

## **TUESDAY, FEBRUARY 14, 2023 COLD SPRING CITY COUNCIL MEETING MINUTES**

The meeting was called to order by Acting Mayor Doug Schmitz at 6:30 p.m. The following City Council members were found to be present: Acting Mayor Doug Schmitz and Council Members Mike Fall, Ryan Hennen, and Fran Ramler. Absent: Mayor Dave Heinen. Others present: Kris Dockendorf, Jason Blum, Jon Stueve, Brian Lintgen, Tina Barak, Dan Weber and Joe Jelovnick.

### **APPROVAL OF THE AGENDA**

MOTION WAS MADE BY RAMLER, SECONDED BY FALL, TO APPROVE THE AGENDA OF THE FEBRUARY 14, 2023 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 4-0.

### **CONSENT AGENDA**

A. Minutes – January 24, 2023 Regular Meeting

B. One Day Gambling License, Form LG220, for DU Rich-Spring Chapter 119, to hold a raffle on April 15, 2023 at The Great Blue Heron

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 4-0.

### **POLICE DEPARTMENT REPORT**

A. Monthly Reports

Chief Blum provided a monthly report for the calls in November and December 2022.

B. Surplus Property

Chief Blum explained that all the equipment has now been removed from the Impala squad car and it is ready to be put for sale.

MOTION WAS MADE BY FALL, SECONDED BY RAMLER, TO DECLARE THE 2014 CHEVROLET IMPALA WITH THE VIN ENDING IN 8860 AS SURPLUS PROPERTY, AND AUTHORIZE THE ADVERTISEMENT FOR SALE OF SAID PROPERTY THROUGH ONLINE AUCTION ON MINNBID. MOTION PASSED 4-0.

C. Other

Chief Blum answered questions about snow parking citations and snow removal on sidewalks. He added that it can be difficult to see the sidewalks from the squad cars due to the high level of snow piles along the boulevard. He urged the public and Council to call when violations are occurring if they see them, so that it can be addressed.

### **EDA APPOINTMENT**

Dockendorf explained that Jim Kraemer had applied and the EDA had recommended his appointment at their meeting earlier in the week.

MOTION WAS MADE BY RAMLER, SECONDED BY FALL, TO APPOINT JIM KRAEMER TO THE ECONOMIC DEVELOPMENT AUTHORITY FOR THE TERM EXPIRING DECEMBER 31, 2028. MOTION PASSED 4-0.

### **PARK BOARD APPOINTMENTS**

Dockendorf explained that the Park Board had recommended the appointment of the two applicants, Shannon Smith and Lennon Jordan III.

MOTION WAS MADE BY HENNEN, SECONDED BY RAMLER, TO APPOINT SHANNON SMITH TO THE PARK BOARD FOR THE TERM EXPIRING DECEMBER 31, 2026 AND LENNON JORDAN III, TO THE PARK BOARD TO FILL THE RECENT VACANCY FOR THE TERM EXPIRING DECEMBER 31, 2025. MOTION PASSED 4-0.

### **TINA BARAK – EQUITY AND INCLUSION COMMITTEE UPDATE**

Barak explained that the Committee has continued to reach out to Richmond and Rockville City Councils to get more participation in the committee. She stated they have also been in contact with the Rocori REACH program and offered their support. She stated that the committee had reviewed the list of training resources provided by the Council and had two recommendations. She stated that the League of MN Cities has offered to use Cold Spring as a pilot for their equity and inclusion 5-hour training program at no cost. She stated that they hoped all city employees would participate and provide feedback on the program. She stated their other recommendation was to reach out to Stearns County to have them discuss with City staff what they've learned at their Diversity and Equity Inclusion trainings. The Council discussed their interest in the League of MN Cities Pilot program.

**MOTION WAS MADE BY FALL, SECONDED BY HENNEN, TO DIRECT THE CITY ADMINISTRATOR TO CONTACT THE LEAGUE OF MN CITIES TO PARTICIPATE IN THE PILOT PROGRAM AND OBTAIN THE DATES FOR TRAINING. MOTION PASSED 4-0.**

Barak stated that the committee would like to sponsor an event this spring as a gesture of goodwill for citizens to get to know their neighbors and requested the Council to waive the park fee and provide their stamp of approval of the gathering. She stated it would be an open invitation to all and envisioned it being a potluck style meal with everyone bringing a dish from their culture and telling stories. The Council was open to the concept and requested a resolution be brought forward in the future with the details of the request.

### **CONTRACT FOR SERVICES WITH COMMUNITY AND ECONOMIC DEVELOPMENT ASSOCIATES (CEDA)**

Dockendorf explained that at the last EDA meeting they interviewed the new consultant with CEDA, Mike Monson. She stated that Monson would be assigned as the CEDA representative for Cold Spring and would be on site five days a month with one floating day. The Council was supportive of additional hours if possible since the budgeted amount for the consultant started in January.

