

## **TUESDAY, OCTOBER 23, 2018 COLD SPRING CITY COUNCIL MINUTES**

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen, and Council Members Jayme Knapp, Shannon Miller, Doug Schmitz and Gary Theisen. Others present: Brigid Murphy, Jon Stueve, Brian Lintgen, Sue Kadlec, Cyril Erkens, Heidi Stalboerger, John Willenbring, Shawn Garding, Craig Guggenberger, Lee Bautch, Rick Utecht, Andy Juelich, Karl Schmitz, Tom Kraemer, Jason Blum and Angie Mueller.

### **APPROVAL OF THE AGENDA**

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE THE AGENDA OF THE OCTOBER 23, 2018 CITY COUNCIL MEETING. MOTION PASSED 5-0.

### **CONSENT AGENDA**

A. Minutes – October 9, 2018

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 5-0.

### **REQUEST FOR APPROVAL TO REPLACE HOLDING TANKS THAT EXCEED 30 FEET IN HEIGHT IN THE I-1 LIGHT INDUSTRIAL DISTRICT – COLD SPRING BREWING COMPANY**

Andy Juelich from Cold Spring Brewing Company presented the request to the Council. He stated that they would like to replace the two current spent grain holding tanks at their downtown production facility with two stainless steel tanks that will hold beer. He stated that the new tanks would be approximately the same height as the current tanks. The Fire Chief and Planning Commission had also reviewed the request and were supportive of it.

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO APPROVE THE REMOVAL AND REPLACEMENT OF HOLDING TANKS IN THE I-1 LIGHT INDUSTRIAL DISTRICT FOR COLD SPRING BREWING COMPANY. MOTION PASSED 5-0.

### **DEVELOPMENT AGREEMENT WITH RIVER PARK COMMUNITY FOUNDATION**

Sue Kadlec from Jovanovich, Kadlec, Athmann P.A. explained that she had drafted a development agreement with River Park Community Foundation for the Splash Pad at Alexander Park. Tom Kraemer from the River Park Community Foundation stated his concerns in the agreement that the City Engineer would need to provide direct supervision of the project. He explained that their goal is to keep costs as low as possible and that they wouldn't need to have a large engineering firm providing direct supervision at each step. Kadlec stated her concerns that the City Engineer would need to verify that the project is designed and installed correctly with respect to the streets and infrastructure. It was determined that Kadlec would consult with the City Engineer to determine the exact elements that are necessary for him to review and would modify the development agreement to reflect that in an effort to keep the costs low.

### **DISCUSSION OF THE FIRE SERVICE CONTRACT BETWEEN THE CITY OF COLD SPRING AND TOWNSHIPS**

Kadlec explained that she had reviewed and advised the City not to sign the contract that was provided by the township. The main sticking point was that the City had not agreed to the township not having to pay towards the expense of trucks or a building. Representatives from the townships stated that was not their intention to have the agreement worded that way. There was some confusion too, as to if the version that was reviewed by the City, was the same version that the townships had signed. The Council stated that they would need from the townships, a signed copy of the contract to then review and make suggested changes before sending it back to the townships. They agreed that they then be willing to meet again with the townships if a contract agreement cannot be achieved.

**PUBLIC WORKS DIRECTOR REPORT**

**A. Purchase of a Flow Diverter for the Frogtown Lift Station**

Stueve stated that the increased flow from the Brewery and North Pointe, is causing the pumps at the Frogtown Lift Station to cavitate which reduces the life of the pumps. He stated that a flow diverter will help reduce pump cavitation.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE THE PURCHASE OF A FLOW DIVERTER FROM WW GOETSCH AT A COST OF \$4,120.00 FOR THE FROGTOWN LIFT STATION AND FURTHERMORE, TO BE PAID OUT OF WASTEWATER BUDGET LINE ITEM #6313 FOR EQUIPMENT REPAIR AND UPKEEP. MOTION PASSED 5-0.

**B. Water Treatment Plant Update**

Stueve reported that Stantec had met with staff to go over how they are planning to keep the project around the \$4 million mark.

**C. Granite Landing Apartments**

Stueve reported that the water and sewer connection on 2<sup>nd</sup> Avenue North to the apartment complex has been completed. He stated that improvements to the street should begin soon.

**POLICE DEPARTMENT REPORT**

**A. Authorize Advertisement for Sale of 2001 Audi AA6**

Chief Blum reported that a vehicle that was seized during a DWI arrest in January is now eligible to be sold.

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO AUTHORIZE THE ADVERTISEMENT FOR THE SALE OF A FORFEITED 2001 AUDI AA6 BY SEALED BIDS. MOTION PASSED 5-0.

**B. Monthly Reports**

Chief Blum gave a report on the monthly call statistics from July.

**C. PSA Updates**

Chief Blum reminded the public to stay in their vehicle when stopped by a police officer and wait for the officer to approach the vehicle before getting their id or paperwork.

**D. Phone Scams**

Chief Blum discussed the typical phone scams that have been occurring recently. He stated that if a group would like a presentation on scams they can contact the department to set one up.

**E. Fraud Presentations**

Chief Blum reported that if anyone is interested in receiving a scam presentation to contact the office.

**CITY ADMINISTRATOR REPORT**

**A. Permission to Advertise for a Letter of Interest for a Position on the Tri-City Cable Commission**

Murphy asked if the Council would like to advertise for the position on the Tri-City Cable Commission or if they would like to continue with it being an annual appointment. Councilor Knapp stated he was okay with continuing serving in the position and the Council approved moving forward with that form of representation.

**LIST OF BILLS AND ADDITIONS**

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$98,488.72 AND SUPPLEMENTAL LIST TOTALING \$17,459.83 PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

**BOARDS AND COMMISSION UPDATES**

**A. Planning Commission**

Councilor Miller explained that they had reviewed the Brewery tank replacement request and discussed signs including sidewalk signs and banners.

**B. EDA**

Councilor Knapp stated that they finalized the Revolving Loan Fund and discussed marketing efforts for the City and the Revolving Loan Fund.

**C. Rocori Trail Construction Board**

Theisen stated that they discussed the removal of the railroad crossings and the trail in general.

**D. Stearns County Municipal League**

Mayor Heinen stated that they discussed taxes including public land tax, exemption and non-exemption properties.

**ADJOURN**

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO ADJOURN AT 7:15 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

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Dave Heinen, Mayor

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Brigid Murphy, City Administrator