

TUESDAY, MARCH 22, 2016 COLD SPRING CITY COUNCIL MINUTES

Mayor Robert R. Thelen called the meeting to order at 6:30 p.m. The following City Council members were found to be present: Mayor Robert R. Thelen and Council Members Fran Ramler, Jan Dingmann, Dave Heinen and Jayme Knapp. Others present: Kris Dockendorf, Brian Lintgen, Jim Wenner, Jake Scepaniak, Chris Boucher, Heidi Stalboerger, Isaac Schweer, Dan Weber and Angie Mueller.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY KNAPP, SECONDED BY HEINEN, TO APPROVE THE AGENDA OF THE MARCH 22, 2016 CITY COUNCIL MEETING. MOTION PASSED 5-0.

CONSENT AGENDA

A. Minutes – March 8, 2016

MOTION WAS MADE BY RAMLER, SECONDED BY KNAPP, TO APPROVE THE MINUTES OF THE MARCH 8, 2016 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

B. Off-Site Gambling Permit for Cold Spring Lions Club – Resolution 2016-20

MOTION WAS MADE BY RAMLER, SECONDED BY KNAPP, TO APPROVE RESOLUTION 2016-20, A RESOLUTION APPROVING AN OFF-SITE GAMBLING PERMIT FOR THE COLD SPRING LIONS CLUB FOR A RAFFLE TO BE HELD AT RIVER OAKS GOLF COURSE ON MAY 7, 2016. MOTION PASSED 5-0.

C. Accept Resignation of Rick Bohannon

MOTION WAS MADE BY RAMLER, SECONDED BY KNAPP, TO APPROVE THE RESIGNATION OF RICK BOHANNON FROM THE PLANNING COMMISSION AND THANK HIM FOR HIS SERVICE. MOTION PASSED 5-0.

D. Approval of Alcohol License for Firefest

MOTION WAS MADE BY RAMLER, SECONDED BY KNAPP, TO APPROVE A TEMPORARY ON-SALE LIQUOR LICENSE FOR THE COLD SPRING FIRE & RESCUE RELIEF FOR JULY 30, 2016 FOR THE “FIREFEST” EVENT TO BE HELD AT COLD SPRING BREWING COMPANY’S DISTRIBUTION CENTER. MOTION PASSED 5-0.

PRELIMINARY PLAT – COLD SPRING BUSINESS PARK THREE

Dockendorf explained that the City is requesting approval of the Preliminary Plat for Cold Spring Business Park Three. She explained that this plat would consist of one lot, which is rectangular in shape and is being carved out of Outlot C in the Cold Spring Business Park. She explained that the land is being platted for the purpose of selling it to Jake Scepaniak for his business, Rock Solid Storage. She added that the Planning Commission held a public hearing on the Preliminary Plat and has recommended approval of the plat.

MOTION WAS MADE BY RAMLER, SECONDED BY DINGMANN, TO ACCEPT THE RECOMMENDATION OF THE PLANNING COMMISSION AND APPROVE RESOLUTION NO. 2016-21, A RESOLUTION APPROVING THE PRELIMINARY PLAT OF COLD SPRING BUSINESS PARK THREE. MOTION PASSED 5-0.

FINAL PLAT – COLD SPRING BUSINESS PARK THREE

Dockendorf explained that the Planning Commission had reviewed the Final Plat at the public hearing and had recommended approval of the plat. She presented a drawing of the Final Plat to the Council and explained that the preliminary plat and final plat can both be approved during the same meeting.

MOTION WAS MADE BY RAMLER, SECONDED BY KNAPP, TO ACCEPT THE RECOMMENDATION OF THE PLANNING COMMISSION AND APPROVE RESOLUTION NO. 2016-22, A RESOLUTION APPROVING THE FINAL PLAT OF COLD SPRING BUSINESS PARK THREE. MOTION PASSED 5-0.

REZONING OF LOT 1, BLOCK 1 – COLD SPRING BUSINESS PARK THREE

Dockendorf explained that the property in Cold Spring Business Park Three is currently zoned R-1 Low Density Residential District and the City is requesting to rezone it to I-1 Limited Industrial Commercial District. The rezoning would allow for the proposed construction of two storage buildings on this lot. She added that the property to the east of this lot is also zoned I-1 Limited Industrial Commercial.

MOTION WAS MADE BY HEINEN, SECONDED BY DINGMANN, TO ADOPT ORDINANCE NO. 345, AN ORDINANCE AMENDING THE *CITY OF COLD SPRING ZONING MAP* BY CHANGING THE ZONING OF LOT 1, BLOCK 1 OF COLD SPRING BUSINESS PARK THREE, ACCORDING TO THE PLAT AND SURVEY THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE COUNTY RECORDER IN AND FOR STEARNS COUNTY, MINNESOTA, FROM R-1 LOW DENSITY RESIDENTIAL TO I-1 LIMITED INDUSTRIAL COMMERCIAL. MOTION PASSED 5-0.

LOT CONSOLIDATION IN THE COLD SPRING BUSINESS PARK

Dockendorf explained the request from Jake Scepaniak, owner of Rock Solid Storage, to consolidate his existing lot with the new lot that was just platted. The two lots, Lot 7, Block 3 in Cold Spring Business Park and Lot 1, Block 1 in Cold Spring Business Park Three, would be combined to be one parcel. Scepaniak stated that by consolidating the two lots, the current driveway entrance can be utilized for the entire parcel and the new building could be built closer to the existing buildings since there would not be a side yard setback.