**MOTION WAS MADE BY FALL, SECONDED BY RAMLER, TO APPROVE ENTERING INTO THE AGREEMENT FOR PROFESSIONAL SERVICES WITH COMMUNITY AND ECONOMIC DEVELOPMENT ASSOCIATES. MOTION PASSED 4-0.**

### **ORDINANCE NO. 403: AN ORDINANCE AMENDING THE FEE SCHEDULE**

**MOTION WAS MADE BY FALL, SECONDED BY HENNEN, TO APPROVE ORDINANCE NO. 403 AMENDING THE CITY CODE OF COLD SPRING BY ADJUSTING VARIOUS RATES AND FEES. MOTION PASSED 4-0.**

### **ORDINANCE NO. 404: AN ORDINANCE AMENDING SEWER RATES**

**MOTION WAS MADE BY HENNEN, SECONDED BY RAMLER, TO APPROVE ORDINANCE NO. 404 AMENDING THE CITY CODE OF COLD SPRING BY ADJUSTING SEWER UTILITY RATES. MOTION PASSED 4-0.**

### **RESOLUTION NO. 2023-05 A RESOLUTION APPROVING AN AGREEMENT FOR ABATING A PUBLIC NUISANCE**

Dockendorf explained that this property has a history of nuisance issues off and on for several years. She stated that the agreement proposed has already been signed by the property owner, and gives the City authority to enter the property, abate the nuisances, bill the property owner for the work and assess the fees to the property if necessary.

**MOTION WAS MADE BY FALL, SECONDED BY HENNEN, TO APPROVE RESOLUTION NO. 2023-05, A RESOLUTION APPROVING AN AGREEMENT FOR ABATEMENT OF PUBLIC HEALTH OR SAFETY HAZARD CONSTITUTING A PUBLIC NUISANCE, AND ASSESMENT**

FOR ABATEMENT COSTS, AND ORDERING ABATEMENT OF PUBLIC HEALTH OR SAFETY HAZARD CONSTITUTING A PUBLIC NUISANCE. MOTION PASSED 4-0.

**ORDINANCE NO. 405: AN ORDINANCE AMENDING EMPLOYEE RESIDENCY REQUIREMENT**

Chief Dan Weber explained that the change to the ordinance will provide a wider pool of applicants since the department is still down four members. He explained that the change would eliminate the need for applicants to live in the fire district, although they would still need to reside within ten minutes of the Fire Hall.

MOTION WAS MADE BY RAMLER, SECONDED BY FALL, TO APPROVE ORDINANCE NO. 405 AMENDING SECTION 265 OF THE CITY CODE OF COLD SPRING PERTAINING TO EMPLOYEE RESIDENCY REQUIREMENTS. MOTION PASSED 4-0.

**FIRE DEPARTMENT REPORT**

**A. Monthly Reports**

Chief Weber stated that in January there were 49 calls for service, and in February to date there have been 21. He stated they've responded to 118 calls since December 1, 2022.

**B. Request Council Endorsement for the 2023 Annual Firefest**

Chief Weber stated that Firefest is planned for July 22, 2023 and that three of the five bands have signed contracts for the concert.

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO ENDORSE THE FIRE DEPARTMENT RELIEF ASSOCIATIONS ANNUAL FIREFEST EVENT, PROVIDED THE EVENT IS FUNDED THROUGH THE ASSOCIATIONS GENERAL FUND. MOTION PASSED 4-0.

**C. Other**

Chief Weber discussed the recent ISO Audit and a regional application for a federal grant for NFPA standard radios, which have a higher level of heat protection and have GPS capabilities.

**PUBLIC WORKS DIRECTOR REPORT**

**A. Updates**

Stueve stated that they have been scraping the roadways and opening storm drains. He stated that he has been in contact with O'Malley and Kron about the easements for the 3<sup>rd</sup> Ave SE project.

**B. Other**

Stueve stated that he has been in contact with Jerry Haus about a new Public Works building.

**CITY ENGINEER REPORT**

**A. Project Updates**

Lintgen stated that start up and programming issues continue on the Water Treatment Plant. He stated that interior work has started at the Industrial Wastewater Pretreatment Plant. He stated that project design is ongoing for the 2023 Reconstruction Project. He stated that plan design is wrapping up for the Wastewater Treatment Facility and that at the next meeting he would like to provide an overview of it. He added that he is recommending postponing submittal of the plan until March of 2024, since there are too many variables in motion at this time including the industrial pretreatment facility and the City of Rockville's contributing flow, which would likely contribute to needing a plan revision before approval.

**B. Lift Station #1 Rehabilitation**

Lintgen gave a brief overview of the project and future timelines. The Council discussed at length the possibility of having another engineering firm bid the project too. After discussion it was agreed by

general consensus that the project was too far along at this time and the best action would be to move ahead with Stantec.

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO APPROVE THE REHABILITATION OF LIFT STATION #1 AND TO ORDER STANTEC TO PREPARE PLANS AND SPECIFICATIONS FOR SAID PROJECT. MOTION PASSED 4-0.

**CITY ADMINISTRATOR REPORT**

**A. Discuss Engineering and Legal Proposals**

Dockendorf explained that there was a lot of material to go over from the proposals that were received. She suggested having a workshop to discuss the proposals submitted by the firms.

MOTION WAS MADE BY FALL, SECONDED BY HENNEN, TO SET A SPECIAL WORKSHOP MEETING TO DISCUSS THE ENGINEERING AND LEGAL PROPOSALS ALONG WITH THE EMPLOYEE CONTRACT. MOTION PASSED 4-0.

**B. Discuss Phase 2 Study on Granite Landing Lot**

Dockendorf stated that she will be having a meeting with Braun Intertec and Coldspring to discuss the study findings.

**LIST OF BILLS AND ADDITIONS**

MOTION WAS MADE BY HENNEN, SECONDED BY RAMLER, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$598,919.57 AND SUPPLEMENTAL LIST TOTALING \$32,401.49 AS PRESENTED BY CITY STAFF. MOTION PASSED 4-0.

**ADJOURN**

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO ADJOURN AT 7:49 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 4-0.

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Doug Schmitz, Acting Mayor

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Kris Dockendorf, City Administrator