

TUESDAY, JANUARY 9, 2018 COLD SPRING CITY COUNCIL MINUTES

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen, and Council Members Jayme Knapp, Shannon Miller, Doug Schmitz and Gary Theisen. Absent: None. Others present: Brigid Murphy, Jon Stueve, Tammy Paczkowski, Vicky Fall, David Barsody, Heidi Stalboerger, Jason Blum and Angie Mueller.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE THE AGENDA OF THE JANUARY 9, 2018 CITY COUNCIL MEETING. MOTION PASSED 5-0.

CONSENT AGENDA

A. Minutes – December 26, 2017

B. Off-Site Gambling Permit for Richmond Lions – Resolution No. 2018-01

C. Approval to Hire Firefighters – John Keul, Donald Yamauchi and Cody Collins

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 5-0.

ANNUAL APPOINTMENTS – RESOLUTION NO. 2018-02

The Council went through the various board liaison positions and appointed Council members to each position. Murphy stated that the EDA was recommending Victoria Fall for the open position on that board and that the Park Board would have a recommendation for the open position on their board after their next meeting.

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO ADOPT RESOLUTION NO. 2018-02, A RESOLUTION REGARDING THE ANNUAL APPOINTMENTS AND MEETING DATES FOR 2018. MOTION PASSED 5-0.

ADOPTION OF THE AMENDED BUILDING PERMIT FEE SCHEDULE

David Barsody, City Building Inspector was present to discuss the proposed increase to the building permit fee schedule. He stated that the building permit fee schedule has not been increased for as long as anyone can remember and is on the low end compared to other surrounding communities. He recommended an increase to keep up with the industry standard and for the increase to be across the entire schedule.

MOTION WAS MADE BY MILLER, SECONDED BY THEISEN, TO APPROVE AMENDING THE BUILDING PERMIT FEE SCHEDULE AS PRESENTED. MOTION PASSED 5-0.

ADOPTION OF 2018 FEE SCHEDULE – ORDINANCE NO. 361

Murphy gave a brief review of each of the fees being either established or increased. The new fees to the schedule include small wireless facilities, zoning verification fees, and electronic payment transaction fees. She stated that the fee schedule reflects the increase for the industrial user sewer rates as discussed previously. MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO ADOPT ORDINANCE NO. 361, AN ORDINANCE AMENDING THE CITY CODE OF COLD SPRING BY ADJUSTING VARIOUS RATES AND FEES. MOTION PASSED 5-0.

POLICE DEPARTMENT REPORT

A. Monthly Report

Chief Blum provided a monthly report on the call activities in October and November.

B. Purchase of a New Squad Car

Chief Blum stated that he would like to place an order to purchase a new squad car that was budgeted for this year. He stated that it takes several months before it will actually arrive and that it will be the new canine squad.

MOTION WAS MADE BY THEISEN, SECONDED BY SCHMITZ, TO APPROVE THE PURCHASE OF A NEW FORD INTERCEPTOR UTILITY 4X4, FROM SCHWIETERS FORD AT A COST OF \$27,896.00, AND FURTHERMORE, TO BE PAID OUT OF POLICE DEPARTMENT LINE ITEM 6413. MOTION PASSED 5-0.

PUBLIC WORKS DIRECTOR REPORT

A. New Pump for Frogtown Lift Station

Stueve stated that the current pump at the Frogtown Lift Station is a 5 HP, and he would like to upgrade it to a new 7.5 HP pump.

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE THE PURCHASE OF A NEW ABS PUMP FROM MN PUMP WORKS AT A COST OF \$6,921.00 AND FURTHERMORE, TO BE PAID OUT OF THE SEWER DEPARTMENT LINE ITEM 6311. MOTION PASSED 5-0.

B. Well Update

Stueve reported that he has received approval to begin drilling Well #7, he stated that Traut Wells has been contacted to schedule the drilling.

C. Part-time Seasonal Warming House Attendants

Stueve reported that two Warming House Attendants had been hired to work at the skating rink, they are Austin Dockendorf and Matt Koshiol.

D. Other

Stueve reported that the contractor for the new senior apartments in Granite Landing ran into a granite ledge that will need to be blasted with explosives. He stated that the neighboring property owners will be receiving notice too.

CITY ENGINEER REPORT

Lintgen reported that the plans and specifications for North Pointe 5 have been delivered to the developer and that he is currently obtaining bids for the project.

CITY ADMINISTRATOR REPORT

A. Space Study Open House

Murphy stated that the open house will be held on Saturday, January 13, 2018 from 10 am – 12 pm. She stated she will have drawings to display and a suggestion box for written comments.

B. Stearns County Municipal League Meeting

Murphy stated that the meeting will be held in Avon on Tuesday, January 16th at 6 pm.

C. Legislative Conference Update

Murphy stated that the dates of the conference will be March 21 and 22, 2018. The Council agreed that the invitation to attend should also be extended to EDA and Planning Commission members.

D. Other

Murphy stated that a special election for the Senate may have to be held and that there will only be a six week time frame between notification and voting.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$656,278.04 AND SUPPLEMENTAL LIST TOTALING \$26,530.32 PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

ADJOURN

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO ADJOURN AT 6:57 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.