

## **TUESDAY, MARCH 14, 2023 COLD SPRING CITY COUNCIL MEETING MINUTES**

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen and Council Members Mike Fall, Ryan Hennen, Fran Ramler and Doug Schmitz. Absent: none. Others present: Kris Dockendorf, Brian Lintgen, Pete Daniels, Jason Blum, Jon Stueve, Tanya Schmidt, Tina Barak and Joe Jelovnick.

### **APPROVAL OF THE AGENDA**

MOTION WAS MADE BY HENNEN, SECONDED BY RAMLER, TO APPROVE THE AGENDA OF THE MARCH 14, 2023 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

### **CONSENT AGENDA**

A. Minutes – February 28, 2023 Regular Meeting

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 5-0.

### **POLICE DEPARTMENT REPORT**

Chief Blum provided a report on the monthly calls from February. He stated that applications are being accepted until April 14, 2023 for the open full-time officer position. He reminded residents to lock their out buildings, trailers and cars to prevent thefts. Councilor Fall inquired whether squad cars need to be left running considering the high cost of fuel. Chief Blum explained that much of the equipment within the cars is temperature sensitive to function properly and therefore the squad cars are left running to keep the equipment warm in the cold weather when outdoors.

### **PRESENTATION OF WASTEWATER TREATMENT PLANT DRAFT FACILITY PLAN**

Pete Daniels from Stantec presented the Wastewater Treatment Plant Draft Facility Plan. Daniels gave an overview of the current plant, the facility plan process, the current plan status, design criteria, source breakdown, key impacts and changes, proposed improvements for liquids and solids, land application options. The Council discussed the need to contact local legislators now to request state bonding funds for the project.

### **PUBLIC WORKS DIRECTOR REPORT**

A. Water/Wastewater Operator Job Description

Stueve stated that money is budgeted for an additional operator position to start July 1<sup>st</sup> of 2023. He stated in preparation of that he would like the job description approved at this time.

MOTION BY RAMLER, SECONDED BY FALL, TO ADOPT THE REVISED JOB DESCRIPTION FOR WATER/WASTEWATER OPERATOR. MOTION PASSED 5-0.

B. Approval to Order Hanging Flower Baskets

Councilor Fall stated that the flower watering volunteers have again requested that the pots be lowered in height on the light posts to make them an easier to water. He stated since they volunteer their time he would like to honor their request. Stueve reiterated his position from last year, that by lowering the flower pots they will likely be vandalized. Stueve stated he is against making a bracket for the posts but could experiment with an extension to the hook to allow the pots to hang a foot lower.

MOTION WAS MADE BY FALL, SECONDED BY HENNEN, TO LOWER THE FLOWER BASKETS IN THE DOWNTOWN AREA ON MAIN STREET FROM RED RIVER AVENUE TO 2<sup>ND</sup> AVENUE SOUTH. ROLL CALL VOTE, AYES – FALL, HENNEN. NAYES – HEINEN, RAMLER, SCHMITZ. MOTION FAILED 2-3.

MOTION WAS MADE BY HEINEN, SECONDED BY FALL, TO LOWER THE FLOWER BASKETS DOWN ONE FOOT UNTIL TWO OR MORE ARE VANDALIZED, THEN MOVE THEM BACK TO THEIR REGULAR HEIGHT. ROLL CALL VOTE, AYES – FALL, HEINEN, HENNEN. NAYES – RAMLER, SCHMITZ. MOTION PASSED 3-2.

### **PURCHASE OF UV BALLASTS**

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO APPROVE THE PURCHASE OF 128 UV BALLASTS FROM UV DOCTOR AT A COST OF \$19,410; FURTHERMORE, TO BE PAID OUT OF WASTEWATER PARTS AND MATERIALS LINE ITEM 14-70-72-6314. MOTION PASSED 5-0.

**PURCHASE OF SALT**

Stueve reported that a lot of salt was used this season due to the amount of bad weather. He stated the recommended purchase through the State Bid will be the remaining allocation for this year and will last through December 31, 2023.

MOTION WAS MADE BY RAMLER, SECONDED BY FALL, TO APPROVE THE PURCHASE OF 125 TONS OF SALT FROM CARGILL AT A COST OF \$11,553.75; FURTHERMORE, TO BE PAID OUT OF THE SALT SAND BUDGET LINE ITEM 11-50-51-6315. MOTION PASSED 5-0.

**CITY ENGINEER REPORT**

A. Project Updates

Lintgen stated that on the Water Treatment Plant, the acclimation phase should be complete the following week and then staff training will begin. He stated that for the Industrial Pretreatment Plant the interior work of the building is continuing. He stated that the design work is continuing, on both the 2023 Reconstruction Improvements and the Lift Station #1 Project.

**CITY ADMINISTRATOR REPORT**

A. Fire Hall Design and Construction Committee

Dockendorf explained that Five Bugels had provided her with a list of the construction committee members from the last meetings, which at the time included police department personnel. She stated that since Police is no longer being considered within the Fire Hall building she recommended leaving them off.

MOTION WAS MADE BY FALL, SECONDED BY HENNEN, TO APPOINT DOUG SCHMITZ AND FRAN RAMLER TO THE DESIGN AND CONSTRUCTION COMMITTEE, ALONG WITH THE FIRE CHIEF AND ONE OTHER FIREFIGHTER, AND THE CITY ADMINISTRATOR. MOTION PASSED 5-0.

B. No Mow May in Minnesota

Dockendorf explained she received a request from the Audubon Society for the City to participate in No Mow May, which encourages no mowing of grass during the month of May to help preserve and protect pollinators. The concept was discussed but was not supported.

C. Diversity, Equity and Inclusion Training Update

Dockendorf stated that the League of MN Cities indicated that the training for the pilot program that the City would like to participate in is not ready yet. She stated that she did sign up the City to participate in the program and that when the online training is available they will send the link and access code to it. Councilor Fall stated that he understood the training was in person, not online. Tina Barak stated that she would contact them as she understood the training was in person too. Council Fall stated that everyone who can should attend in person and everyone else should do it online.

D. Other

Councilor Fall stated that during budget time it was discussed to get quotes for health insurance plans that include a gym membership. Councilor Fall stated he would like to see what the price difference is between a health plan premium that includes the membership for free and what the city is paying for gym membership reimbursements.

**LIST OF BILLS AND ADDITIONS**

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$801,162.87 AND SUPPLEMENTAL LIST TOTALING \$38,240.43 AS PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

**ADJOURN**

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO ADJOURN AT 7:50 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.