and Street Closures

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 4-0.

ANNUAL REPORT OF THE COLD SPRING FIRE AND RESCUE DEPARTMENT

Fire Chief Dan Weber stated that the Fire Department responded to 403 calls for service in 2017, with 346 being in the City of Cold Spring and 120 at the Assumption Home campus. He stated that they were under budget for the year and briefly discussed the 2018 Firefest Event.

PURCHASE OF FIRE AND RESCUE DEPARTMENT UNIFORMS

Weber stated that the current uniforms are at least 15 years old and many no longer fit. He stated that the new ones would all be the same color and would consist of a shirt, pants and tie.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE THE PURCHASE OF NEW UNIFORMS FOR THE FIRE DEPARTMENT AT A COST OF \$7,000.00 AND FURTHERMORE, TO BE PAID OUT OF THE DONATION FUND. MOTION PASSED 4-0.

PUBLIC HEARING – VACATION OF FIRST STREET NORTH, ASSUMPTION HOME, INC.

Mayor Heinen opened the public hearing at 6:36 p.m. Lindsey Sand from Assumption Home, Inc., presented the vacation request for a portion of First Street North, from 8th Avenue North to the previously vacated portion of First Street North. Sand stated that the Rocori School District also petitioned for the vacation and that they would still have access to their property. Murphy stated that one resident had asked some questions prior to the hearing but was supportive of the vacation after it was further described. Mayor Heinen called three times for public comment, after hearing none he closed the hearing at 6:38 p.m.

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO ADOPT RESOLUTION NO. 2018-13, A RESOLUTION VACATING A PORTION OF FIRST STREET NORTH. MOTION PASSED 4-0.

PUBLIC WORKS DIRECTOR REPORT

A. Well Update

Stueve stated that Traut Wells had drilled down 110 feet and they have sent samples off for the screen design. Once the screen design is completed, which is estimated to take a week, they can then begin doing test pumping likely on or about April 9th.

CITY ENGINEER REPORT

A. Cold Spring Well No. 7

Lintgen distributed a draft plan set for Well No. 7 and explained it would be for getting the water from the well to the current well house. Lintgen stated that a pitless adaptor for the new well casing would be needed since the new well won't have its own well house. He explained the adaptor is a specialty piece of equipment that has a longer lead time for ordering. Lintgen stated that he is waiting for the City Attorney to approve the process of getting quotes for the adaptor but would like to move forward as soon as possible. He went on to describe the timeline set forth for the construction of Well No. 7 and stated that a special meeting may be required to approve the bids.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE ADVERTISING FOR BIDS FOR THE CONSTRUCTION OF WELL NO. 7. MOTION PASSED 4-0.

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO APPROVE OBTAINING QUOTES FOR A PITLESS ADAPTOR FOR WELL NO. 7 CONTINGENT UPON THE CITY ATTORNEY'S APPROVAL OF THE PROCESS. MOTION PASSED 4-0.

B. Petrofund Appeal Update

Lintgen explained that there has been some communication back and forth about items within the appeal.

C. Alexander Park

Lintgen stated that a meeting is scheduled for April 12th to drill down on the plans for the park.

D. North Pointe 5

Lintgen stated that a preconstruction meeting had been held and they anticipate construction to start when the frost is out.

E. County Road 158 Discussion

Lintgen explained that a mill and overlay is planned for County Road 158 in 2019. Lintgen stated he would get quotes for televising the sewer lines to determine the condition of the utilities and if they need replacement.

POLICE DEPARTMENT

A. Approve Resolution No. 2018-15, A Resolution Accepting a Cash Gift from Stearns Electric Association Trust

Chief Blum explained that he applied for a grant through Stearns Electric Association's Operation Round Up Program and received \$500.00 towards upgrading the medical bags in the squad cars. He explained that they are worn and torn and need upgrading so they are consistent in each squad car.

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO APPROVE RESOLUTION NO. 2018-15, A RESOLUTION ACCEPTING A CASH GIFT FROM STEARNS ELECTRIC. MOTION PASSED 4-0.

B. New Squad Update

Chief Blum explained that there have been some delays in delivery but it should be here soon. He stated that all of the equipment has been received so once it gets here work will begin to get it assembled.

C. Police Chaplin

Chief Blum stated that a new resident has offered to be a Police Chaplin for the department. He stated the volunteer has many years of experience in Wisconsin and Illinois. Chief Blum stated he will be checking with other local agencies to see their policies and will update the Council on the process.

D. Local Scamming Notification

Chief Blum explained the latest scams that have been reported to the police department.

CITY ADMINISTRATOR REPORT

A. Resolution No. 2018-14, A Resolution Supporting Local Decision-Making Authority

Murphy stated that the League of Minnesota Cities has provided a sample resolution to cities so that they can remind the legislature that cities believe that local authority for decision making is best.

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO ADOPT RESOLUTION NO. 2018-14, A RESOLUTION SUPPORTING LOCAL DECISION-MAKING AUTHORITY. MOTION PASSED 4-0.

B. Solar Garden Agreement Supporting Documentation

Murphy stated that Sunshare has been sold to Cypress Creek Renewables and as they were getting contracts reassigned it was learned that all the attachments were not attached to the original documents. Murphy stated that the City Attorney had reviewed the attachments and recommended approval except for the form for automatic cash withdrawals which will not be signed.

MOTION MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE THE MAYOR AND CITY ADMINISTRATOR SIGNING THE COLLATERAL DOCUMENTATION FOR THE SUNSHARE SOLAR GARDEN PARTICIPATION AGREEMENT. MOTION PASSED 4-0.

C. League of Minnesota Cities Annual Conference

Murphy stated that the annual conference will be held in St. Cloud on June 20-22, 2018.

COMMITTEE UPDATES

A. Planning Commission

Mayor Heinen stated that garage sizes were discussed for two story houses and that they also discussed adding language about sandwich board signs to the Zoning Ordinance.

B. Heritage Preservation Commission

Murphy stated that they have been compiling data on historic houses and businesses. She added that if owners have additional information to update the listings they would appreciate it being shared with the commission.

C. EDA

Councilor Knapp stated they are updating their one and five-year plans and went on a town tour recently.

D. Parks

Councilor Schmitz stated that in April they will be doing their walk through the parks.

E. Rocori Trail

Murphy stated there was no meeting this month.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY SCHMITZ, SECONDED BY THEISEN, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$101,490.34 AND SUPPLEMENTAL LIST TOTALING \$5,216.35 PRESENTED BY CITY STAFF. MOTION PASSED 4-0.

ADJOURN

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO ADJOURN AT 7:07 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 4-0.

Dave Heinen, Mayor

Brigid Murphy, City Administrator