

TUESDAY, OCTOBER 24, 2017 COLD SPRING CITY COUNCIL MINUTES

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen, and Council Members Jayme Knapp, Shannon Miller, Doug Schmitz and Gary Theisen. Absent: None. Others present: Brigid Murphy, Jon Stueve, Brian Lintgen, Tammy Paczkowski, Mike Dockendorf, Amy Ruffi, Bob Pirkel, Jessica Soldner, Dan Soldner and Angie Mueller.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE THE AGENDA OF THE OCTOBER 24, 2017 CITY COUNCIL MEETING. MOTION PASSED 5-0.

CONSENT AGENDA

A. Minutes – October 10, 2017

MOTION WAS MADE BY MILLER, SECONDED BY SCHMITZ, TO APPROVE THE MINUTES OF THE OCTOBER 10, 2017 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

B. Resolution No. 2017-45 Donation of \$500.00 to the City of Cold Spring from InFaith Community Foundation

MOTION WAS MADE BY MILLER, SECONDED BY SCHMITZ, TO APPROVE RESOLUTION NO. 2017-45, A RESOLUTION ACCEPTING A DONATION OF \$500.00 FROM INFAITH COMMUNITY FOUNDATION. MOTION PASSED 5-0.

C. Schedule Delinquent Utilities Public Hearing

MOTION WAS MADE BY MILLER, SECONDED BY SCHMITZ, TO APPROVE SCHEDULING A PUBLIC HEARING FOR NOVEMBER 28, 2017 TO CERTIFY DELINQUENT UTILITIES TO PROPERTIES WITH OUTSTANDING UTILITY BALANCES OR NUISANCE ABATEMENTS. MOTION PASSED 5-0.

ASSESSMENT HEARING MAIN STREET IMPROVEMENT PROJECT

Mayor Heinen opened the public hearing at 6:32 p.m. City Engineer Brian Lintgen presented an overview of the project along with costs and assessments. The total project cost including construction labor and materials, easements, design, construction observation, survey, administration and bonding costs, totaled \$2,122,666.92. Mayor Heinen called three times for audience testimony, after hearing none the hearing was closed at 6:47 p.m.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO ADOPT RESOLUTION NO. 2017-44, A RESOLUTION ADOPTING THE ASSESSMENTS FOR THE “MAIN STREET RECONSTRUCTION PROJECT”. MOTION PASSED 5-0.

RESOLUTION NO. 2017-48, A RESOLUTION PROMOTING USE OF INTERSTATE MUTUAL AID AGREEMENTS

Emergency Management Services Director Mike Dockendorf explained that the resolution presented would allow Cold Spring and other surrounding communities to provide emergency management resources to each other in cases of large scale disasters.

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE RESOLUTION NO. 2017-48, A RESOLUTION PROMOTING THE USE OF INTERSTATE MUTUAL-AID AGREEMENTS. MOTION PASSED 5-0.

DRAINAGE AND UTILITY EASEMENT WITH KB COMPANY, LLC

Murphy explained that this is the last easement needed to connect the new well property to the current water system.

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO APPROVE ENTERING INTO A DRAINAGE AND UTILITY EASEMENT WITH KB COMPANY, LLC ON PROPERTY LOCATED

ON GREYSTONE ROAD WITH PARCEL IDENTIFICATION NUMBER 36.23654.0000. MOTION PASSED 5-0.

RESOLUTION NO. 2017-46, A RESOLUTION APPROVING A SIX FOOT FENCE ON THE PROPERTY LINE AT 916 2ND STREET NORTH

Murphy explained that Amy Ruffi, the property owner of 916 2nd Street North had applied for a variance to allow a six foot fence on the property line. Murphy further explained that Ruffi’s property is a corner lot and has an in-ground swimming pool that abuts the property line and requires a six foot safety fence. Murphy stated that the current fence is a non-conforming structure because on a corner lot, the fence cannot be higher than 4 feet on the property line. Murphy stated the Planning Commission had reviewed the variance and recommended approval.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE RESOLUTION NO. 2017-46, A RESOLUTION APPROVING A VARIANCE FROM SECTION 17, SUBDIVISION 6, PART J (1) OF THE ZONING ORDINANCE TO ALLOW FOR A SIX FOOT HIGH FENCE ON THE WESTERN PROPERTY LINE AT 916 2ND STREET NORTH, COLD SPRING, MN. MOTION PASSED 5-0.

RESOLUTION NO. 2017-47, A RESOLUTION ALLOWING FOR TWO DETACHED ACCESSORY GARAGE STRUCTURES AT 214 RED RIVER AVE NORTH

Murphy explained that Dan and Jessica Soldner, the property owners of 214 Red River Avenue North, had applied for a variance to construct a second detached garage on their property. Murphy explained that Soldner had requested to keep the existing historic carriage house on the property, which is also considered a detached garage. She stated that City Code allows only one detached garage per parcel. Murphy stated that she added a clause to the resolution noting that the variance is specific to the carriage house, and if it is removed or destroyed, the resolution would no longer be valid and a new second detached garage would not be allowed.

MOTION WAS MADE BY THEISEN, SECONDED BY SCHMITZ, TO APPROVE RESOLUTION NO. 2017-47, A RESOLUTION APPROVING A VARIANCE FROM SECTION 5, SUBDIVISION 3, TO ALLOW FOR AN ADDITIONAL DETACHED STRUCTURE AT 214 RED RIVER AVENUE NORTH, COLD SPRING, MN. MOTION PASSED 5-0.

