

## **WEDNESDAY, NOVEMBER 27, 2024 COLD SPRING CITY COUNCIL MEETING MINUTES**

The meeting was called to order by Mayor Dave Heinen at 5:00 p.m. The following City Council members were found to be present: Mayor Dave Heinen and Council Members Mike Fall, Ryan Hennen, Doug Schmitz and Fran Ramler. Absent: none. Others present: Kris Dockendorf, Jason Blum, Sam Butler, Jon Stueve, Paul Steil, Joe Wenner, Marie Lego, Angie Mueller and Joe Jelovnick. Present by video: City Attorney

### **APPROVAL OF THE AGENDA**

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO APPROVE THE AGENDA OF THE NOVEMBER 27, 2024 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

### **CONSENT AGENDA**

A. Minutes – November 13, 2024 Regular Meeting

MOTION WAS MADE BY SCHMITZ, SECONDED BY HENNEN, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 5-0.

### **APPOINTMENT TO PARK BOARD**

Dockendorf introduced Marie Lego to the Council as she was present in the audience.

MOTION WAS MADE BY SCHMITZ, SECONDED BY RAMLER, TO APPROVE THE APPOINTMENT OF MARIE LEGO TO THE PARK BOARD FOR A FOUR-YEAR TERM, EFFECTIVE JANUARY 1, 2025 AND EXPIRING DECEMBER 31, 2028. MOTION PASSED 5-0.

### **APPOINTMENT TO PLANNING COMMISSION**

Council Member Hennen stated that they had five applicants and that they were all quality candidates, but they were recommending Peter Nagel for four-year term since he has only been serving on the commission for a year.

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO APPROVE THE APPOINTMENT OF PETER NAGEL TO THE PLANNING COMMISSION FOR A FOUR-YEAR TERM, EFFECTIVE JANUARY 1, 2025 AND EXPIRING DECEMBER 31, 2028. MOTION PASSED 5-0.

### **RIVER LINKS PRELIMINARY PLAT & PUD**

Council Member Hennen explained that the Planning Commission had reviewed both the Shoreland Ordinance and the conservation easement draft that the developer had put together. He stated that in some areas the Shoreland Ordinance was more restrictive and in others, the conversation easement was more restrictive. He stated they ultimately agreed that the simplest solution would be leaving the Shoreland Ordinance as the controlling document for the Preliminary Plat and PUD. He stated that since these lots have not been platted yet it will be clean for recording purposes.

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO APPROVE THE REVISED PRELIMINARY PLAT AND PUD PLAN FOR RIVER LINKS WITHOUT REQUIRING A CONSERVATION EASEMENT ON THE SHORELAND LOTS. MOTION PASSED 5-0.

### **PUBLIC WORKS DIRECTOR REPORT**

A. Request to Hire Part-Time Plow Driver

MOTION WAS MADE BY RAMLER, SECONDED BY SCHMITZ, TO APPROVE THE HIRING OF REGGIE FRALEY AS A PLOW TRUCK DRIVER FOR 2024-2025 WINTER AT THE PAY RATE OF GROUP 4, STEP 0 OF THE PAY SCALE. MOTION PASSED 5-0.

B. Updates

Stueve stated that construction continues on the new Maintenance Shop and that progress meetings are scheduled with the subcontractors on the project. As for the Christmas lights stated that they were able to save money by purchasing lights directly from the manufacturer. He stated the lights are a mixture of green and red, and staff will be installing them early next week.

## **CITY ENGINEER REPORT**

### **A. Project Updates**

Butler stated that a walk through was done to identify punch list items for River Links 5 & 6 that will be completed in the spring. He stated that the top slab for the Backwash Tank has been poured and that pipe work will be ongoing. Butler stated that the 30% design proposal for the Wastewater Treatment Facility will be presented in December. He stated that talks will resume in January with the City of Rockville officials and City Engineer to discuss their expected loads of wastewater flow.

## **POLICE DEPARTMENT REPORT**

Chief Blum presented the monthly call for service report for August and September. He reminded the public about snow parking regulations. He explained that the new Public Safety computer software for entire County went live this month and that everyone is learning the new system.

## **CITY ADMINISTRATOR REPORT**

### **A. Library Analysis**

Dockendorf stated that the library fundraising committee met with GRRL staff just this week. She stated that GRRL staff stated that they would need a formal request from the Council for an updated space needs analysis.