MOTION WAS MADE BY HEINEN, SECONDED BY DINGMANN, TO APPROVE RESOLUTION NO. 2016-23, A RESOLUTION CREATING A LOT CONSOLIDATION AT THE REQUEST OF ROCK SOLID STORAGE, LLC, OWNER OF TWO LOTS IN THE COLD SPRING BUSINESS PARK. MOTION PASSED 5-0.

EASEMENT VACATION – LOT 7, BLOCK 3, COLD SPRING BUSINESS PARK

Dockendorf explained that there is a five foot utility and drainage easement on the west side of Lot 7, Block 3 Cold Spring Business Park. She explained that Lot 1, Block 1 Cold Spring Business Park Three does not have an easement on the east side of it. Scepaniak is requesting that the easement be vacated so that he can construct the new storage buildings close to the existing buildings. Dockendorf explained that the City Engineer did not have any concerns with vacating the easement.

MOTION WAS MADE BY HEINEN, SECONDED BY DINGMANN, TO APPROVE RESOLUTION NO. 2016-24, A RESOLUTION VACATING A DRAINAGE AND UTILITY EASEMENT ON LOT 7, BLOCK 3 OF COLD SPRING BUSINESS PARK. MOTION PASSED 5-0.

TRANSFER OF CIGARETTE LICENSE – THE WENNER COMPANY

Jim Wenner of The Wenner Company explained their request to have the cigarette license transferred from RPFSA to The Wenner Company, since they will be the new owners of the SuperAmerica store in the coming weeks.

MOTION WAS MADE BY KNAPP, SECONDED BY HEINEN, TO APPROVE THE TRANSFER OF A TOBACCO LICENSE FOR SUPERAMERICA FROM RPFSA TO THE WENNER COMPANY. MOTION PASSED 5-0.

COLD SPRING FIRE DEPARTMENT ANNUAL REPORT

Fire Chief Dan Weber stated that 2015 was a very busy year and that the department responded to 398 calls. He stated they usually average 330 calls a year, and that just in the month of December they responded to 50 calls. He stated that 335 of the total calls were in Cold Spring. He went on to explain the rest of the 2015 Annual Report.

CITY ENGINEER REPORT**A. CSAH 2/Red River Ave**

Lintgen explained that the project is out for bid and that bids are due on April 14th. He stated that several of the utility companies have started relocations of their utilities. He explained that Xcel Energy is requesting a utility easement to install anchors in Veterans Park for a guy wire with the relocated overhead power for the roundabout.

MOTION WAS MADE BY RAMLER, SECONDED BY KNAPP, TO APPROVE A PERPETUAL UTILITY EASEMENT TO XCEL ENERGY IN OUTLOT A OF BREWERY ADDITION. MOTION PASSED 5-0.

B. Wells

Lintgen explained that they will be meeting with Froehles in the coming day to come to an agreement on the purchase of the additional land.

CHIEF OF POLICE REPORT

A. Report on December 2015 Incidents

Chief Boucher presented information to the Council on the 321 incidents that occurred in the month of December.

B. Presentation of 2015 Annual Report

Chief Boucher stated that there were a total of 5,635 incidents in the City of Cold Spring in 2015. He stated that this is an increase of 942 incidents from the previous year. He went on to present the 2015 Annual Report including the personnel, number of incidents, crime prevention, the K9 program, school resource officer program, the Central Minnesota Sex Trafficking Task Force, awards and commendations, law enforcement services agreements and upcoming projects for 2016.

C. Update on Part-Time Police Officer Hiring

Chief Boucher explained that there was one applicant for the part-time police officer position. He stated the applicant is also being considered for a full-time position in Paynesville and Sartell. He stated that the candidate is well qualified and that he would like to wait for the outcome of the other cities hirings before making a part-time hiring decision.

CITY ADMINISTRATOR REPORT

A. Planning Commission Vacancy

Dockendorf explained that there is an opening on the Planning Commission and there is a resident that works at Stantec that may be interested in the position. She stated that she consulted with the City Attorney who did not see any issue with their employment and serving on the commission. The Council agreed that the person's job experience would be valuable for the commission and did not have an issue with it as long as if a situation of a conflict arises that the person would then abstain from voting.

B. Greater St. Cloud Development Corp. Membership

Dockendorf inquired whether the Council wanted to renew their membership with Greater St. Cloud Development Corporation. She stated that 2015 was the first year that the City was a member of the group and the EDA was recommending that the City join it again for 2016.

MOTION WAS MADE BY RAMLER, SECONDED BY KNAPP, TO RENEW THE MEMBERSHIP TO THE GREATER ST. CLOUD DEVELOPMENT CORPORATION FOR 2016, WITH THE \$3,000 MEMBERSHIP COST TO BE PAID FROM THE EDA BUDGET. MOTION PASSED 5-0.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY RAMLER, SECONDED BY HEINEN, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$68,461.64 AND SUPPLEMENTAL LIST TOTALING \$18,100.17 PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

ADJOURN

MOTION WAS MADE BY DINGMANN, SECONDED BY KNAPP, TO ADJOURN AT 7:40 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

Robert R. Thelen, Mayor

Kris Dockendorf, Acting City Administrator