

TUESDAY, MARCH 12, 2019 COLD SPRING CITY COUNCIL MINUTES

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen, and Council Members Jayme Knapp, Shannon Miller, Doug Schmitz and Gary Theisen. Others present: Brigid Murphy, Jon Stueve, Jason Blum, Tammy Paczkowski, Brian Lintgen, Sue Kadlec, Rich Schreiner, Reva VanVleet, Rita Hennen, Jeremy Otkin, Shawn Garding, Dan Weber and Angie Mueller.

OPEN PUBLIC FORUM

Rita Hennen announced an upcoming event that will be hosted by the Cold Spring Area Historical Society and the Cold Spring Friends of the Library on Wednesday, March 27th at the DEF for a presentation called Minnesota's Wild and Woolly Prohibition Days.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO APPROVE THE AGENDA OF THE MARCH 12, 2019 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

CONSENT AGENDA

A. Minutes – February 26, 2019

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 5-0.

FIRE DEPARTMENT REPORT - DAN WEBER

A. Approval to Hire Firefighters

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE THE FIRE FIGHTER HIRING COMMITTEE'S RECOMMENDATION TO FILL TWO CURRENT OPENINGS WITH STEVEN WHEAT AND JUSTIN WALTERS CONTINGENT UPON SUCCESSFUL COMPLETION OF THE STANDARD PHYSICAL EXAMINATION. MOTION PASSED 5-0.

B. Annual Report of the Cold Spring Fire and Rescue Department

Fire Chief Dan Weber explained that in 2018 the department responded to a total of 398 calls. He stated that there were 331 rescue calls and 67 fire calls. He stated that in the City of Cold Spring there were 275 rescue calls and 38 fire calls. He discussed the budget, donations and grants as noted in the report.

REVOLVING LOAN FUND APPLICATION FROM FOUR RENT OF MINNESOTA INC. – GENERAL RENTAL CENTER OF COLD SPRING

EDA Consultant Reva VanVleet explained the application was reviewed by the EDA for the Revolving Loan Fund. Jeremy Otkin owner of General Rental Center of Cold Spring was also present for the request.

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO ACCEPT THE RECOMMENDATION OF THE EDA AND APPROVE THE LOAN APPLICATION OF FOUR RENT OF MINNESOTA INC. FOR A TOTAL OF \$150,000.00. MOTION PASSED 5-0.

ROAD MAINTENANCE AGREEMENT WITH WAKEFIELD TOWNSHIP

Murphy explained that the agreement covers how maintenance costs would be shared between the City and the Township on roads that are jointly owned by the two entities. Councilor Miller stated that it would be beneficial to review the upcoming plan for road maintenance projects each year so that the City can budget appropriately for it.

MOTION WAS MADE BY THEISEN, SECONDED BY SCHMITZ, TO APPROVE ENTERING INTO A ROAD MAINTENANCE AGREEMENT WITH WAKEFIELD TOWNSHIP. MOTION PASSED 5-0.

PUBLIC WORKS DIRECTOR REPORT

A. Water Treatment Plant Update

Stueve reported that the pilot study has been delivered and will be set up shortly.

B. Other

Stueve stated that staff has been thawing the storm water drains and encouraged residents to contact staff if there is one that needs to be opened up. He also requested that residents continue to monitor the temperature of their water to prevent water line freeze ups.

CITY ENGINEER REPORT

A. Alexander Park Update

Lintgen stated that design work is continuing.

B. CSAH 158/1st Street South Recommendations

Lintgen explained that last year the project area was televised. He stated that staff has reviewed the results and based on the conditions they are recommending a full utility replacement for the project area from Red River Avenue South to 14th Avenue South. He recommended inviting property owners in the project area to an open house to discuss the project. He suggested the date of April 2, 2019 at the District Education Facility.

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO HOST AN OPEN HOUSE ON THE CSAH 158/FIRST STREET SOUTH IMPROVEMENTS FOR A TENTATIVE DATE OF APRIL 2, 2019.

POLICE DEPARTMENT REPORT

A. Monthly Report

Chief Blum provided a report on the calls from February 2019.

B. Request to Purchase Three Panasonic CF-54 Toughbook Laptop Computers

Chief Blum stated that three laptop computers were budgeted to be replaced this year. The units that will be replaced are in the five to seven year old range.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE THE PURCHASE OF THREE PANASONIC CF-54 TOUGHBOOK LAPTOP COMPUTERS FROM WINDAHL TECHNOLOGY FOR A TOTAL OF \$7,347.00 FROM THE POLICE DEPARTMENT BUDGET EQUIPMENT LINE ITEM #6311. MOTION PASSED 5-0.

CITY ADMINISTRATOR REPORT

A. Large Event Gathering Application

Murphy explained that the Hometown Pride Festival has become more spread out with longer event times. She stated the large event gathering form would provide contact information of event organizers to police, fire and public works staff to coordinate any assistance needed.

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE THE LARGE EVENT GATHERING APPLICATION FORM. MOTION PASSED 5-0.

B. SCORE Grant Acceptance

Murphy explained that there are expenses that the City incurs for the oil drop and filter disposal that is available to the public at the Public Works site. She stated that this grant will reimburse the associated disposal costs.

MOTION WAS MADE BY THEISEN, SECONDED BY SCHMITZ, TO ACCEPT THE STEARNS COUNTY SCORE GRANT FOR REIMBURSEMENT OF COSTS ASSOCIATED WITH THE WASTE OIL COLLECTION SITE. MOTION PASSED 5-0.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$267,909.90 AND SUPPLEMENTAL LIST TOTALING \$14,215.05 PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

CLOSED MEETING

At 7:00 p.m. Mayor Heinen announced that the Council would be going into a closed session for two items. The meeting would be closed pursuant to Minnesota State Statute 13D.05 Subdivision 3(a) to conduct a performance review of firefighter Rick Hansen and also pursuant to Minnesota State Statute 13D.05 Subdivision 3(c)(3) to develop an offer to purchase property within the City of Cold Spring specifically parcel identification numbers 48.29101.0025, 48.29401.0016 and 48.29317.0020.

OPEN MEETING

Mayor Heinen announced that the Council meeting would be re-opened to the regular meeting at 8:22 p.m. and stated the results of the closed session. The performance review was incomplete due to the absence of the employee to be reviewed. The land purchase discussion resulted in the Council giving Administrator Murphy and Legal Counsel Kadlec negotiating directions for parcel number 48.29101.0025 and parcel number 48.29317.0020.

ADJOURN

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO ADJOURN AT 8:24 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

Dave Heinen, Mayor

Brigid Murphy, City Administrator