**MOTION WAS MADE BY FALL, SECONDED BY HENNEN, TO REQUEST AN UPDATED SPACE NEEDS ANALYSIS FROM GREAT RIVER REGIONAL LIBRARY. MOTION PASSED 5-0.**

### **B. Updates**

Dockendorf stated that the first of two scheduled granite blasts happened this week at the new Fire Hall construction site. She stated streets were blocked off and that it went well. She stated this was the smaller of the two pieces of granite that need blasting.

### **C. Cannabis Ordinance**

Dockendorf stated that the Planning Commission had reviewed the proposed Cannabis Ordinance which is about twenty pages. She stated that she would like to get further guidance from the Council so that the draft ordinance which will need to be established by the end of the year. She stated the first item was to establish hours of operation for dispensaries. She stated the maximum hours they could be open is from 8 a.m. to 2 a.m. She stated that the Planning Commission was recommending the hours of 8 a.m. to 10 p.m. similar to liquor stores. The Council agreed with those hours. The second item was in relation to temporary cannabis events. She stated that there were three options, the first would be to prohibit on-site consumption at these events, the second would be to allow it only indoors where smoking is already allowed, and the third would be to allow it, but with restrictions of designated fenced off areas, similar to temporary alcohol sales. The Council agreed they would be okay with the third option, which was also the Planning Commission's recommendation, since they again were looking at it as similar to alcohol sales.

## **COMMISSION UPDATES**

### **A. Planning Commission**

Councilor Hennen stated that they discussed the River Links conservation easement and Shoreland Ordinance matter. He stated they interviewed the applicants for the Planning Commission seat. He stated they also discussed parking for project proposed by the Soldners. Lastly, they discussed the cannabis ordinance.

### **B. EDA**

Councilor Ramler stated they are beginning a land search again for the Business Park. He stated they visited Little Sister's Antiques and discussed Main Street grants. Councilor Schmitz stated that they also discussed adding welcome signs at the entrances to town off of Co Rd 50, Co Rd 2, and eastbound Hwy 23.

### **C. Park Board**

Mayor Heinen stated that they interviewed and selected Marie Lego for the seat on the Park Board. He stated that Rylan Sabo was present to discuss Lookout Park explained his goal to return the site to its former

eligibility as a historical site. He stated that Rylan would be coming to a future Council meeting to share is presentation.

**D. Rocori Trail**

Councilor Schmitz stated that they did not meet and will not be meeting in December.

**LIST OF BILLS AND ADDITIONS**

MOTION WAS MADE BY RAMLER, SECONDED BY SCHMITZ, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$242,497.94 AND SUPPLEMENTAL LIST TOTALING \$13,808.88 AS PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

**CLOSED SESSION**

At 5:51 p.m. Mayor Heinen announced that the Council would be going into a closed session pursuant to Minnesota State Statute Section 13D.05, Subdivision 3(b) due to threatened litigation.

MOTION WAS MADE BY RAMLER, SECONDED BY HENNEN, TO CLOSE THE MEETING AT 5:55 P.M. PURSUANT TO MINNESOTA STATE STATUTE SECTION 13D.05, SUBDIVISION 3(B) DUE TO THREATENED LITIGATION. MOTION PASSED 5-0.

**OPEN MEETING**

MOTION WAS MADE BY SCHMITZ, SECONDED BY HENNEN, TO OPEN THE MEETING AT 6:17 P.M. MOTION PASSED 5-0.

MOTION WAS MADE BY SCHMITZ, SECONDED BY HENNEN, TO DIRECT THE CITY ADMINISTRATOR TO HAVE THE CITY ATTORNEY DRAFT A LETTER TO ROGGE PARTNERSHIP’S ATTORNEY, STATING THE COUNCIL REAFFIRMS THEIR VOTE FROM THE OCTOBER 9, 2024 COUNCIL MEETING AND DENY THE REQUEST FOR REIMBURSEMENT OF COSTS. MOTION PASSED 3-2. ROLL CALL VOTE, AYES – SCHMITZ, HENNEN AND HEINEN, NAYES – RAMLER AND FALL.

**CLOSED SESSION**

At 6:23 p.m. Mayor Heinen announced that the Council would be going into a closed session pursuant to Minnesota State Statute Section 13D.05, Subdivision 3(a) for a performance review of the City Administrator.

**OPEN MEETING**

At 6:45 p.m. Mayor Heinen announced that the meeting was now open, and that they are giving the City Administrator a satisfactory performance review.

**ADJOURN**

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO ADJOURN AT 6:45 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

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Dave Heinen, Mayor

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Kris Dockendorf, City Administrator