

TUESDAY, OCTOBER 11, 2016 COLD SPRING CITY COUNCIL MINUTES

Mayor Fran Ramler called the meeting to order at 6:30 p.m. The following City Council members were found to be present: Mayor Fran Ramler, and Council Members Jan Dingmann and Dave Heinen. Absent: Jayme Knapp. Others present: Brigid Murphy, Jon Stueve, Heidi Stalboerger, Brian Lintgen, Cliff Johnson, Jason Blum, Jason Spoden, Doug Schmitz, Joe Wenner, Tammy Paczkowski and Angie Mueller.

OPEN PUBLIC FORUM

Cliff Johnson invited the Council and the public to the Cold Spring Area Historical Society Annual Meeting on October 26th at 6 p.m. at the Cold Spring American Legion.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY HEINEN, SECONDED BY DINGMANN, TO APPROVE THE AGENDA OF THE OCTOBER 11, 2016 CITY COUNCIL MEETING. MOTION PASSED 3-0.

CONSENT AGENDA

A. Minutes – September 27, 2016

MOTION WAS MADE BY DINGMANN, SECONDED BY HEINEN, TO APPROVE THE MINUTES OF THE SEPTEMBER 27, 2016 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 3-0.

REQUEST TO PLACE A MONUMENT SIGN ON THE RIGHT OF WAY MEDIAN ON 14TH AVENUE SOUTH FOR RIVER LINKS PUD – DR. JOE WENNER

Murphy stated that DJP Properties, the developer for River Links, is proposing to place a development sign in the northern most portion of median located on 14th Avenue South, which would be located in the road right of way. She explained that the zoning ordinance requires City Council approval for development signs located in the right of way.

MOTION WAS MADE BY DINGMANN, SECONDED BY HEINEN, TO APPROVE PLACEMENT OF A MONUMENT SIGN ON THE RIGHT OF WAY MEDIAN ON 14TH AVENUE SOUTH FOR THE RIVER LINKS PUD. MOTION PASSED 3-0.

PUBLIC WORKS DIRECTOR REPORT

A. Salt Purchase

Stueve explained that he would like to purchase salt for the upcoming winter season.

MOTION WAS MADE BY DINGMANN, SECONDED BY HEINEN, TO APPROVE THE PURCHASE OF FIVE LOADS OF SALT FOR THE COMING WINTER FOR \$10,000.00 TO BE PAID OUT OF THE STREETS BUDGET LINE ITEM 6315. MOTION PASSED 3-0.

B. Ground Storage Tank Maintenance Update

Stueve explained that the rehab project for the ground storage tank started today and that it will take seven to ten days to complete. He stated there may be low water pressure while the tank is being worked on.

C. Paving in the Business Park by True Balance

Stueve explained that the cul de sac on Krays Mill Road near the True Balance property needed some reconstruction including curb and gutter and that additional tar had to be taken out. He stated that Kraemer Trucking and Excavating will be completing the necessary work at an approximate cost of \$5,000.

D. Memorial Garden Update

Stueve explained that the project is receiving donations and that is why it is taking longer to complete. He stated that the project should begin next week.

E. CSAH 2 Update

Stueve explained that streetscaping and lighting work are both continuing. He stated that the detour has been switched to First Street South while the Main Street intersection receives another layer of pavement. He stated that Red River Avenue will officially be opened on Friday, October 14th.

CITY ENGINEER REPORT

A. CSAH 2

1. Update

Lintgen reported that work on the shoulder should be at a minimum, but still urged motorists to be careful while driving through the area.

2. Electrical Revisions

Lintgen explained that the electrical revisions done on the outside of the Little Sisters Antiques will not get approved by the electrical inspector until the internal wiring issues are fixed. Lintgen stated that since the City initiated the outside electrical revisions as part of the CSAH 2 project, the City is therefore responsible for the internal wiring issues that are a safety concern so that the inspections for all the work can be completed. He stated that the revisions will cost \$2,800.

MOTION WAS MADE BY HEINEN, SECONDED BY DINGMANN, TO APPROVE THE CHANGE ORDER FOR FABER ELECTRIC TO CORRECT ELECTRICAL ISSUES IN THE OPERA HOUSE OWNED BY COLD SPRING CO-OP SO AS TO ALLOW THE CSAH 2 ELECTRIC RELOCATION PROJECT TO PASS INSPECTION. MOTION PASSED 3-0.

