

TUESDAY, NOVEMBER 10, 2015 COLD SPRING CITY COUNCIL MINUTES

Acting Mayor Fran Ramler called the meeting to order at 6:30 p.m. The following members were found to be present: Acting Mayor Fran Ramler and Council Members Jan Dingmann, Dave Heinen and Jayme Knapp. Absent: Mayor Robert Thelen. Others present: Kris Dockendorf, Jon Stueve, Brian Lintgen, Heidi Stalboerger, Craig Guggenberger, Chris Boucher, Dan Weber, Jason Spoden, Tammy Paczkowski, and Angie Mueller.

OPEN PUBLIC FORUM

Craig Guggenberger from Collegetown Township stated that Collegetown, Luxemburg, and Wakefield Townships have been discussing their desire to have a Joint Powers Agreement with the City of Cold Spring for Fire Department Services. He stated that in January they will be meeting to form a committee to work out the logistics of such an arrangement.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY DINGMANN, SECONDED BY HEINEN, TO APPROVE THE AGENDA OF THE NOVEMBER 10, 2015 CITY COUNCIL MEETING. MOTION PASSED 4-0.

CONSENT AGENDA

A. Minutes – October 27, 2015

MOTION WAS MADE BY KNAPP, SECONDED BY HEINEN, TO APPROVE THE MINUTES OF THE OCTOBER 27, 2015 REGULAR CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 4-0.

B. Corrected Pay for Ryan Schaefer

MOTION WAS MADE BY KNAPP, SECONDED BY HEINEN, TO APPROVE CORRECTING THE STARTING PAY FOR PART-TIME POLICE OFFICER RYAN SCHAEFER FROM \$17.67 TO \$18.24 PER HOUR, WHICH IS THE FIRST STEP ON THE PART-TIME POLICE OFFICER PAY SCALE. MOTION PASSED 4-0.

C. North Pointe Plat 4 Setback Amendment

MOTION WAS MADE BY KNAPP, SECONDED BY HEINEN, TO APPROVE RESOLUTION NO. 2015-26, A RESOLUTION AMENDING THE SETBACK REQUIREMENTS FOR NORTH POINTE PLAT 4. MOTION PASSED 4-0.

PUBLIC WORKS DIRECTOR REPORT

A. Appoint Hiring Committee for Public Works Technician II

MOTION WAS MADE BY DINGMANN, SECONDED BY HEINEN, TO APPOINT COUNCILOR KNAPP, KRIS DOCKENDORF, JON STUEVE, RON FUCHS AND PETE WEBER TO THE HIRING COMMITTEE FOR THE PUBLIC WORKS TECHNICIAN II POSITION. MOTION PASSED 4-0.

B. Approve Public Works Technician IV Job Description

MOTION WAS MADE BY DINGMANN, SECONDED BY HEINEN, TO APPROVE THE UPDATED JOB DESCRIPTION FOR THE PUBLIC WORKS TECHNICIAN IV POSITION. MOTION PASSED 4-0.

C. Public Works Technician IV

MOTION WAS MADE BY HEINEN, SECONDED BY DINGMANN, TO APPROVE ADVERTISING FOR THE HIRING OF A PUBLIC WORKS TECHNICIAN IV. MOTION PASSED 4-0.

D. Public Works Updates

Stueve explained that Water/Wastewater Operator Shawn Garding has obtained his state wastewater license.

CITY ENGINEER REPORT

A. CSAH 2/Red River Avenue

Lintgen explained that design work is continuing on the project.

B. Wells

Lintgen explained that the Corps of Engineers gave their verbal approval of the wetland delineation. He stated that test drilling is planned for mid-November.

APPROVE ROUNDABOUT DEMOLITION PLANS – RESOLUTION NO. 2015-27

Lintgen explained that the County had sent out the project plans for the demolition of the three houses that currently sit where the roundabout will be constructed. He stated it will likely depend on the amount of asbestos in the structures as to whether the contractors move the houses out or demolish them on site.

MOTION WAS MADE BY DINGMANN, SECONDED BY HEINEN, TO APPROVE RESOLUTION NO. 2015-27, A RESOLUTION APPROVING A COUNTY PROJECT WITHIN THE MUNICIPAL CORPORATE LIMITS OF COLD SPRING, AND TO ACKNOWLEDGE THAT THE CITY IS RESPONSIBLE FOR HALF OF THE ESTIMATED TOTAL DEMOLITION COSTS OF \$74,949.00. MOTION PASSED 4-0.

POLICE DEPARTMENT REPORT

Chief Chris Boucher gave a brief update of the police activities in the last month. He stated that Jason Spoden had submitted a letter of intent for the investigator/float position that was approved to begin January 1st. He stated that he would like to hire Chad Vogt to fill the full-time position that will be open after Officer Spoden is appointed to the investigator/float position. He also explained that he would like to start requesting donations now to purchase another canine once Abby can no longer work. He stated that he would like to pursue purchasing a dog trained in both narcotic detection and apprehension. He added that Riley is trained for both drug and tracking, but that he didn't perform well on the apprehension training. The Council requested time to consider these requests and directed staff to put them on the next agenda.

CITY ADMINISTRATOR REPORT**A. Housing Study & Initiative Foundation Grant**

Dockendorf explained that the Initiative Foundation had stated that the City could reapply for the grant funds for a housing study in the future. The Council agreed that they would not move forward with a full application at this time and instead revisit it during budget discussions at the end of 2016.

B. Discussed Proposed Ordinance No. 342

Dockendorf explained that she had drafted an ordinance amendment to require driveway permits. She stated that the fee for the permit would be added to the fee schedule. The Council directed staff to move forward with the publication of a notice for a public hearing for the ordinance amendment.

C. Discuss Architect Plan for City Hall

Dockendorf explained that the Mayor had requested that this item be put on the agenda for discussion. She stated that Planning Commission had discussed it at their last meeting, but there was very little attendance and they therefore requested to discuss it again at their November meeting before making a recommendation to the Council. The Council agreed they would wait to discuss it until after receiving the Planning Commission's recommendation.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY DINGMANN, SECONDED BY HEINEN, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$112,822.74 AND SUPPLEMENTAL LIST TOTALING \$15,948.52 PRESENTED BY CITY STAFF. MOTION PASSED 4-0.

ADJOURN

MOTION WAS MADE BY HEINEN, SECONDED BY KNAPP, TO ADJOURN AT 7:24 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 4-0.