

TUESDAY, NOVEMBER 12, 2019 COLD SPRING CITY COUNCIL MINUTES

The meeting was called to order by Acting Mayor Jayme Knapp at 6:30 p.m. The following City Council members were found to be present: Acting Mayor Jayme Knapp, and Council Members Shannon Miller, Doug Schmitz and Gary Theisen. Absent: Mayor Dave Heinen. Others present: Brigid Murphy, Jason Spoden, Brian Lintgen, Jon Stueve, Drew VanLoy, Duane Krueger, Sue Dege, Rita Hennen, Tammy Paczkowski, Christine Wieneke, Jason Wieneke, Sharon Dittman, Marc Dittman and Angie Mueller.

OPEN PUBLIC FORUM

Rita Hennen gave an update to the Council on the speakers that the Cold Spring Area Historical Society would be hosting in the coming months.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE THE AGENDA OF THE NOVEMBER 12, 2019 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 4-0.

CONSENT AGENDA

A. Minutes – October 22, 2019; October 23, 2019 Special Meeting with Colledgeville Township; October 24, 2019 Special Meeting with Wakefield Township

B. Cold Spring Area Historical Society – LG240B Application to Conduct Excluded Bingo Saturday, December 14, 2019 at St. Boniface Parish Center, 501 Main Street Cold Spring, MN

C. Cold Spring Area Historical Society – LG240B Application to Conduct a Raffle, from December 12, 2019 to February 14, 2020

MOTION WAS MADE BY SCHMITZ, SECONDED BY THEISEN, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 4-0.

LEO WIENEKE TRUST REQUEST FOR A GRADING AND CULVERT PROJECT

Jason Wieneke spoke on behalf of the Leo Wieneke Trust about the property located at 47 2nd Street North. He explained how the property is not draining correctly and inquired about the plan for the utilities. The Council was open to digging out the ditch so that the property would drain properly. They directed the Public Works Director to work with Wienekes to develop a plan for a culvert, to consult with Stearns County Environmental Services on the plan and to bring a cost estimate for the work back for Council approval.

AGREEMENT WITH STEARNS COUNTY TO PROVIDE EARLY VOTING TO STEARNS COUNTY VOTERS

Murphy stated that the agreement provides for early voting by absentee ballot for voters in the City of Cold Spring as discussed several months ago in preparation of elections in 2020.

MOTION WAS MADE BY THEISEN, SECONDED BY SCHMITZ, TO AUTHORIZE THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH STEARNS COUNTY TO PROVIDE EARLY VOTING FOR RESIDENTS OF STEARNS COUNTY IN THE COLD SPRING PRECINCT. MOTION PASSED 4-0.

BASEBALL ASSOCIATION REQUEST FOR CLARIFICATION FOR THE USE OF PROCEEDS FROM THE SALE OF THE SCOREBOARD

Drew VanLoy explained that Central Lakes Community College had purchased the old scoreboard for \$5,000. He stated at the time of requesting the purchase of the new scoreboard, the association didn't specifically ask that the funds from the sale of the old scoreboard be allocated to the associations outstanding balance for the purchase of the new scoreboard. He stated that there is approximately \$25,000 still owed for the new scoreboard.

MOTION WAS MADE BY MILLER, SECONDED BY SCHMITZ, TO APPROVE APPLYING THE PROCEEDS FROM THE SALE OF THE OLD SCOREBOARD TO THE OUTSTANDING BALANCE OWED FOR THE NEW SCOREBOARD. MOTION PASSED 4-0.

PUBLIC WORKS DIRECTOR REPORT

A. Request for Installation of Manual Transfer Switch in the Blower Building

Stueve explained that the manual transfer switch is needed for times when there are long power outages in order to keep the bacteria alive in the wastewater plant.

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE THE LOW BID OF AUGUSTA ELECTRIC OF \$9,950.00 FOR INSTALLATION OF A MANUAL TRANSFER SWITCH IN THE BLOWER BUILDING AND FURTHERMORE, TO BE PAID OUT OF THE WASTEWATER BUDGET FOR CAPITAL EXPENDITURES, LINE ITEM #6413. MOTION PASSED 4-0.

B. Approve the Hiring of On-Call Winter Snowplow Personnel

Stueve explained that the on-call snow plow operators aren't used on every snow event and their schedules vary so there are times when some are not available to work.

MOTION WAS MADE BY MILLER, SECONDED BY SCHMITZ, TO APPROVE THE WINTER SNOWPLOW PERSONNEL HIRING OF ERIC BOUCHER, CHAD VOGT, DAVE DINGMANN, NATHAN DINGMANN, MARK HENNEN, RON GYSBERG, JIM CARON, MIKE AUSTRENG AND BRIAN PETERS AT AN HOURLY RATE OF \$16.61. MOTION PASSED 4-0.

