

TUESDAY, FEBRUARY 11, 2020 COLD SPRING CITY COUNCIL MINUTES

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen, and Council Members Jayme Knapp, Shannon Miller and Gary Theisen. Absent: Doug Schmitz. Others present: Brigid Murphy, Brian Lintgen, Jason Blum, Jon Stueve, Rich Schreiner, Rita Hennen, Chad Feigum, Jim Schleper, Douglas Boser, Scott Bender, Heidi Stalboerger, Jeff Kraemer, Sue Dege, Tom Goodrum and Angie Mueller.

OPEN PUBLIC FORUM

Rita Hennen explained that the Cold Spring Area Historical Society purchased a new building for the history museum. She explained that they would be hosting an open house on Friday, February 14th in their new location at 411 Main Street, which is three times the size of their current space.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE THE AGENDA OF THE FEBRUARY 11, 2020 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 4-0.

CONSENT AGENDA

A. Minutes – January 28, 2020

B. One-Day Gambling License, Form LG220, for Ducks Unlimited Rich-Spring Chapter #119, March 28, 2020 at the Great Blue Heron

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 4-0.

UPDATE ON COLD SPRING BREWING COMPANY WAREHOUSE FACILITY DEVELOPMENT AND REQUEST FOR STAFF SUBMISSION OF ENVIRONMENTAL ASSESSMENT WORKSHEET

Doug Boser from Inventure Properties, Inc. explained that Cold Spring Brewing Company is planning on building a 644,000 square foot distribution facility on an 82-acre parcel north of the Cold Spring Business Park. He explained that due to the size of the project an Environmental Assessment Worksheet is required and needs to be submitted to the Environmental Quality Board by the City. Murphy explained that the application should be ready to submit on February 18th and that there is a publication requirement with a 30-day comment period. She stated the timeline would likely result in a special meeting being held on March 31st for the Council to determine if an Environmental Impact Statement is needed. She stated they anticipate that annexation, platting, site plan and building permits would follow later this spring.

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO AUTHORIZE THE CITY ADMINISTRATOR TO SUBMIT THE EAW TO THE ENVIRONMENTAL REVIEW BOARD AFTER CONSULTATION WITH THE ENGINEER AND CITY ATTORNEY TO DETERMINE COMPLETENESS OF THE SUBMISSION. MOTION PASSED 4-0.

FIRE DEPARTMENT HIRING COMMITTEE RECOMMENDATION TO INCREASE TOTAL NUMBER OF FIRE DEPARTMENT MEMBERS – ORDINANCE NO. 476

Councilor Knapp stated that five applicants were interviewed by the firefighter hiring committee. He stated that the interview committee had discussed the idea of increasing the maximum number of members for the department from 30 to 35. He stated that there are several retirements that will likely happen in the future and that in three years the department would likely need a total of 35 members.

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE ORDINANCE NO. 476, AN ORDINANCE AMENDING THE MAXIMUM NUMBER OF FIREFIGHTERS ON THE COLD SPRING FIRE DEPARTMENT. MOTION PASSED 4-0.

PUBLIC WORKS DEPARTMENT REPORT

A. Approval to Repair the Generator at the Wastewater Plant

Stueve explained that the generator at the Wastewater Plant needs repairs to the water pump and a new radiator and cooling parts.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE THE REPAIRS TO THE WASTEWATER PLANT GENERATOR, BY ZIEGLER CAT, SPECIFICALLY THE INSTALLATION OF A NEW RADIATOR AND COOLING PARTS, AND TO REBUILD THE WATER PUMP, AT A COST OF \$24,085.08 AND FURTHERMORE, TO BE PAID OUT OF THE WASTEWATER BUDGET EQUIPMENT REPAIR AND UPKEEP LINE ITEM #6313. MOTION PASSED 4-0.

B. Approve the Purchase of a Truck for Wastewater

Stueve requested to purchase a work truck for the wastewater department from Schwieters Chevrolet. He stated that the current model is a 1996 and it will be passed down to the parks department.

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE THE PURCHASE OF A ½ TON CHEVROLET REGULAR CAB WORK TRUCK FROM SCHWIETERS CHEVROLET AT A PRICE OF \$31,060.25 AND FURTHERMORE, TO BE PAID OUT OF THE WASTEWATER BUDGET CAPITAL EQUIPMENT LINE ITEM #6413. MOTION PASSED 4-0.

CITY ENGINEER REPORT

A. County Road 158/1st Street South Update

Lintgen explained that the cost share agreements with Stearns County for the project had been provided in the packets. He stated that all costs are estimates at this time until the project goes to bid, and bids are accepted.

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO APPROVE THE COST SHARE AGREEMENT WITH STEARNS COUNTY FOR THE COST OF THE IMPROVEMENTS TO COUNTY ROAD 158/1ST STREET SOUTH. MOTION PASSED 4-0.

