

TUESDAY, OCTOBER 11, 2022 COLD SPRING CITY COUNCIL MEETING MINUTES

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen and Council Members Mike Fall, Fran Ramler, Ryan Hennen, and Doug Schmitz. Absent: None. Others present: Kris Dockendorf, Jon Stueve, Brian Lintgen, Sam Butler, Jason Spoden and Joe Jelovnik.

OPEN PUBLIC FORUM

Cliff Johnson from the Cold Spring Area Historical Society invited the public to attend the annual meeting on Tuesday, October 18, 2022 at the Cold Spring American Legion, and also to come and see the art display that will be up until just before Thanksgiving.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO APPROVE THE AMENDED AGENDA AS PRESENTED. MOTION PASSED 5-0.

CONSENT AGENDA

A. Minutes – September 27, 2022 Regular Meeting and October 5, 2022 Special Meeting
MOTION WAS MADE BY FALL, SECONDED BY RAMLER, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 5-0.

PUBLIC WORKS DIRECTOR REPORT

A. Stueve reported that the boards would be going up on the hockey rink on Wednesday, November 12th.

B. Approval for Stop Signs in River Links Addition
Stueve explained that there is a need for stop signs at the intersection of 14th Ave S, River Links Dr, and West Wind Rd to control the traffic there, now that the new apartments are under construction. After reviewing it with Chief Blum, they are recommending one stop sign on 14th Ave S turning right, one on 14th Ave S turning left, one on River Links Dr turning left, and one on West Wind Rd turning right.
MOTION MADE BY RAMLER, SECONDED BY HENNEN, TO APPROVE INSTALLING FOUR STOP SIGNS AT THE INTERSECTION OF 14TH AVE S, RIVER LINKS DR, AND WEST WIND RD.
MOTION PASSED 5-0.

CITY ENGINEER REPORT

A. 2023 Reconstruction Feasibility Report Preparation
Lintgen explained that the feasibility report for the 2023 Reconstruction Project was approved at the last council meeting, but we have always had a resolution to approve it, so we need one to affirm it.
MOTION MADE BY FALL, SECONDED BY RAMLER, TO APPROVE RESOLUTION NO. 2022-31, A RESOLUTION ORDERING THE PREPARATION OF A FEASIBILITY REPORT FOR THE 2023 RECONSTRUCTION PROJECT. MOTION PASSED 5-0.

B. 2023 Reconstruction Soil Borings

Lintgen recommended we start the soil borings for the project.
MOTION WAS MADE BY RAMLER, SECONDED BY FALL, TO APPROVE BRAUN INTERTEC TO CONDUCT SOIL BORINGS AND PROVIDE A GEOTECHNICAL REPORT FOR THE 2023 RECONSTRUCTION PROJECT AT A COST OF \$8,842.00. MOTION PASSED 5-0.

C. 2023 Reconstruction O&E Reports

Lintgen explained that Owners & Encumbrances Reports need to be done on all the abutting properties of the project. He received two bids and Stearns County Abstract was cheaper and had a quicker turnaround time.

MOTION WAS MADE BY HENNEN, SECONDED BY FALL, TO APPROVE STEARNS COUNTY ABSTRACT TO PREPARE THE OWNERS AND ENCUMBRANCES REPORT FOR THE 2023 RECONSTRUCTION PROJECT AT A COST OF \$6,175.00. MOTION PASSED 5-0.

D. Updates

2023 Improvements: working on getting pictures and information for the project, and Kron & O’Malley have started surveying.

Standpipe Tower: completely on-line.

2022 Improvements: waiting on getting the contract signed, may start putting pipe in the ground this fall.

WTP: getting close to done, and are working on pre-startup activities.

Pre-Treatment: Pouring concrete, and the building should be up by Christmas.

Councilor Fall questioned Lintgen on how the costs of the Brewery’s 2021 and 2022 projects got to be so much higher than the original estimate, and Lintgen explained some of the changes and challenges since the original estimate. Dockendorf explained that Lintgen, Councilor Schmitz, and herself would be having a virtual meeting with the President of the Brewery on October 18th to discuss the Brewery paying for the additional costs to the project.

Councilor Fall asked Lintgen about the driveway of the property at 1106 1st St S and the concern of the property owner regarding the width of it. Lintgen offered to go take another look at it.

POLICE DEPARTMENT REPORT

A. Police Officer Hiring Committee

Sergeant Spoden explained that they have two openings on the department they are looking to fill. They received three applications and would like to appoint a hiring committee. Councilor Schmitz stated he does not want to hire two officers until we have a signed contract with the City of Richmond. Spoden stated we could hire one and put the second one on a list until the contract is signed.

MOTION MADE BY SCHMITZ, SECONDED BY FALL, TO APPOINT RYAN HENNEN TO BE ON THE HIRING COMMITTEE FOR A FULL-TIME OFFICER POSITION. MOTION PASSED 5-0.

B. Spoden updated the Council on the Richmond contract, that they are still working on some small language changes and they have sent it to their attorney for review.

Councilor Fall questioned a semi that was parked in a residential area for more than 72 hours. Spoden stated they are aware of it and are checking the City ordinance on it.

CITY ADMINISTRATOR REPORT

A. Dockendorf updated the Council on the Phase 1 Environmental Study on the Granite Landing Site. Braun Intertec has a questionnaire that they need filled out about the property, and Coldspring is helping with that. Once it’s completed, we can sign the contract to start the study, and it should take about three weeks to complete, at a cost of \$3,000.

B. Administrative Assistant Hiring Committee

Dockendorf explained that the job posting for the Administrative Assistant will be in the Cold Spring Record which is coming out the next day, and will also be posted on the City’s website, Facebook page, and also on the League of MN Cities website. She further stated that Lois Lieser and herself would be on the hiring committee, and were looking for one or two council members to be on it as well.

MOTION MADE BY RAMLER, SECONDED BY FALL, TO APPOINT DOUG SCHMITZ TO BE ON THE HIRING COMMITTEE FOR A TEMPORARY FULL-TIME ADMINISTRATIVE ASSISTANT. MOTION PASSED 5-0.

C. Other

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY RAMLER, SECONDED BY SCHMITZ, TO REVIEW AND ACCEPT PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$2,601,855.58 AND SUPPLEMENTAL LIST TOTALING \$81,338.41 AS PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

ADJOURN

MOTION WAS MADE BY SCHMITZ, SECONDED BY HENNEN, TO ADJOURN AT 7:22 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

David Heinen, Mayor

Kris Dockendorf, City Administrator