

TUESDAY, OCTOBER 10, 2017 COLD SPRING CITY COUNCIL MINUTES

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen, and Council Members Jayme Knapp, Shannon Miller, Doug Schmitz and Gary Theisen. Absent: None. Others present: Brigid Murphy, Jon Stueve, Jason Blum, Brian Lintgen, Everett Balko, Tammy Paczkowski, Jake Anderson, Katie Anderson, Colton Anderson, Cash Anderson, Jason Spoden, Michaela Olson, and Angie Mueller.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY MILLER, SECONDED BY SCHMITZ, TO APPROVE THE AGENDA OF THE OCTOBER 10, 2017 CITY COUNCIL MEETING. MOTION PASSED 5-0.

CONSENT AGENDA

A. Minutes – September 26, 2017

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO APPROVE THE MINUTES OF THE SEPTEMBER 26, 2017 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

STORK PIN PRESENTATION TO SERGEANT JASON SPODEN

Chief Blum explained that Sergeant Spoden had responded to a medical call of a pregnant woman in labor at her residence in the City of Cold Spring. He went on to explain that Sergeant Spoden assisted in delivering the baby boy at home. Sergeant Spoden was presented a Stork Pin and the Jake and Katie Anderson family thanked him.

MEMORANDUM OF UNDERSTANDING WITH JOSEPH AND MARION FROEHLE

Murphy explained that the City has satisfied the requirement to run power to the Froehle's pivot, which was negotiated in the property purchase agreement. Murphy explained that a memorandum of understanding was drafted to clarify to the Froehle's their ownership and maintenance of the electric line now that it is installed.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO AUTHORIZE THE MAYOR AND CITY ADMINISTRATOR TO SIGN THE MEMORANDUM OF UNDERSTANDING WITH JOSEPH AND MARION FROEHLE. MOTION PASSED 5-0.

PURCHASE AGREEMENT AND GROUND LEASE AND OPTION AGREEMENT WITH COLD SPRING GRANITE COMPANY

Murphy explained that there are four lots owned by the Cold Spring Granite Company that the City is planning on purchasing for the Splash Pad. She stated that two of the lots will be purchased by a contract for deed and two others will be leased until the contract for deed is ready. She stated the proposed document is for the lease and option to purchase terms for the two lots that will be purchased later. She stated that although the attorney for Cold Spring Granite Company is out this week she didn't anticipate any major changes to the agreement.

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE ENTERING INTO THE PURCHASE AGREEMENT AND GROUND LEASE AND OPTION AGREEMENT FOR FOUR PARCELS CURRENTLY OWNED BY COLD SPRING GRANITE COMPANY SUBJECT TO CHANGES ENDORSED BY THE CITY ATTORNEY. MOTION PASSED 5-0.

CONTRACT FOR DEED WITH COLD SPRING GRANITE COMPANY

Murphy explained that the presented contract for deed is for two of the four lots being purchased for the Splash Pad as stated in the previous item.

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO APPROVE THE ENTERING INTO CONTRACT FOR DEED FOR TWO PARCELS CURRENTLY OWNED BY THE COLD SPRING GRANITE COMPANY SUBJECT TO CHANGES ENDORSED BY THE CITY ATTORNEY. MOTION PASSED 5-0.

POLICE DEPARTMENT REPORT

A. Monthly Updates

Chief Blum presented the Council with the call statistics for the month of July.

B. Counterfeit Bills Notice

Chief Blum stated that there have been three businesses that have reported receiving counterfeit bills over the last several months. He stated that if businesses are interested, they can contact the police department for more information on how to spot counterfeit bills.

C. School Bus Stop Arm Violations

Chief Blum reminded motorists to be aware of school buses and to stop when the stop arm is extended. He added that there has been an increase in the number of these violations recently and reminded the public to slow down through school zones.

PUBLIC WORKS DIRECTOR REPORT

A. Well Drilling Bid Approval from Traut Wells

Stueve explained that Wheels Water had withdrawn their bid for the well drilling as it had been approved at the last meeting. He stated that the second highest bidder for the work was Traut Wells. Stueve explained that the bid from Traut Wells increased a bit due to an engineered drawing being required by the Minnesota Department of Health.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE THE SECOND LOWEST BID BY TRAUT WELLS FOR DRILLING A 12 INCH, 500 GALLONS PER MINUTE WELL BY WELL #6 AT A COST OF \$49,572.50, AND FURTHERMORE, TO BE PAID OUT OF THE WATER BUDGET LINE ITEM 6413. MOTION PASSED 5-0.

B. Main Street Construction Project

Stueve thanked the businesses and the public for their patience during the Main Street Construction Project.

CITY ENGINEER REPORT

A. Main Street Update

Lintgen also thanked the citizens and businesses for their patience during the construction projects over the last two years. He stated that some tree and topsoil work is continuing but the rest of the project on Main Street is complete with the exception of the fence. He added that the assessment hearing for the project will be at the next meeting.

B. North Pointe 5 Update

Lintgen explained that the improvements are being designed by Stantec, who will also oversee the construction of the improvements. He stated that the developer, Ray Schreiner will be bidding the project privately.

CITY ADMINISTRATOR REPORT

A. Pay Rate for Temporary Part-Time Office Assistant

Murphy explained that three applications were received for the office assistant position. She stated that a pay rate was not established for the position and proposed a rate of \$12.50 per hour. She stated if approved the pay rate would be shared with the candidates during the interview process.

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO APPROVE THE PAY RATE FOR THE TEMPORARY OFFICE ASSISTANT OF \$12.50 PER HOUR. MOTION PASSED 5-0.

B. Rocori Trail Construction Board

Murphy stated that the final invoices for Phase II of the Rocori Trail have been compiled. She stated that the requested payment would be drawn from the parkland dedication fund.

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO APPROVE THE FINAL PAYMENT OF \$12,000 FOR PHASE II OF THE ROCORI TRAIL CONSTRUCTION COSTS.

MOTION PASSED 5-0.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$109,508.35 AND SUPPLEMENTAL LIST TOTALING \$23,048.66 PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

ADJOURN

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO ADJOURN AT 6:50 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

Dave Heinen, Mayor

Brigid Murphy, City Administrator