B. Authorization to Seek Quotes for County Road 158/1st Street South Tree Removal

Lintgen explained the need to obtain quotes now for tree clearing along the project due to date restrictions for tree removal for the protection of endangered species. He stated that the work doesn't include the grubbing and stump removal at this point but would cover topping the trees.

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO APPROVE SEEKING QUOTES FOR TREE REMOVAL COSTS ON COUNTY ROAD 158/1ST STREET SOUTH. MOTION PASSED 4-0.

C. Update on Revised Estimated Assessments

Lintgen stated that cost estimates had been updated with current bid quantities, removal of stormwater costs, and addition of four properties to the project from 14th Avenue to the westerly City limits. He stated that overall costs had gone down from what was originally estimated for the assessments at the improvement hearing. He stated that the advertising for the project will begin on February 18th with bids due on March 13, 2020. City Attorney Sue Dege stated that the Council will need to re-do the assessment hearing for the project since there were four properties that were added to the project that will now receive an assessment. She stated that the notice could include wording to explain the reason why the hearing needs to be held again due to several properties being omitted from the original improvement hearing.

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO APPROVE RE-SETTING THE IMPROVEMENT HEARING FOR THE COUNTY ROAD 158/1ST STREET SOUTH IMPROVEMENT PROJECT AND DIRECTING STAFF TO SEND NOTICES TO THE PROPERTY OWNERS. MOTION PASSED 4-0.

D. Water Treatment Plant Update

Lintgen reported that monthly meetings have been continuing on the plant layout design.

E. Wells No. 8 & 9 Drilling

Lintgen explained that the bid prices were lower than anticipated and that they increased the size of the casing since there is a potential for additional capacity at this location. He stated the bid includes drilling, casing and test pumping at the two wells.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO ACCEPT THE BID FROM TRAUT COMPANIES FOR THE DRILLING OF WELLS NO. 8 & 9 AT THE COST OF \$110,400.00. MOTION PASSED 4-0.

POLICE DEPARTMENT REPORT

A. Purchase of Two Office Computers

Chief Blum explained the request to purchase two office computers one for the squad room and the other for the administrative assistant workstation.

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO APPROVE THE PURCHASE OF TWO OFFICE COMPUTERS FROM WINDAHL TECHNOLOGIES AT A COST OF \$1,900.00 AND FURTHERMORE, TO BE PAID FOR OUT OF THE POLICE DEPARTMENT BUDGET LINE ITEM #6311. MOTION PASSED 4-0.

B. Purchase of Evidence Tracker Computer and Tracking Hardware

Chief Blum explained that the computer and the software for the tracking program are included in this proposal.

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE THE PURCHASE OF AN EVIDENCE TRACKER COMPUTER AND TRACKING HARDWARE FROM WINDAHL TECHNOLOGIES AT A COST OF \$1,570.00 AND FURTHERMORE, TO BE PAID FOR OUT OF THE POLICE DEPARTMENT CAPITAL EXPENDITURE LINE ITEM #6413. MOTION PASSED 4-0.

C. Monthly Report for January

Chief Blum gave a report on the number of calls for service for the month of January 2020.

D. Other

Chief Blum stated that two free classes would be held for the public to learn Hands Only CPR. He stated the hour-long sessions are part of the grant through CentraCare for the AED SaveStations project.

CITY ADMINISTRATOR REPORT

A. Request Creation of an Ad Hoc Committee to Meet with Cold Spring Brewing Co. to Negotiate Several Agreements Related to Their Expansion Plans

Murphy explained that she would appreciate Council participation in negotiating agreements with Cold Spring Brewing Company officials in the next coming months for their anticipated requests for zoning, building, expansion, and water and wastewater.

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO APPOINT COUNCILOR SCHMITZ AND COUNCILOR THEISEN, WITH COUNCILOR KNAPP AS AN ALTERNATE, TO AN AD HOC COMMITTEE CONSISTING OF THE CITY ADMINISTRATOR, CITY ATTORNEY AND FINANCIAL ADVISOR TO NEGOTIATE AGREEMENTS WITH COLD SPRING BREWING COMPANY. MOTION PASSED 4-0.

B. Update on Northern Natural Gas Pipeline Proposal

Murphy stated that the route of the pipeline was a bit different than she had originally understood. She stated there would be an informational meeting held on February 17th at the Riverside Inn on the pipeline proposal.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$205,719.22 AND SUPPLEMENTAL LIST TOTALING \$55,920.89 PRESENTED BY CITY STAFF. MOTION PASSED 4-0.

ADJOURN

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO ADJOURN AT 7:05 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 4-0.

David Heinen, Mayor

Brigid Murphy, City Administrator