

WEDNESDAY, FEBRUARY 26, 2025 COLD SPRING CITY COUNCIL MEETING MINUTES

The meeting was called to order by Mayor Dave Heinen at 5:00 p.m. The following City Council members were found to be present: Mayor Dave Heinen and Council Members Mike Fall, Doug Schmitz and Fran Ramler. Absent: Ryan Hennen. Others present: Kris Dockendorf, Sam Butler, Jason Blum, Jon Stueve, John Rossman, Gary Traut and Joe Jelovnick.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY FALL, SECONDED BY SCHMITZ, TO APPROVE THE AGENDA OF THE FEBRUARY 26, 2025 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 4-0.

CONSENT AGENDA

A. Minutes – February 12, 2025 Regular Meeting

MOTION WAS MADE BY SCHMITZ, SECONDED BY RAMLER, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 4-0.

PIONEER PARK SCOREBOARD

John Rossman from the Cold Spring Area Youth Sports Association explained their desire to donate an electronic scoreboard for the Little League Field in Pioneer Park. He explained that they will cover all the purchase and installation costs for it, the City would only need to pay the monthly electric bill for it going forward. He explained how the sign is controlled electronically through a cell phone.

MOTION WAS MADE BY SCHMITZ, SECONDED BY FALL, TO ACCEPT THE DONATION OF AN ELECTRONIC SCOREBOARD FOR THE LITTLE LEAUGE PARK IN PIONEER PARK FROM THE COLD SPRING AREA YOUTH SPORTS ASSOCIATION. MOTION PASSED 4-0.

FIRE STATION CHANGE ORDERS

Gary Trout from Donlar Construction explained the list of seven change orders for the Fire Station. He stated the costs for the change orders will be taken out of the contingency fund for the project budget which currently had a balance of \$470,109.00. He stated after these change orders were processed, the remaining balance in the contingency fund would be \$460,963.00.

MOTION WAS MADE BY RAMLER, SECONDED BY FALL, TO APPROVE THE LIST OF SEVEN CHANGE ORDERS FOR THE NEW FIRE STATION DATED FEBRUARY 26, 2025, WITH A TOTAL NET INCREASE OF \$9,146.00. MOTION PASSED 4-0.

ORDINANCE NO. 423 – PARKING FOR MULTI-FAMILY HOUSING

Dockendorf explained that the Planning Commission held a public hearing on the zoning change proposed in the ordinance. She stated that the parking regulation was changed to more accurately reflect parking based on the number of bedrooms in a unit, whereas before, the same amount of parking spaces was required whether a unit had one bedroom or three bedrooms. The new regulation for multi-family and townhouses would be a minimum of 1.5 spaces per one-bedroom unit, plus an additional .5 space for each additional bedroom per unit.

MOTION WAS MADE BY SCHMITZ, SECONDED BY RAMLER, TO APPROVE ORDINANCE NO. 423 AMENDING THE ZONING ORDINANCE FOR REGULATING PARKING FOR MULTI-FAMILY HOUSING. MOTION PASSED 4-0.

PUBLIC WORKS DIRECTOR REPORT

A. Updates

Stueve stated that the concrete was poured at the Maintenance Shop this week and with the warm temperatures recently they've been able to shut off the temporary heat. He stated they have been street sweeping, sent out letters for tree trimming and been working through several incidents of frozen water lines. He stated at the next meeting he will have several requests for purchases and will be working on an electrical project to switch out lights at several buildings to make them more energy efficient using a program through Xcel.

CITY ENGINEER REPORT**A. Proposal for Construction Services – 2025 Main Street Surface Improvements**

Butler stated these are standard costs and were not included in the previous approvals since the original project had undergone several changes in scope from when it was first proposed. He stated this is an hourly, not to exceed amount. He went on to inform the Council that construction contracts are being signed and pre-construction meetings are scheduled for March.

MOTION WAS MADE BY RAMLER, SECONDED BY SCHMITZ, TO APPROVE THE PROPOSAL FROM STANTEC FOR CONSTRUCTION RELATED SERVICES FOR THE 2025 MAIN STREET SURFACE IMPROVEMENTS PROJECT IN THE AMOUNT OF \$21,100.00. MOTION PASSED 4-0.

B. Updates

Butler stated that the three concrete hatches for the Backwash Tank have been poured. Butler stated that after discussions with staff it was decided that work will be held off on the Wastewater Treatment Facility project until the Memorandum of Understanding is finalized with the City of Rockville. Stueve added that his presentation at the Rockville City Council meeting went well, he stated that he felt like they are committed to the project and they had made a motion on setting their expected flow and strength going forward. He felt like they are 100% on board for continuing these services with the City of Cold Spring.

POLICE DEPARTMENT REPORT**A. Updates**

Chief Blum updated the Council on recent scams and reminded citizens to lock their doors and vehicles to prevent thefts.

FIRE DEPARTMENT REPORT**A. Purchase of SCBA Equipment for Fire Station**

Chief Weber explained that two bids had been obtained for this purchase. He stated that this system will be able to fill larger tanks in the future when the department is ready to upgrade to bottles with higher capacity.

MOTION WAS MADE BY RAMLER, SECONDED BY FALL, TO APPROVE THE PURCHASE OF SCBA EQUIPMENT FOR THE FIRE STATION FROM ALEX AIR APPARATUS AT A COST OF \$63,020.00. MOTION PASSED 4-0.

B. Updates

Chief Weber stated they have responded to 160 calls this year. He stated that they responded to a bad crash this week and the alternator on the pumper went out while on scene. He stated it had to be towed back to the Maintenance Shop for repairs, which have been completed so it is up and running again.

CITY ADMINISTRATOR REPORT**A. Updates**

Dockendorf stated that she provided local project information to both Senator Howe and DeMuth in anticipation of there being a bonding bill this year. She stated they are preparing for the yearly financial audit and working with the developer for Spartan Fields on platting in preparation of their plat requests that will be coming in March.

COMMISSION UPDATES**A. Planning Commission**

Dockendorf stated that they discussed the apartment parking ordinance which was approved tonight. She stated other items discussed were Spartan Fields development and a rezoning request that will be coming in the near future. It will be for a residential property to the east of the Third Street Brewhouse, which the buyer is intending to use for office space.

B. EDA, Park Board, Rocori Trail

None of the other boards have met since the last report at the first meeting in February.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY RAMLER, SECONDED BY FALL, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$171,372.26 AND SUPPLEMENTAL LIST TOTALING \$77,947.18 AS PRESENTED BY CITY STAFF. MOTION PASSED 4-0.

ADJOURN

MOTION WAS MADE BY SCHMITZ, SECONDED BY RAMLER, TO ADJOURN AT 5:53 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 4-0.

Dave Heinen, Mayor

Kris Dockendorf, City Administrator