

TUESDAY, OCTOBER 27, 2020 COLD SPRING CITY COUNCIL MEETING MINUTES

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen and Council Members Jayme Knapp, Shannon Miller, Doug Schmitz and Gary Theisen. Absent: none. Others present: Brigid Murphy, Jon Steuve, Brian Lintgen, Marv Soldner, John Lauby, Jan Lauby, Jake Scepaniak, Rita Hennen, Cliff Johnson, Dan Weber and Angie Mueller. Also present by video/phone: Joe Vos.

OPEN PUBLIC FORUM

Marv Soldner inquired when the survey pins would be put back in the front yards of the properties on the 1st Street South Project. Lintgen explained that would be done next spring. Soldner then commented about the speed of vehicles traveling on the newly completed stretch of roadway. He requested extra patrol and issuing of citations by the Police Department. The Council directed staff to discuss the issue with the Chief of Police. Lintgen added that when the road is striped in the spring it should help slow traffic down.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY THEISEN, SECONDED BY SCHMITZ, TO APPROVE THE AGENDA OF THE OCTOBER 27, 2020 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

CONSENT AGENDA

A. Minutes – October 8, 2020 Special Meeting Minutes and October 13, 2020 Regular Meeting Minutes
MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO APPROVE THE CONSENT AGENDA. MOTION PASSED 5-0.

RESOLUTION NO. 2020-56, A RESOLUTION GRANTING A VARIANCE FOR JOHN LAUBY

John Lauby at 804 1st Street South presented his request for a variance to construct a detached garage within five feet of the front yard setback along the right of way and closer than 10 feet from the main building. He also explained that he has a sand point well in the middle of his backyard that would be in the way for the required setback.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE RESOLUTION NO. 2020-56, A RESOLUTION APPROVING OF A VARIANCE FROM SECTION 5, SUBDIVISION 4 AND SECTION 17, SUBDIVISION 3 OF THE ZONING ORDINANCE FOR JOHN LAUBY AT 804 1ST STREET SOUTH. MOTION PASSED 5-0.

RESOLUTION NO. 2020-57, A RESOLUTION GRANTING A VARIANCE FOR THE COLD SPRING AREA HISTORICAL SOCIETY

Rita Hennen and Cliff Johnson, representatives of the Cold Spring Area Historical Society, presented the request for a variance to construct a monument sign within the front yard of a building in the C-1 Commercial District where the building is not setback 20 feet from the right of way for the property at 411 Main Street. They explained that the property used to have a monument sign when it was a dentist office and the new sign would be installed in the same location as the previous sign.

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO APPROVE RESOLUTION NO. 2020-57, A RESOLUTION APPROVING OF A VARIANCE FROM SECTION 17, SUBDIVISION 18 OF THE ZONING ORDINANCE FOR THE COLD SPRING AREA HISTORICAL SOCIETY AT 411 MAIN STREET. MOTION PASSED 5-0.

ORDINANCE NO. 380, REZONING REQUEST FOR OUTLOT C, COLD SPRING BUSINESS PARK

Jake Scepaniak owner of Rock Solid Storage explained his request for the rezoning of Outlot C, from R-1 Residential District to I-1 Light Industrial.

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO APPROVE ORDINANCE NO. 380, AN ORDINANCE REZONING OUTLOT C COLD SPRING BUSINESS PARK FROM R-1 LOW RESIDENTIAL DISTRICT TO I-1 LIGHT INDUSTRIAL. MOTION PASSED 5-0.

RESOLUTION NO. 2020-58, A RESOLUTION APPROVING OF A LOT CONSOLIDATION REQUEST

Jake Scepaniak explained his request for a lot consolidation to combine Outlot C and the existing parcel which Rock Solid Storage is located on, which are immediately adjacent to one another.

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE RESOLUTION NO. 2020-58, A RESOLUTION APPROVING OF A LOT CONSOLIDATION FOR ROCK SOLID STORAGE. MOTION PASSED 5-0.

RESOLUTION NO. 2020-59, A RESOLUTION APPROVING THE VACATION OF A DRAINAGE AND UTILITY EASEMENT FOR JACK SCEPANIAK

Jake Scepaniak explained his request to vacate the drainage and utility easement on the west side of Lot 1, Block 1, Cold Spring Business Park Three. He stated that due to the lot consolidation the existing easement along the property line would no longer be necessary and vacating the easements would allow him to construct the new storage units closer to the exiting ones.