B. Update of SW Stormwater Infiltration Project

Lintgen stated that the project will be starting this week and that the property owners were sent letters.

C. Resolution No. 2016-42 Accepting Feasibility Report and Calling for the Improvement Hearing

Lintgen presented the amended Feasibility Report for the Main Street Reconstruction project which included 2nd Avenue South. He stated that by including that section of street the estimated total cost of the improvements increased to \$2,146,559.09. Lintgen confirmed for the Council that if they choose to do so, they could still remove 2nd Avenue South from the project before the plans and specs are ordered.

MOTION WAS MADE BY HEINEN, SECONDED BY DINGMANN, TO ADOPT RESOLUTION NO. 2016-42, A RESOLUTION ACCEPTING THE FEASIBILITY REPORT AND CALLING FOR THE IMPROVEMENT HEARING FOR MAIN STREET RECONSTRUCTION PROJECT. MOTION PASSED 3-0.

CHIEF OF POLICE REPORT, ACTING CHIEF JASON BLUM

Acting Chief Jason Blum reported on the incidents and departments activities for the months of May and June.

CITY ADMINISTRATOR REPORT

A. Donations for Main Street Improvement Project Resolution No. 2016-45

Murphy reported that on September 28th Steve Muggli from the Cold Spring Community Trust Foundation presented the City with a donation of \$10,000 designated for the streetscaping for the Main Street Reconstruction project.

MOTION WAS MADE BY DINGMANN, SECONDED BY HEINEN, TO APPROVE RESOLUTION NO. 2016-45, A RESOLUTION ACCEPTING A DONATION FROM THE COLD SPRING AREA COMMUNITY FOUNDATION OF \$10,000.00 FOR USE ON THE MAIN STREET PROJECT. MOTION PASSED 3-0.

B. Approval of Leave of Absence Over Three Weeks, Per Personnel Policy Article 11, Section 11.1 and Request to Approve Amendment to Section 11.1 of the Leave of Absence Section of the Personnel Policy

Murphy stated that a FMLA leave request was made and that according to the Personnel Policy any leave over three weeks requires Council approval. Murphy stated that upon review with the City Attorney several changes were suggested to the Personnel Policy regarding leaves of absence to better reflect the FMLA Law.

MOTION WAS MADE BY DINGMANN, SECONDED BY HEINEN, TO APPROVE THE FMLA LEAVE OF ABSENCE AS REQUESTED AND TO APPROVE THE AMENDMENT TO SECTION 11.1 GENERAL PROVISION OF ARTICLE 11 LEAVES OF ABSENCE ALLOWING DEPARTMENT HEADS TO APPROVE LEAVES UP TO ONE WEEK, THE CITY ADMINISTRATOR APPROVING LEAVES UP TO THREE WEEKS AND FMLA LEAVES UP TO TWELVE WEEKS AND REQUIRING CITY COUNCIL APPROVAL FOR ALL NON-FMLA LEAVES OVER THREE WEEKS IN DURATION. MOTION PASSED 3-0.

C. Solar Garden Subscription Agreements for Participation in SunShare Solar Garden

Murphy explained that she is recommending a subscription to the SunShare Solar Garden since they are building a garden in the Cold Spring community and they allow multiple meters on one contract, which would reduce the number of agreements and invoices considering the City has 16 eligible meters. The Council agreed to wait to approve the agreements until they had an opportunity to look at the contracts.

D. Library Agreement Update

Murphy explained that the City Attorney had some serious concerns after reviewing the Library Branch Agreement with Great River Regional Library. Murphy stated that other cities also had concerns and that the Library Director offered to host a meeting with City Administrators to discuss the issues on October 20, 2016.

E. Co-Op Parking Lot

Murphy explained that the Co-Op had inquired if the City would be interested in purchasing a portion of their parking lot, north of their designated customer parking. The Council indicated that staff should verify how much parking the Co-Op is required to provide for their building and if there is excess to pursue negotiating a purchase of the property.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY DINGMANN, SECONDED BY HEINEN, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$8,513.14 AND SUPPLEMENTAL LIST TOTALING \$12,322.26 PRESENTED BY CITY STAFF. MOTION PASSED 3-0.

ADJOURN

MOTION WAS MADE BY HEINEN, SECONDED BY DINGMANN, TO ADJOURN AT 7:15 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 3-0.

Fran Ramler, Mayor

Brigid Murphy, City Administrator