

## **TUESDAY, NOVEMBER 26, 2019 COLD SPRING CITY COUNCIL MINUTES**

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen, and Council Members Jayme Knapp, Shannon Miller, Doug Schmitz and Gary Theisen. Others present: Brigid Murphy, Cliff Johnson, Heidi Stalboerger, Tom Kraemer, Sue Dege, Mark Stalboerger, Rich Schreiner, Dan Weber, Jason Blum, Jason Spoden and Angie Mueller.

### **OPEN PUBLIC FORUM**

Cliff Johnson explained that the Cold Spring Area Historical Society will be hosting an author on December 6, 2019 who will be speaking to their group and extended an invitation to everyone to attend.

### **APPROVAL OF THE AGENDA**

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE THE AMENDED AGENDA OF THE NOVEMBER 26, 2019 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

### **CONSENT AGENDA**

A. Minutes – November 12, 2019

B. Nicholas P. Koenig HERO Foundation – Raffle to be held February 8, 2020 at The Great Blue Heron

C. Resolution No. 2019-30, a Resolution Accepting a Gift of \$1,500 from Country Financial to the Fire and Police Department

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 5-0.

### **FIRE DEPARTMENT REQUESTS**

A. Resignation of Firefighter Don Yamauchi

Murphy explained that Don Yamauchi had moved out of the fire district and had submitted his resignation.

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO ACCEPT THE RESIGNATION OF FIRE FIGHTER DON YAMAUCHI EFFECTIVE NOVEMBER 19, 2019 AND THANK HIM FOR HIS SERVICE. MOTION PASSED 5-0.

B. Request to Hire Three New Firefighters

Murphy explained that there were two openings on the fire department and with the recent resignation there would be a total of three openings. She stated that the positions would be advertised in the local newspaper and on Facebook with the applications being due before Christmas and interviews being conducted in January 2020.

MOTION WAS MADE BY THEISEN, SECONDED BY SCHMITZ, TO APPROVE THE ADVERTISING AND HIRING OF THREE NEW MEMBERS OF THE COLD SPRING FIRE DEPARTMENT. MOTION PASSED 5-0.

### **ALEXANDER PARK CONSTRUCTION PROGRESS REPORT**

Tom Kraemer from the River Park Community Foundation gave the Council an update on construction progress at the park. He explained that in the area of the old quarry there are numerous large stones that need to be removed. He stated they will need to dig down four and a half feet to remove them. He stated they will be replaced with fill, along with layers of felt, in addition to drain tile which will then prevent the sink holes from occurring and achieve proper drainage of the area. He added that all the footings are done and other work will be continuing.

### **OSHA SETTLEMENT OFFER DISCUSSION**

City Attorney Sue Dege explained that the Council would either need to accept or reject the reduction amount of \$600 to the fine amount which was the result of the Administrative Hearing Process. Dege stated that she believes there is discretion on the matter. She stated that the City could reject the reduction and see if the Attorney General's Office interprets the statute the same way, or if there is room for future negotiation. She stated the risk would be losing the \$600 reduction, but that the City could withdraw the contest after the meeting with the Attorney General's Office.

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO DIRECT STAFF TO REJECT THE REDUCTION AMOUNT OF \$600 TO THE FINE IMPOSED BY OSHA. MOTION PASSED 5-0.

**HEARING ON DELINQUENT ACCOUNTS**

Mayor Heinen opened the public hearing at 6:54 pm. He called three times for public comment. After hearing none he closed the hearing at 6:55 pm.

MOTION WAS MADE BY MILLER, SECONDED BY SCHMITZ, TO CERTIFY ASSESSMENTS FOR DELINQUENT UTILITY BILLS FOR THE FOLLOWING: PARCEL ID 48.29670.0000 IN THE AMOUNT OF \$447.65, 48.29897.0000 IN THE AMOUNT OF \$209.84, 48.30002.0000 IN THE AMOUNT OF \$476.11 AND 48.29498.0000 IN THE AMOUNT OF \$1,185.23. MOTION PASSED 5-0.

**PUBLIC WORKS DIRECTOR REPORT**

**A. Flower Pot Purchase for Main Street and Red River**

Murphy explained that eight of the flower pots will be located in Alexander Park and the rest of them will be on Main Street and Red River Avenue. She stated that \$6,000 had been included in the budget for the flower pots.