C. Request to Purchase a 12 Foot Pusher for the Loader

Stueve explained they would like to have an additional pusher for the existing loader.

MOTION WAS MADE BY THEISEN, SECONDED BY SCHMITZ, TO APPROVE THE PURCHASE OF A 12 FOOT PUSHER FOR THE LOADER TRUCK AND FURTHERMORE, TO BE PAID OUT OF THE STREETS DEPARTMENT BUDGET FOR EQUIPMENT, LINE ITEM # 6311. MOTION PASSED 4-0.

D. Stormwater Project for Alexander Park

Stueve explained that there have been sink holes in the Alexander Park project area and it is due to an undersized stormwater pipe that is leaching into this area. He stated that he got a quote from Kraemer Trucking and Excavating for replacement with a 24 inch pipe, but that a 30 inch pipe would be preferred and would cost an additional \$5,000 to the quote.

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE THE BID FOR REPLACEMENT OF AN EXISTING STORMWATER LINE AT ALEXANDER PARK FROM KRAEMER TRUCKING & EXCAVATING AT A COST OF \$43,560.00, FURTHERMORE, TO BE PAID OUT OF THE STORM WATER BUDGET LINE ITEM #6314. MOTION PASSED 4-0.

E. Update on the Cold Spring Brewing Company's Work to Control the Odors

Stueve stated that in the past few months there have been odors emitting from Cold Spring Brewing Company and that they are working to control the odors. He stated that they are adding another component to their processing line that would get rid of the acid rinse which should help with the odors.

CITY ENGINEER REPORT

A. County Road 158 Update

Lintgen reported that a design meeting is planned with the County and staff. He proposed eliminating the entrance to the Baseball Park at the corner of 7th Avenue and 1st Street South and then widening the west entrance. He provided a rendering of a concept to make the east entrance for pedestrian access only.

B. Water Treatment Update

Lintgen stated that they will be meeting with staff to discuss plant design and expansion for the future.

C. Waste Water Facility/Pretreatment Study

Lintgen reported that meetings are planned to discuss a city owned treatment facility for Cold Spring Brewing Company's waste water. He stated that there are specific ways to treat waste from beverage industries.

D. Sewer and Water Projects with Cold Spring Brewing Company

Lintgen reported that the City was successful and awarded a grant for \$950,000 towards half the construction costs towards the water project with Cold Spring Brewing Company.

E. River Links Update

Lintgen reported that the work has wound down for the year in River Links Addition and that the sidewalks will be completed in the spring.

POLICE DEPARTMENT REPORT

A. Joint Resolution with the City of Richmond for AED Grant

Sergeant Spoden explained the joint resolution for the AED Grant program with the City of Richmond.

MOTION WAS MADE BY MILLER, SECONDED BY SCHMITZ, TO APPROVE THE JOINT RESOLUTION WITH THE CITY OF RICHMOND ACCEPTING THE AED GRANT AND FOR DISTRIBUTION OF THE AED UNITS. MOTION PASSED 4-0.

B. Request Approval for the Installation of Two SaveStations on City Property

Sergeant Spoden stated that two AEDSs are planned to be installed on City property, one at City Hall and one at the Cold Spring Baseball Park.

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE THE INSTALLATION OF AN AED SAVESTATION AT CITY HALL AND THE COLD SPRING BASEBALL PARK. MOTION PASSED 4-0.

C. Monthly Reports

Sergeant Spoden gave a report on the calls from September 2019.

D. Other

Sergeant Spoden stated that on October 28, 2019 he and K9 Cash passed all the categories at the Minnesota Police Canine Association certification trials.

CITY ADMINISTRATOR REPORT

A. Fire Service Township Meeting Results

Murphy stated that Council approval is needed to accept the townships reading of the fire service contracts and the payments per their interpretation of the contracts.

MOTION WAS MADE BY SCHMITZ, SECONDED BY THEISEN, TO AUTHORIZE THE CITY ADMINISTRATOR TO ACCEPT THE PAYMENTS FROM THE TOWNSHIPS FOR THE FIRE SERVICE PROTECTION. MOTION PASSED 4-0.

B. River Links and Oster Point Road Discussion

Murphy stated that initially there was no barrier installed at the stub for a future road to connect River Links Drive to Oster Point Road. She stated that some residents have been using a pathway to go back and forth between the two areas. She stated that a barrier has now been installed and that a different pathway has been identified that has a better elevation and will create less mess on the roadway. She stated that the developer was okay with the change in location too.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$186,645.82 AND SUPPLEMENTAL LIST TOTALING \$3,018.81 PRESENTED BY CITY STAFF. MOTION PASSED 4-0.

ADJOURN

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO ADJOURN AT 7:09 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 4-0.