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO APPROVE RESOLUTION NO. 2020-59, A RESOLUTION APPROVING THE VACATION OF A DRAINAGE AND UTILITY EASEMENT FOR 104 10TH STREET NE, COLD SPRING. MOTION PASSED 5-0.

FIRE DEPARTMENT REPORT

A. Monthly Report

Chief Weber reported they had 46 calls in September, and 39 calls to date for October.

B. Other

Chief Weber reported that the new fire truck is being assembled and should be delivered in August. He reminded residents to shovel around fire hydrants. He added that the first meeting with the architects for the new building will be happening this week.

PUBLIC WORKS DIRECTOR REPORT

A. Request to Increase Part-Time Wages for Part-Time Sludge Haulers and Plow Drivers

Stueve reported that wages haven't increased for the sludge haulers or plow drivers in over five years. He requested an increase from \$16.61 to \$17.46 per hour and to set the part-time wages for these positions at the Group 3, Step 0 wage.

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO APPROVE THE WAGE INCREASE TO \$17.46 PER HOUR FOR PART-TIME PLOW DRIVERS AND SLUDGE HAULERS AND TO SET THE WAGES FOR THESE POSITIONS AT THE GROUP 3, STEP 0 WAGE RATE. MOTION PASSED 5-0.

B. Hire Part-Time Winter Plow Drivers

Stueve explained that not all the individuals listed will be coming in each snow event but they will be options that staff can call when needed. He added that most of them will be operating the loaders.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE THE HIRING OF DAVE DINGMANN, ERIC BOUCHER, MARK HENNEN, RON FUCHS, CHAD VOGT, LOGAN ARCENEAU, KYLE GERADS, BRADY GERTKEN AND JARED THELEN AS PLOW TRUCK DRIVERS FOR THE 2020-2021 WINTER. MOTION PASSED 5-0.

C. Request to Revise the Summer Part-Time Wage Rate

Stueve explained that the returning employees need less training and that they are more likely to return to their positions if they earn a higher wage.

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO APPROVE THE SUMMER PART-TIME WAGE AS \$12.00 PER HOUR FOR THE FIRST YEAR OF EMPLOYMENT AND AT \$13.00 IF A PART-TIME EMPLOYEE RETURNS FOR ADDITIONAL YEARS. MOTION PASSED 5-0.

D. Request to Advertise for Skating Rink Employees

Stueve stated that none of the skating rink employees from last season were interested in coming back. He requested to advertise for up to four employees.

MOTION WAS MADE BY MILLER, SECONDED BY SCHMITZ, TO APPROVE ADVERTISING FOR SKATING RINK EMPLOYEES AT MINIMUM WAGE. MOTION PASSED 5-0.

E. Hydrant Flushing

Stueve explained that the original dates for hydrant flushing had to be cancelled due to the snow. He added that if there is a stretch of favorable weather in the near future that they might try it again.

CITY ENGINEER REPORT

A. Project Updates

Lintgen stated that there is an electronic speed sign on order for 1st Street South. He stated that the sign will have the capability to collect data on the speed readings and time of day. He added that the Water Treatment Plant project is out for bids. He stated that road work is starting this week for Wells 8 and 9. He stated that they will begin working on the easements for the Sanitary Sewer and Water System Improvements. He stated that concept design is ongoing for the Wastewater Pretreatment Project. He added that utility work is ongoing in Blue Heron Heights 4th Addition.

CITY ADMINISTRATOR REPORT

A. RFP for Legal Services

Murphy inquired whether the Council wanted to require that the legal firms need to apply for both the prosecution and general municipal legal work, which the Council indicated they were in favor of.

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO APPROVE THE RFP FOR LEGAL SERVICES AND APPROVE ADVERTISING ON THE LEAGUE OF MINNESOTA CITIES WEBSITE.

MOTION PASSED 5-0.

B. RFP for Engineering Services

MOTION WAS MADE BY SCHMITZ, SECONDED BY THEISEN, TO APPROVE THE RFP FOR ENGINEERING SERVICES AND APPROVE OF ADVERTISING ON THE LEAGUE OF MINNESOTA CITIES WEBSITE. MOTION PASSED 5-0.

C. Other

Murphy stated that she is still working with the City Attorney on the draft for RFP for construction management. She stated that the architects will likely have a public safety building design developed by mid-January.

LIST OF BILLS

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$105,149.08 AND SUPPLEMENTAL LIST TOTALING \$322,347.21 PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

ADJOURN

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO ADJOURN AT 7:07 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

Dave Heinen, Mayor

Brigid Murphy, City Administrator