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO APPROVE THE PURCHASE OF 62 FLOWER POTS FROM ECKERTS GREENHOUSE AT A COST OF \$4,995.08, AND FURTHERMORE, TO BE PAID FOR OUT OF THE STREETS DEPARTMENTS BUILDING AND GROUNDS MAINTENANCE BUDGET LINE ITEM #6411. MOTION PASSED 5-0.

**B. Re-Hiring of Warming House Attendants and Request to Advertise for One Additional Attendant**

Murphy stated that several workers are returning this season and they would like to hire one additional worker.

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE THE RE-HIRING OF NOAH SZAFRANSKI, MATT KOSHIOL AND NATHAN DINGMANN AT A RATE OF \$10.00 PER HOUR. MOTION PASSED 5-0.

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE THE REQUEST TO ADVERTISE FOR ONE ADDITIONAL WARMING HOUSE ATTENDANT. MOTION PASSED 5-0.

**CITY ENGINEER REPORT**

**A. County Road 158/1<sup>st</sup> Street South Update**

Murphy reported that design is underway and that the specs would be completed sometime in January.

**B. Water Treatment Update**

Murphy reported that they are working on the design concept of the facility on the parcel.

**C. Wastewater Treatment Facility – Pretreatment Study**

Murphy stated that the study is being finalized and that design types are being selected for the specific type of waste being treated.

**D. Segregated Sewer and Water Well Project Update**

Murphy stated that work is ongoing and that easements are out to bring the water lines to the distribution center. She stated that discussions continue with the Brewery on payment for the cost of the project.

**POLICE DEPARTMENT REPORT**

**A. Monthly Reports**

Chief Blum gave a report on the calls from October 2019.

**B. AED Save Stations**

Chief Blum gave an update on the progress of the Save Station Project. He stated that four units have been installed and seven additional units have been sponsored and payment for them has been received. He stated that the installation date will be dependent on weather.

**CITY ADMINISTRATOR REPORT****A. Appointments Discussion**

Murphy advised the Council that she would like to prepare the appointments resolution for 2020 at the next Council meeting. She inquired whether any Council members would like to switch their board assignments. Councilor Miller stated that she has a difficult time making the Tri-City Cable Commission meetings and Councilor Schmitz stated he would be willing to serve on that assignment. Murphy suggested that the assignment to the Wakefield Township meetings be eliminated and instead conduct a joint meeting if there are necessary items to discuss.

**B. Fire Hall RFP**

Murphy stated there were three elements that she was looking for direction on as she is working on the request for proposals for the development of the new Fire Hall. She stated that a submittal date deadline is needed on the documents, that a decision would need to be made on whether to add a police department to the building and lastly if the architect would also provide the bidding and design services. There was discussion that the plans should include the option for a Police Department with the Fire Hall, but on a smaller scale than what was originally proposed in the Space Study. They agreed on a goal of breaking ground in the Spring of 2021. They agreed that the architect firm should provide services from design through completion and Murphy added that the City Engineer would provide civil engineering services for the project site.

**LIST OF BILLS AND ADDITIONS**

MOTION WAS MADE BY SCHMITZ, SECONDED BY THEISEN, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$232,765.01 AND SUPPLEMENTAL LIST TOTALING \$3,837.08 PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

**GENERAL COMMENTS AND QUESTIONS**

The Council asked if they could get a list of the City's current investments and their maturity dates.

**BOARD AND COMMISSION UPDATES**

Councilor Knapp stated that the CEDA representative Robert Harris has been doing an excellent job.

**CLOSED SESSION**

At 7:30 pm, Mayor Heinen announced that the Council would be going into a closed session pursuant to Minnesota State Statute Section 13D.05 Subdivision 3(c)(3) to develop a sale price for property with Parcel Identification Number 48.29751.0500.

**OPEN SESSION**

At 7:35 pm, Mayor Heinen opened the closed session and stated that the Council approved an offer for the property.

**ADJOURN**

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO ADJOURN AT 7:35 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

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David Heinen, Mayor

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Brigid Murphy, City Administrator