

AGENDA
COLD SPRING CITY COUNCIL
November 12, 2025 at 5:00 P.M. – Council Chambers

1. Call to Order & Pledge of Allegiance
 2. Open Public Forum (Those interested in addressing Council who did not previously request to be on the agenda may address Council for up to 3 minutes. If action is requested, it will be considered at a later Council Meeting.)
 3. Approval of the Agenda
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4. **Consent Agenda**
 - A. Minutes – October 22, 2025 Regular Meeting**Recommendation:** TO APPROVE THE CONSENT AGENDA AS PRESENTED.
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5. Public Hearing for City Hall/Police Department Remodel Project
 - A. Mayor Opens Public Hearing. Time Opened: _____.
 - B. Background of Project – HMA Architects & Donlar Construction
 - C. Mayor Calls for Those Wishing to Speak
 - D. Mayor Closes the Public Hearing. Time Closed: _____.
 6. Approve Design Development for City Hall/Police Department Project
Recommendation: TO ACCEPT SCHEMATIC DESIGN OF THE CITY HALL/POLICE DEPARTMENT REMODEL PROJECT WITH A PRELIMINARY ESTIMATED BUDGET OF \$_____, TO APPROVE PROCEEDING WITH DESIGN DEVELOPMENT, AND TO _____ [INCLUDE/NOT INCLUDE] AN ALTERNATE BID FOR THE ATTACHED GARAGE.
 7. Lookout Park Project Update – Rylan Sabo
 8. Paid Family Medical Leave Policy
Recommendation: TO APPROVE THE REVISION TO THE PERSONNEL POLICY TO ADD A PAID FAMILY MEDICAL LEAVE POLICY.
 9. Resolution No. 2025-17 Paid Family Medical Leave Plan
Recommendation: TO APPROVE RESOLUTION NO. 2025-17 ACCEPTING A BID FOR A PAID FAMILY MEDICAL LEAVE PRIVATE PLAN, WITH THE PREMIUM COST BEING SPLIT ____% TO THE CITY AND ____% TO THE EMPLOYEE.
 10. Informational Video About City Hall/Police Department Project
Recommendation: TO APPROVE PRODUCING AN INFORMATIONAL VIDEO FOR ROCORI AREA TV REGARDING THE CITY HALL AND POLICE DEPARTMENT REMODEL PROJECT, AND TO HAVE _____ DO THE VIDEO.
 11. Proposal for Part 2 Wellhead Protection Plan
Recommendation: TO APPROVE THE PROPOSAL FROM STANTEC FOR THE COMPLETION OF THE CITY’S PART 2 WELLHEAD PROTECTION PLAN AS OUTLINED IN THE PROPOSAL DATED OCTOBER 9, 2025 IN THE AMOUNT OF \$21,999, TO BE PAID FROM WATER ENGINEERING FEES, LINE ITEM #6215.

12. Request to Hire Part-time Plow Drivers
Recommendation: TO APPROVE THE HIRING OF CHARLIE VOIGHT, MARK HENNEN, ERIC BOUCHER, JASON BUERMAN, AND REGGIE FRALEY AS PLOW TRUCK DRIVERS FOR THE 2025-2026 WINTER AT THE PAY RATE OF GROUP 3, STEP 0 OF THE PAY SCALE.
 13. City Engineer Report, Sam Butler
 - A. Proposal for Civil Engineering Design Services – City Hall and Police Building Remodel
Recommendation: TO APPROVE THE PROPOSAL FROM STANTEC FOR CIVIL ENGINEERING DESIGN SCOPE AND FEE FOR THE CITY HALL AND POLICE BUILDING REMODEL PROJECT AS OUTLINED IN THE PROPOSAL DATED OCTOBER 17, 2025 IN THE ESTIMATED AMOUNT OF \$10,150 FOR THE BASE BID, AND AN ADDITIONAL \$14,500 FOR ALTERNATE #1, IF IT IS APPROVED.
 - B. Project Updates
 14. Police Department Report, Chief Jason Blum
 - A. Purchase of Squad Camera
Recommendation: TO APPROVE THE PURCHASE OF AN M500 IN-CAR CAMERA FROM MOTOROLA SOLUTIONS AT A COST OF \$8,220, TO BE PAID OVER THE NEXT 5 YEARS AT \$1,644 PER YEAR, TO BE PAID FOR FROM THE GAMBLING FUND.
 - B. Purchase of Squad Equipment
Recommendation: TO APPROVE THE PURCHASE OF EQUIPMENT AND INSTALLATION IN THE 2026 INTERCEPTOR FROM DTM FLEET SERVICE IN THE AMOUNT OF \$7,658.36, TO BE PAID FROM THE GAMBLING FUND.
 - C. Updates
 15. City Administrator Report, Kris Dockendorf
 - A. Contract with Flip Cleaning
Recommendation: TO APPROVE THE CONTRACT WITH FLIP CLEANING AND AUTHORIZE THE MAYOR TO SIGN IT ON BEHALF OF THE CITY.
 - B. Update on Amendment to Cell Tower Agreement
 - C. Updates
 16. List of Bills and Additions
Recommendation: TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST AND SUPPLEMENTAL LIST PRESENTED BY CITY STAFF.
 17. General Questions and Comments from City Council
 18. Closed Session pursuant to 13D.05 Subd. 3 (a) for a Performance Review of the City Administrator
 19. Adjourn – Next Regular City Council Meeting November 26, 2025
- * **NOTE: Items listed in the Consent Agenda are acted upon without discussion, and all are approved with a single motion. When the Mayor calls for a motion on the Consent Agenda anyone present may ask to have an item removed from it for discussion later in the agenda.**