

TUESDAY, JANUARY 8, 2019 COLD SPRING CITY COUNCIL MINUTES

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen, and Council Members Jayme Knapp, Doug Schmitz and Gary Theisen. Absent: Shannon Miller. Others present: Brigid Murphy, Brian Lintgen, Jon Stueve, Netti Heinen, Tammy Paczkowski, Lon Negen, Laura Pirkl, Megan Preusser, Heidi Stalboerger, and Angie Mueller.

OATH OF OFFICE

Mayor Heinen and Councilor Theisen stated the Oath of Office for their respective positions.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE THE AGENDA OF THE JANUARY 8, 2019 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 4-0.

CONSENT AGENDA

A. Minutes – December 26, 2018

MOTION WAS MADE BY SCHMITZ, SECONDED BY THEISEN, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 4-0.

ANNUAL APPOINTMENTS, RESOLUTION NO. 2019-01

Murphy explained that this resolution sets the appointments to committees and the meeting dates for the year.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE RESOLUTION NO. 2019-01, A RESOLUTION REGARDING THE ANNUAL APPOINTMENTS AND MEETING DATES FOR 2019.

MOTION PASSED 4-0.

FARMERS MARKET DISCUSSION ON POTENTIAL USE OF THE CITY PARKING LOTS

Laura Pirkl, a representative from the Cold Spring Farmers Market stated that they would like to expand the market to include more vendors and community involvement, but are limited by their current space in the Country Store parking lot. The Council stated their willingness to allow the market to use the City owned vacant lots just to the south of Winners Bar. The Council agreed that they would not charge a fee for the use of the lots and discussed obtaining a quote to bring electric service to the lot for the vendors that need refrigeration. Pirkl stated that each vendor is required to provide their own insurance and Murphy stated that the City's insurance would cover the City. Pirkl stated that she would report these findings back to their board for them to make a decision.

ASSUMPTION HOME WAC AND SAC FEE DISCUSSION

Lon Negen and Lindsay Sand explained their request for a reduction in the water and sewer connection fees that have already been paid for the expansion of the Assumption Nursing Home. They explained that the connection charges paid were excessive as far as how they are classified since they are charged under the multi-use category. They explained that the expansion is for 28 memory care units. They stated there would only be one person in each unit with far less water and waste use than a typical apartment which would likely have multiple people in a single unit.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO TABLE THE ASSUMPTION HOME WAC AND SAC FEE DISCUSSION AND DIRECT STAFF TO RESEARCH THE CLASSIFICATION OF MULTI-USE AS IT APPLIES TO APARTMENTS VS. MEMORY CARE UNITS. MOTION PASSED 4-0.

EDA MARKETING BUDGET REQUEST

Councilor Theisen stated that the EDA would like to get additional marketing services to promote the City of Cold Spring and the Revolving Loan Fund.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO APPROVE ALLOCATING \$10,000 OF THE UNRESTRICTED EDA REVOLVING LOAN FUNDS TO THE EDA FOR MARKETING PURPOSES. MOTION PASSED 4-0.

PUBLIC WORKS DIRECTOR REPORT

A. Wastewater Capacity Study

Stueve explained that in 2004 there was an expansion to the Wastewater Plant. He stated since that time there has been unexpected positive growth to where some days the plant is maxed out and the equalization tanks need to be used. He stated he would like to have a study done to have a wastewater capacity study done which would include lift station #1.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE HIRING STANTEC TO CONDUCT A WASTEWATER CAPACITY STUDY AT THE COST OF \$9,000.00 AND FURTHERMORE, TO BE PAID OUT OF THE ENGINEERING LINE ITEM FOR THE WASTEWATER BUDGET ITEM #6215. MOTION PASSED 4-0.

B. Water Main Break Update

Stueve stated that the water main break was repaired by fixing the leak between the flange and the gate valve.

CITY ENGINEER REPORT

A. Water Treatment Update

Lintgen explained that the Minnesota Department of Health is reviewing the pilot study. Once they approve it then AdEdge will be notified to proceed with the pilot study.

B. Alexander Park Update

Lintgen stated that he is preparing a cost estimate for building design services.

CITY ADMINISTRATOR REPORT

A. Recodification of the City Code

Murphy stated that recodification of the City Code will make it more searchable online, easier to read and easier to add or change sections.

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO APPROVE HIRING JOVANOVICH, KADLEC & ATHMANN, TO RECODIFY THE CITY CODE AT A COST OF \$2,500.00 AND FURTHERMORE, TO BE PAID OUT OF THE BUILDING DEPARTMENT LINE ITEM NUMBER 6224, PLANNING/CONSULTING SERVICES. MOTION PASSED 4-0.

B. Contract with GovOffice to Upgrade the City’s Website

Murphy stated that the City webpage is in need of an upgrade to enhance the design and make it more device friendly.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE ENTERING INTO A SERVICE CONTRACT WITH GOVOFFICE LLC TO UPDATE THE CITY WEBSITE AT A COST OF \$3,125.00 AND FURTHERMORE, TO BE PAID OUT OF CITY HALL BUILDING FUND LINE ITEM NUMBER 6413. MOTION PASSED 4-0.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$1,190,222.03 AND SUPPLEMENTAL LIST TOTALING \$9,264.22 PRESENTED BY CITY STAFF. MOTION PASSED 4-0.

ADJOURN

MOTION WAS MADE BY THEISEN, SECONDED BY SCHMITZ, TO ADJOURN AT 7:03 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 4-0.

Dave Heinen, Mayor

Brigid Murphy, City Administrator