PUBLIC WORKS DIRECTOR REPORT

A. Promenade Excavation

MOTION WAS MADE BY MILLER, SECONDED BY SCHMITZ, TO APPROVE THE BID FROM KRAEMER TRUCKING AND EXCAVATING IN THE AMOUNT OF \$14,759.00 TO CONSTRUCT THE PROMENADE AND PREPARE IT FOR BITUMINOUS OVERLAY, AND FURTHERMORE, TO BE PAID OUT OF PARKS DEPARTMENT BUDGET LINE ITEM 6413. MOTION PASSED 5-0.

B. Promenade Paving

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE THE LOW BID FROM HARDRIVES OF \$17,500.00 TO INSTALL A THREE INCH LIFT OF BITUMINOUS, TEN FEET WIDE ON THE PROMENADE AND FURTHERMORE, TO BE PAID OUT OF PARKS DEPARTMENT BUDGET LINE ITEM 6413. MOTION PASSED 5-0.

C. Demolition and Pipe Work for Old City Well #1

Stueve explained that Wells #1 and #2 are high in nitrates and cannot be used for public drinking water. Stueve presented his proposal to have Well #1 sealed and have pipework done to connect Well #2 to Cold Spring Brewing Company as they can use high nitrate water in their facility. He added that the brick building for Well #1 could then be demolished along with the foundation for the old water tower. Lastly, he explained how the demolition will improve the north entrance into town and make the lot sellable.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO APPROVE THE BID OF \$17,919.00 BY KRAEMER TRUCKING AND EXCAVATING TO DEMOLISH AND REMOVE TWO BRICK BUILDINGS ON RED RIVER AVENUE, TO RUN PIPE WORK TO WELL 2, AND REMOVE THE OLD WATER TOWER FOUNDATION AND FURTHERMORE, FOR \$10,000.00 TO BE PAID OUT OF THE WATER BUDGET, BUILDING AND GROUND MAINTENANCE LINE ITEM 6411 AND \$7,919.00 OUT OF WATER BUDGET, CAPITAL EXPENDITURES LINE ITEM 6413. MOTION PASSED 5-0.

D. Rehabilitate City Well #2

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE TRAUT COMPANIES LOW BID OF \$3,935.00 TO REHABILITATE CITY WELL #2 AND FURTHERMORE TO BE PAID OUT OF WATER BUDGET, CAPITAL EXPENDITURES LINE ITEM 6413. MOTION PASSED 5-0.

E. Turbine Blower Repair

Stueve explained that there are two turbine blowers and one of them has a bearing that is going out on it. MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE HOWDEN COMPANY'S BID TO REPAIR ONE TURBINE BLOWER AT THE WASTEWATER FACILITY AT A COST OF \$15,001.00 FURTHERMORE, TO BE PAID OUT OF WASTEWATER EQUIPMENT REPAIRS AND UPKEEP LINE ITEM 6313. MOTION PASSED 5-0.

F. Well Update

Stueve stated that he is waiting for the Minnesota Department of Health to complete a site inspection and it should be done within the next week.

CITY ADMINISTRATOR REPORT

A. Temporary Part-Time Administrative Assistant

Murphy stated that a background check had been successfully completed on the candidate for the part-time position.

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO APPROVE HIRING ROBIN BREAS AS THE TEMPORARY PART-TIME ADMINISTRATIVE ASSISTANT AT THE RATE OF \$12.50 PER HOUR.

B. Letter of Support for Island Lake Road Improvements

Murphy stated that although Island Lake Road is located in Wakefield Township, it is within Cold Spring's fire district. She stated that Wakefield Township requested the City provide a letter of support of their project since they are requesting state funding for the project.

MOTION WAS MADE BY SCHMITZ, SECONDED BY THEISEN, TO APPROVE SIGNING THE LETTER OF SUPPORT FOR ISLAND LAKE ROAD IMPROVEMENTS BY WAKEFIELD TOWNSHIP. MOTION PASSED 5-0.

C. Workshop Dates Discussion

Murphy stated she would like to hold a workshop after an upcoming meeting to discuss updates to the Space Use Study. She suggested holding it on November 14th, and stated that Murray Mack would be willing to attend the workshop if needed to make educated changes and updates to the study. The Council agreed to the workshop as discussed.

COMMITTEE UPDATES

A. Planning Commission/Heritage Preservation Commission

Councilor Miller explained that the variances that were discussed tonight were discussed at the last Planning Commission meeting.

B. EDA

Councilor Theisen explained that they discussed the Revolving Loan Fund and developing a marketing plan for it to make it more attractive to prospective businesses.

C. Rocori Trail Board

Councilor Theisen explained that the next phase of the trail was discussed and final bills for Phase II were approved. He added that easements are being drafted for some areas in Rockville.

D. Park Board

Councilor Schmitz stated that a discussion was held with several MnDOT officials about Lookout Park. He stated that the historical preservation restrictions on Lookout Park have now expired and discussions will continue on the use of the parkland. He added that Coldspring has designed a concept plan for the Splash Pad.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$81,520.46 AND SUPPLEMENTAL LIST TOTALING \$5,940.95 PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

ADJOURN

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO ADJOURN AT 7:19 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

Dave Heinen, Mayor

Brigid Murphy, City Administrator