

## **TUESDAY, MARCH 13, 2018 COLD SPRING CITY COUNCIL MINUTES**

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen, and Council Members Shannon Miller, Doug Schmitz and Jayme Knapp. Absent: Gary Theisen. Others present: Brigid Murphy, Jon Stueve, Tammy Paczkowski, Brian Lintgen, Jason Blum, Jason Spoden, Chuck Krebsbach, Jason Kirchoff, David Barsody, Matt Hesse, Jon Douvier, Rowan Douvier, Susan Antolak, John Rocky, Bob Dickhaus and Angie Mueller.

### **APPROVAL OF THE AGENDA**

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO APPROVE THE AGENDA OF THE MARCH 13, 2018 CITY COUNCIL MEETING. MOTION PASSED 4-0.

### **CONSENT AGENDA**

A. Minutes – February 27, 2018

MOTION WAS MADE BY MILLER, SECONDED BY SCHMITZ, TO APPROVE THE MINUTES OF THE FEBRUARY 27, 2018 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 4-0.

### **SHERIFF CANDIDATE BOB DICKHAUS**

Lt. Bob Dickhaus introduced himself as a candidate for the position of Stearns County Sheriff and provided information on his background and experience.

### **FIREFEST UPDATE AND REQUEST COUNCIL ENDORSEMENT FOR THE 2018 ANNUAL FIREFEST**

Jon Douvier and Matt Hesse from the Firefest committee requested official endorsement of the event for 2018. They stated they are finalizing the booking for the bands and will announce the headliner soon.

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO ENDORSE THE FIRE DEPARTMENT RELIEF ASSOCIATION'S ANNUAL FIREFEST EVENT, PROVIDED THAT THE EVENT IS FUNDED THROUGH THE ASSOCIATIONS GENERAL FUND. MOTION PASSED 4-0.

### **LICENSE AGREEMENT WITH THE SAUK RIVER CHAIN OF LAKES HOMEOWNERS ASSOCIATION**

John Rocky and Susan Antolak from the Sauk River Chain of Lakes Homeowners Association presented the license agreement to install an I-LID at the Lions Park boat access. They stated that they would cover the insurance and maintenance costs of the unit. They stated that it will require a surface mount and it would be removed during the winter. The unit is self-contained and would be used for monitoring and education to prevent the spread and infestation of aquatic invasive species. The Council was in favor of a three year term for the agreement.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO APPROVE ENTERING INTO THE LICENSE AGREEMENT WITH THE SAUK RIVER CHAIN OF LAKES HOMEOWNERS ASSOCIATION TO INSTALL AN I-LIDS MONITORING SYSTEM AT THE PUBLIC ACCESS PARKING LOT WITHIN THE CITY LIMITS. MOTION PASSED 4-0.

### **MUNICIPAL DELEGATION AGREEMENT**

David Barsody, the City Building Official explained that he was approved by the State to do inspections and issue permits for State projects such as schools, hospitals, and nursing homes. He stated that the State would continue to do a plan review but that he would be able to do the rest of the permit process and that the City would be able to capture those fees. He stated that the Council would need to approve the delegation agreement for him to officially start taking over that role.

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO APPROVE ENTERING INTO THE MUNICIPAL DELEGATION AGREEMENT FOR CODE ADMINISTRATION ON PUBLIC BUILDINGS AND STATE LICENSED FACILITIES. MOTION PASSED 4-0.

### **PUBLIC WORKS DIRECTOR REPORT**

A. Lift Station Level Transducer

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE THE PURCHASE AND INSTALLATION OF A VEGA LIFT STATION TRANSDUCER IN LIFT STATION #1 FROM IN

CONTROL FOR A PRICE OF \$2,098.00, AND FURTHERMORE, TO BE PAID OUT OF WASTEWATER BUDGET LINE ITEM #6311. MOTION PASSED 4-0.

**B. Water Update and Bid Update for Control Panel**

Stueve explained that in the coming weeks they will begin test pumping at the newly drilled well to determine the quality of the water. He updated the Council on the bid results for the control panel. He stated that four bids were received and the low bidder was IPS in the amount of \$49,944. He stated that the control panel had been ordered.

**C. Well No. 7 Design Update**

Lintgen stated that soon they will be advertising for bids for pipework and other components for the well. He added that by the end of April they are hoping to have the bids approved to keep the project moving forward.

**D. Nitrate Notice Letter from Minnesota Department of Health**

Stueve stated that the Minnesota Department of Health will no longer be sending out a letter to residents about the high level of nitrates in Well #4. He stated that the City will still receive the points that were going to be awarded to the City for doing a notification letter.

**CITY ENGINEER REPORT**

**A. CSAH 2 Petrofund Appeal Update**

Lintgen stated that the appeal has been submitted and that the person reviewing the appeal is on vacation.

**B. Alexander Park Update**

Lintgen stated that the homework items have been assigned to the splash pad committee. He stated that another meeting will be held to further discuss those items.

**POLICE DEPARTMENT REPORT**

**A. Monthly Report**

Chief Blum reported on the department activity during the month of January.

**B. Update on Part-Time Police Officer Mueller**

Chief Blum stated that Officer Mueller is doing well and is reaching the end of this field training. Chief Blum added that he would still like to hire an additional part-time officer in the spring when there is a greater pool of candidates.

**C. New Scams Appearing in Area**

Chief Blum reported that the IRS scams are continuing and warned the public never to give out personal information over the phone.

**D. Reminder of Ordinances**

Chief Blum reminded residents about the snow parking regulations and nuisance ordinances that need to be followed.

**CITY ADMINISTRATOR REPORT**

**A. Space Study Discussion**

Murphy suggested a joint meeting with the Planning Commission for a workshop to get a more accurate estimate of the spaces needed for each department. She stated by revisiting those specific space needs with the department heads maybe the numbers could be tightened up and provide more concrete instruction for when the consultant looks at reconfiguring the space. The Council agreed on scheduling a workshop with the Planning Commission for April 25<sup>th</sup> at 6:30 p.m.

**B. Resolution No. 2018-11, A Resolution Authorizing Application to the DNR for an Outdoor Recreation Grant Program**

Murphy stated that she is waiting for some materials to be finalized, but is otherwise ready to submit a grant to the Department of Natural Resources for Alexander Park.

**MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO APPROVE RESOLUTION NO. 2018-11, A RESOLUTION AUTHORIZING APPLICATION TO THE DNR OUTDOOR RECREATION GRANT PROGRAM. MOTION PASSED 4-0.**

**C. SCORE Grant Acceptance**

Murphy explained that there is a grant to help cover the cost to dispose of the hazardous waste that the City collects at the used oil drop site including the anti-freeze and filters, which the City normally has to pay to dispose of properly. She stated that the grant is for \$3,000.00.

**MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO ACCEPT THE STEARNS COUNTY SCORE GRANT FOR REIMBURSEMENT OF COSTS ASSOCIATED WITH THE WASTE OIL COLLECTION SITE. MOTION PASSED 4-0.**

**LIST OF BILLS AND ADDITIONS**

**MOTION WAS MADE BY MILLER, SECONDED BY SCHMITZ, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$87,507.07 AND SUPPLEMENTAL LIST TOTALING \$12,050.90 PRESENTED BY CITY STAFF. MOTION PASSED 4-0.**

**ADJOURN**

**MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO ADJOURN AT 7:22 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 4-0.**

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Dave Heinen, Mayor

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Brigid Murphy, City Administrator